

BOARD OF FINANCE
TOWN OFFICE BUILDING
TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CONNECTICUT 06419

**AMENDED
MINUTES**
(By Clerk for Clarity)
Regular Monthly Meeting
October 11, 2016

Chair Nancy Gorski called the October 11, 2016 Regular Monthly Meeting of the Board of Finance of the Town of Killingworth to order at 7:03 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut. Members present: Chair Nancy Gorski, Vice Chair Gwenne Celmer (arrived at 8:09 P.M.), Secretary Carolyn Anderson, Marcel Couture, Shawn O'Connell and Robert Rimmer.

Public Comment: no member of the public was present.

Visitors:

- **Walter Adametz, Road Foreman**
 - Status: Capital Budget
 - Status: Operating Budget: FY16/17

Adametz discussed the status of the following:

- **Capital Projects:**
 - **Truck Replacements.** Several trucks are being replaced. One will be purchased used from another town and the other will be purchased new from a local dealer.
 - **Road Projects.** Road projects carried over from FY15/16 have been completed. The Dogwood Knoll project originally slated to be done by the Town crew had to go to an outside contractor. Because of this and because the work had to be sent to an engineer, this project will be over-budget. County Road will be done in Spring 2017. All other road projects for FY16/17 should be completed by the end of December and are expected to be at or under budget. Adametz noted that the asphalt prices are coming in lower than projected.
- **Operating Budget.** Adametz now has a full crew with the recently hired employee to fill the position left vacant with the retirement of a crew member. The focus in FY 16/17 has been on tree trimming of road canopies

BOF members discussed their concern for the over-time budget that is already over-expended as of September 2016 with nine months remaining in the fiscal year.

Adametz will be scheduled for a future meeting (probably early in 2017) to update the BOF on the status of the operating and capital budgets.

- **Catherine Iino, First Selectwoman**

- **Funding Requests.** None.
- **Status of LOCIP and Capital Projects.** Iino advised that the Capital Close-outs for FY 15/16 previously approved by the BOF has been amended to exclude the Fixtures, Furniture and Equipment (antenna relocation) for the Emergency Operations Center. The Board of Selectmen today approved the Amended Capital Closeouts, reducing the total close-outs to \$783,255. If the Board of Finance approves the amended closeouts, they are anticipated to go to Town Meeting on October 24, 2016.

Anderson **MOVED** to amend the Capital non-recurring closeouts for FY 15/16 by \$16,722 for a total of \$78,255 to accommodate the relocation of the antennas for the Emergency Operations Center. Rimmer seconded the motion. Discussion: none. Voting in favor: Gorski, Anderson, Couture, O'Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0. Celmer was not present.

- Anticipated LOCIP Funds. No update at this time.

- **Regina Regolo, Financial Director**

- **Debt Reduction.** Bond counsel has advised that this is the point in time of the larger bond debt that it can be refinanced. It is recommended that both debts be combined. By doing this the interest rate will be lower. The consensus of the BOF was to have Regolo start the paperwork for the refinancing.
- **September 2016 Report.** She addressed several inquiries regarding payments from the State of Connecticut.
- **Status: Town Audit Ending June 30, 2016.** Regolo advised the audit is proceeding. Gorski spoke with the auditors who advised they are on schedule for the presentation at the BOF meeting in November.

Amended Minutes: September 13, 2016 Regular Monthly Meeting. Couture **MOVED** to approve the Amended Minutes of the September 13, 2016 Regular Monthly Meeting as presented. Rimmer seconded the motion. Discussion: none. Voting in favor: Gorski, Anderson, Couture, O'Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0. Celmer was not present.

Bills/Correspondence

- **Hynes – September 2016 Clerical Hours.** Anderson **MOVED** to accept and approve for payment the invoice of Hynes in the amount of \$142.94 for her September 2016 Clerical Hours. Couture seconded the motion. Discussion: none. Voting in favor: Voting in favor: Gorski, Anderson, Couture, O’Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0. Celmer was not present.
- **MAWC LLC – Town Audit.** None received.

Old/New Business

- **Action on Funding Requests.** No requests.
- **Treasurer’s Report: September 2016.** Distributed prior to the meeting. There were no inquiries at this time.
- **Tax Collector’s Report: September 2016.** Distributed prior to the meeting. There were no inquiries at this time.
- **9-Town Transit Presentation.** No request to make a presentation has been received. This will be removed from future agendas.
- **Status: Annual Reports Ending June 30, 2016.** Gorski advised that about 40% have been received.

Celmer arrived at 8:09 P.M.

- **Public Works Foreman.** lino will be contacted by Gorski regarding training opportunities.
- **Consideration: Filling Charter Position of Director of Public Works.** Discussion of the impact on budgets was continued to the November meeting.

Additions to Agendas:

- **November 8, 2016 Regular Monthly Meeting:**
 - MAWC LLC Presentation of Audit Ending June 30, 2016
 - **December 13, 2016 Regular Monthly Meeting**
 - Dan Colonia, Director, Killingworth Park & Recreation
 - Status: Capital Projects
 - Status: Operating Budget FY 16/17
- Colonia will be moved up to the November 8, 2016 Regular Monthly Meeting.

There being no further business, Couture **MOVED** to adjourn the meeting. Anderson seconded the motion. Discussion: none. Voting in favor: Gorski, Celmer, Anderson, Couture, O’Connell and Rimmer. Opposed: none.

Abstentions: none. The motion was **carried**, 6-0-0. The meeting was **adjourned** at 8:40 P.M.

Respectfully submitted,
Sherry Lee Hynes
Sherry Lee Hynes, Secretary

E-mailed: Town Clerk
Board of Selectmen
Board of Finance
Claudette Lagasse, Town Treasurer
Dawn Moony, Webmaster
Elizabeth Disbrow, Administrative Assistant
Regina Regolo, Director of Finance
Sherry Lee Hynes, Secretary
Walter Adametz, Road Foreman
Dan Colonia