

**Killingworth Park and Recreation Commission
Regular Meeting February 9, 2015**

The Killingworth Park and Recreation Commission held a Regular Meeting on Monday, February 9, 2015, at 7:30 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Glenn Johnson
Jim Duffield
Rob Grasso
Absent: Scot Thomas
Bill Burley
Sallyanne Bauer

1. Chairman Dan Colonia called the meeting to order at 7:45 p.m.

 2. Minutes of: Regular Meeting on Monday, January 12, 2015
***A motion was made by Glenn Johnson and seconded by Rob Grasso to accept the minutes of the January 12, 2015 Regular Meeting as written. Motion passed unanimously.**

 3. Visitors present: Michael Civiello, HK Youth Lacrosse

 - 4 Communications, Bills and Applications
 - a. Communications are emailed to group as received.
 - b. The following bills were received:

Bill from CL&P, in the amount of	\$ 40.17
second bill from CL&P, in the amount of	40.17
third bill from CL&P, in the amount of	41.50
bill from Marino Electric, to complete the electrical work at Sheldon Park, in the amount of	2,600.00
- Dan noted that he doesn't believe there is working electricity at the park just yet. He will contact Guy Marino before the bill is actually paid, but would like it approved nevertheless.
- *A motion was made by Glenn Johnson and seconded by Rob Grasso to authorize payment of the above bills, as discussed. Motion passed unanimously.**
- c. The following applications were received:
 - Application from HK Youth Lacrosse for the use of KRP Field #1 and Field #3 and practice area, weeknights 5:00 p.m. to dusk and all day on weekends, from 4/1 to 6/20/15.

Michael Civiello submitted the above application noting it was coordinated with HK Soccer Club with only one small potential conflict that will be worked out. Dan advised that the committee would accept the application but not approve any applications at this meeting.

5. Treasurer's Report

Treasurer Sallyanne Bauer was absent, but Dan summarized her email (a copy of which is attached to these minutes) as follows: as of the end of January, \$25,177 (42%) of the annual budget has been expended. The budget for next fiscal year (July '15 - June '16) was submitted totaling \$70,094, representing a 18% increase from this year. A \$1/day increase was added to the gatekeepers and increases related to Sheldon maintenance, electricity, trash pick-up & port-o-potty were also included. Also added was money for tree work at KRP and \$500 USTA dues. Dan noted that Gina is asking for the 10-year plan and requested that any ideas for changes/additions be emailed to him.

6. Old Business

a. Parks and Field Maintenance

- Rocco Park – nothing discussed
- Bethke Field – nothing discussed
- KRP – nothing discussed
- Sheldon Park – Glenn stated that the bidding documents for field maintenance are complete and ready to go out to bid. Dan discussed the urgency of the timeline noting the legal notice should be run as soon as possible, and a pre-bid walk-through will be held on Sunday, March 8 at 8:00 a.m., bid due date is 3:00 p.m. on March 16, with bid opening at a Board of Selectmen Special Meeting later that same day and contract award at the Selectmen's meeting on March 23. Glenn added that the contract term would begin April 1, 2015. Dan agreed to forward the formal bid documents to the entire commission.

b. Sheldon Re-Design – Glen explained the details of the verbal quote to replace the old fencing at Sheldon explaining that the contractor will put new poles over the old ones and replace the metal mesh fencing. He is awaiting the written quote. The group also discussed getting the written quote for a new well pump, estimated at \$1200. Discussion of details, funding options and power followed.

7. New Business

The group discussed the plan and timing for KRP Phase II and the drainage issues being addressed by the town on Parker Hill Rd. Dan noted that this project will impact the commission's 10-year plan and agreed to discuss with First Selectwoman Cathy Iino and Finance Director Gina Regolo.

Dan discussed Eric Campbell's Eagle Scout project detailing his plans to refurbish the old and/or build new picnic tables and benches at Sheldon Park and KRP, noting he will look for sponsors.

8. Adjournment

***A motion was made by Glenn Johnson and seconded by Rob Grasso to adjourn the meeting at 7:57 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary

attachment