

**Killingworth Park and Recreation Commission
Regular Meeting December 14, 2015**

The Killingworth Park and Recreation Commission held its Regular Meeting on Monday, December 14, 2015, 7:30 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Glenn Johnson
Bill Burley
Jim Duffield
Scot Thomas
Absent: Sallyanne Bonito

1. Chairman Dan Colonia called the meeting to order at 7:31 p.m. Dan introduced and welcomed newly-appointed commission member Brian Blair.

2. Minutes of: Regular Meeting on Monday, November 9, 2015

***A motion was made by Glenn Johnson and seconded by Bill Burley to accept the minutes of the November 9, 2015 Regular Meeting as written. Jim Duffield and Scot Thomas abstained. Motion passed.**

3. Visitors: Dan Glynn
Brian Blair

Dan Glynn of KYL explained he was in attendance simply to check in with the commission. Brian attended as a commission member as of 1/1/2016.

4 Communications, Bills and Applications

a. Communications are emailed to group as received.

b. The following bills were received:

bill from Langer Landscaping: Sheldon fall clean-up	350.00
bill #8 - Sheldon field maintenance	1,250.00
Rocco Field repair (discussed at last commission meeting)	1,495.00

In-depth discussion followed regarding the repairs and quality of the work.

***A motion was made by Glenn Johnson and seconded by Scot Thomas to approve the above bills, but withholding payment of the Rocco repair bill until the next meeting. Motion passed unanimously.**

Dan explained that he received an erroneous bill from Sweitzer for trash removal from December 1 – 31, explaining that he had already contacted them to stop trash removal for the winter since the parks are closed. Dan agreed to call them again and withdrew the bill. The group then discussed the meaning of “closed,” noting that while individuals can still use the parks and it is up to the gatekeepers whether to open the gates, there are no user groups on the fields.

bill from Dawn Mooney, recording secretary for November, in the amount of	37.75
bill from Peter Cumpstone, KRP gatekeeper for November, in the amount of	270.00

bill from Olsen Sanitation for November, in the amount of	615.00
bill from Eversource, in the amount of	44.25
second bill from Eversource, in the amount of	44.25
third bill from Eversource, in the amount of	46.34
fourth bill from Eversource, in the amount of	123.19
bill from Sweitzer, dated 10/7, in the amount of	178.54

***A motion was made by Glenn Johnson and seconded by Scot Thomas to approve the above bills. Motion passed unanimously.**

c. No applications were received.

5. Treasurer's Report

Treasurer Sallyanne Bonito was absent. Dan explained that approximately \$25,000 has been expended and further noted that everything appears to be on track. Dan advised the group that Sallyanne is resigning and a new Treasurer is needed. He then summarized the position's responsibilities.

6. Parks and Field Maintenance –

- Bethke Field – nothing discussed.
- KRP – Scot again noted that the pile of dirt in the parking lot still needs to be spread, although its size has decreased.
- Sheldon Park– Dan Glynn shared KYL's and the District's satisfaction with the new Sheldon Park. He informed the group that the District tourney went very well and additional tournaments are now scheduled for next year. He also commented about how well the fields held up this past season despite the drought and usage. Discussion followed regarding dugouts, irrigation and the pond.
- Rocco Field – nothing discussed.

The commission discussed winter closing procedures at all the parks noting the user groups are responsible to put their own equipment away.

7. New Business

Dan informed the commission that he received a letter from Killingworth Health Director and Sanitarian Paul Hutchins regarding the well at Sheldon Field. The letter (a copy of which is attached to these minutes) inquires whether the well is seasonal vs. year round and details the Ct Department of Public Health's closing/opening requirements if it is seasonal. Dan Glynn noted that there is no longer a fountain and explained that no one consumes the water, which is used strictly for hand washing. Discussion of an electrical heater followed and Dan Glynn agreed that KYL would provide one. In-depth and lengthy discussion followed. Dan will let Paul Hutchins know that the well is year round.

Dan noted that he has contacted Trassig Corp. of New Milford, a playground inspection company, for a quote to inspect the Sheldon Park playground to assess the condition of the existing equipment and determine what pieces can be renovated and what must be replaced. They quoted \$600 for an inspection. He reminded the group that the playground budget is \$40,000. Discussion followed including requesting a credit of any of the \$600 toward repair or replacement equipment.

***A motion was made by Scot Thomas and seconded by Bill Burley to approve up to \$600 to inspect the Sheldon playground. Bill Burley, Jim Duffield, Scot Thomas in favor; Glenn Johnson opposed. Motion passed.**

Dan explained that HK Youth and Family Services contacted him regarding “No Smoking” signs at Killingworth’s parks. He explained that KYL had 10 signs made and discussion followed regarding splitting the cost between the commission, KYL and HKYFS.

8. Adjournment

***A motion was made by Bill Burley and seconded by Jim Duffield to adjourn the meeting at 8:22 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary