

**Killingworth Park and Recreation Commission
Regular Meeting November 9, 2015**

The Killingworth Park and Recreation Commission held its Regular Meeting on Monday, November 9, 2015, 7:30 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Sallyanne Bonito
Glenn Johnson
Bill Burley

Absent: Jim Duffield
Scot Thomas

1. Chairman Dan Colonia called the meeting to order at 7:30 p.m.

2. Minutes of: Regular Meeting on Monday, October 5, 2015

***A motion was made by Glenn Johnson and seconded by Sallyanne Bonito to accept the minutes of the October 5, 2015 Regular Meeting as written. Motion passed unanimously.**

3. Visitors: Brian Blair
Ethan Drain, Drainscapes

Brian explained that he is interested in serving on the commission and the group discussed their function. Brian remained to observe the meeting.

4 Communications, Bills and Applications

a. Communications are emailed to group as received.

b. The following bills were received:

bill from The Giving Tree for repair of Sheldon Park irrigation system due to June lightning strike, in the amount of 1,768.23

The commission agreed to investigate the possibility that this is an insurance claim. Dan will discuss this possibility with Finance Director Gina Regolo.

bill from Dawn R. Mooney, recording secretary for September and October, in the amount of 48.72

bill from Olsen Sanitation for October, in the amount of 615.00

bill from Anthony Carri, Sheldon gatekeeper for September, in the amount of 270.00

bill from Anthony Carri, Sheldon gatekeeper for October, in the amount of 279.00

bill from Peter Cumpstone, KRP gatekeeper for September, in the amount of 270.00

bill from Peter Cumpstone, KRP gatekeeper for October, in the amount of 279.00

bill from Eversource, in the amount of 44.25

second bill from Eversource, in the amount of 44.25

third bill from Eversource, for KRP, in the amount of 165.18

fourth bill from Eversource, for Sheldon, in the amount of 133.89

bill from Drainscapes (3 of 8), KRP field maintenance, weed killer, fertilizer and mulch, in the amount of	2,218.63
second bill from Drainscapes (4 of 8) KRP maintenance, brush hog outside of fields, 25 tree guards, in the amount of	4,063.63

The group discussed replacing the 3 – 4 dead/damaged trees in the parking lot islands. Dan explained that Cathy Iino had offered the commission some shrubs that remained from another town project and Ethan informed the group that Schumack Construction had planted several at KRP. Dan also commented that the brush hogging was necessary and Ethan suggested that it should be done more often than every 3 – 4 years.

bill from Langer Landscaping dated 9/30/15, Sheldon field maintenance, weed spray and fertilizer, in the amount of	1,640.00
second bill from Langer Landscaping dated 10/29/15, Sheldon field maintenance and winterize/fertilize, in the amount of	1,445.00
third bill from Langer Landscaping for Rocco Field repairs including 36 yards of topsoil (\$1152), labor to spread and grade (\$1400), cuttings, seed and fertilizer, in the amount of	4,242.00

Dan voiced his disappointment with the repairs done at Rocco Field. He explained that the grass growth was uneven and appeared to be in a wave pattern in the dirt due to runoff. Dan said the work was not completed professionally and noted that the seed appeared not to have been watered, which was part of the agreement. Discussion followed regarding Langer Landscaping's estimate for the work vs. actual bill.

bill from Sweitzer, dated 10/7, in the amount of	178.54
bill from Sweitzer, dated 11/2, (incorporating 10/7 bill) in the amount of	357.08

***A motion was made by Glenn Johnson and seconded by Bill Burley to approve the above bills as presented, with the exception of the third Lander Landscaping bill. Motion passed unanimously.**

***A motion was made by Sallyanne Bonito and seconded by Glenn Johnson to approve only the topsoil and labor charges included in the third Lander Landscaping bill totaling \$2552 and to withhold payment of the remaining items until the quality of the work is corrected. Motion passed unanimously.**

c. The following applications were received:

- Application from Blaine Isakson of the Killingworth Conservative Party for the use of the Rocco Field parking lot on 10/31/2015 for a Halloween campaign event.

Dan noted that the application was not complete since it included neither proof of insurance nor a signed waiver. The group discussed whether they needed to act on the application since the event already occurred and agreed that no action was necessary.

5. Treasurer's Report

Sallyanne Bonito reported that she had compared this year's spending to last year's and found that while more money has been spent this year, the percentage of funds expended to date is lower. The group discussed that there are more maintenance charges this year because Sheldon Park is back open. Sallyanne noted that everything is on track.

6. Parks and Field Maintenance –

- Bethke Field – nothing discussed.

- KRP – Ethan explained that he was present to ensure the commission has been satisfied with his work at KRP. Dan noted that the fields looked better and better as the season progressed, noting that Field 1 looked slightly chewed up, most likely due to football. Dan explained that he has planned to meet Eric Auer and walk the fields to discuss how to improve conditions. Discussion of wear patterns followed. Ethan questioned removing the rocks around the backboard and discussion followed about moving/repainting it to please the neighborhood. Ethan agreed to quote a price to clean up the area.
- Sheldon Park– nothing discussed
- Rocco Field –discussed earlier in meeting.

Bill suggested that the commission take a more proactive approach to field repairs in the future. The group then discussed timing repair projects, pesticide/insecticide applications requiring the fields to be closed and repairs to goals areas with sod rather than seed.

Dan added that he will contact Olson Sanitation to remove most of the P-O-P's and Sweitzer to stop trash pick-up. He further noted that there were several calls this fall regarding overflowing trash at KRP that prompted him to call Sweitzer to resolve the error.

7. New Business

Dan informed the commission that Pete Cumpstone had observed a vehicle regularly sneaking into KRP under the chain across the park's south opening after the park was closed, followed it and got the license plate. Dan gave the plate information to Trooper Ward to investigate.

The commission then discussed KRP Phase II, the Sheldon playground and the KRP playground as capital programs. Dan shared that he has approached the Lions Club to ask that they contribute both funding and volunteer labor to the Sheldon playground noting the requested \$60,000 budget was cut to \$40,000. He added that the commission could ask the user groups to also contribute volunteer labor.

8. Adjournment

***A motion was made by Glenn Johnson and seconded by Sallyanne Bonito to adjourn the meeting at 8:15 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary