

## MINUTES

### Meeting of Parmelee Farm Committee

Thursday September 3, 2015 – Town Hall

The following committee members were in attendance: Robert Broach, Christine Cronin, Bruce Dodson, Terry Doyle, Linda Dudek, Tim Gannon, Karen Milano, Peg Scofield, and Guy Vecchitto

Guest: Scott Hawkins and Jerry Russ

Tim Gannon called the meeting to order at 7:05p.m. and then welcomed Scott Hawkins. The minutes from the meeting held August 11 were approved as presented.

Karen Milano reported that there are 22 vendors signed up to participate in the September Farmers Market. For this market there will be live music by Charles Kaplan and the Alpaca farm in town is coming and bringing alpacas. The Killingworth Foundation will also be there, holding their event for the Sunflower Project. There was discussion.

Tim reported that both he and Scot Hawkins have researched the purchase of a golf cart for the farm. Both electric and gas golf carts cost about the same. (\$4,000 for a used one) There was lengthy discussion. Tim will submit an application to the Killingworth Foundation for a grant. In the meanwhile he will ask the Lavender Farm if they will let the market use their cart again for this last market of the season. The Lavender Farm will be participating in the September market. They will not be charged for the space as thanks for use of the cart. There was discussion.

Peg reviewed the calendar for the fall events at the farm. Among the events are a concert on September 27, the Pumpkin Carving Party October 24, a program by a Place Called Hope October 30, and the Killingworth Chamber of Commerce Christmas at the Farm December 5. There was discussion.

Tim discussed the email that Peg had sent out after the last meeting showing a selection of signage options that might be used at the farm. Members of the committee should review them and have design suggestions for the next meeting.

Tim said that he had met with Jim Byrne, Jerry Russ and Jim MacDonald, to discuss what would need to be done to construct a room on the one side of the storage area of the Pavilion. There was lengthy discussion of various requirements of the building code to make the room code compliant.(sheet rock, electrical, two exit doors etc.) Tim had gone to Landon Lumber and researched various options for doors and windows. These were discussed.

Jerry Russ then stopped into the meeting. Tim asked him if four French doors would satisfy the requirement for two exit doors in the new room and showed Gerry a picture as an example. Gerry said that this would suffice. He then left the meeting. Tim will do additional research.

Tim reported that the Francesco Lulaj, from La Foresta donated \$1000.00 to Parmelee Farm from the "Dinner at the Farm".

Tim then talked about the additional work to be done at the farm this fall. Mike Milano had said he would loan Billy for two days to work on the trail from the Middle School to the farm and the roadway from the stone barn to the kiosk. There is work to be done to make the trail less hazardous – grading, stump removal, etc. Tim will talk to

Mike to find out what it would cost for materials to make the roadway from the Stone Barn to the kiosk like the new roadway out to the pavilion. There was discussion. Tim will report back to the committee.

Peg then reported on the wedding from the prior weekend 8/29. She reported that the wedding did not go smoothly. The wedding party and the guests were unruly and did not follow the rules as laid down the contract that they had signed. The pavilion was left dirty and required a lot of man hours to clean up. During the event when guests were asked to stop smoking as there is no smoking on the farm...Dawn Mooney was ignored. She in fact had to turn off the power to get the event to end. Tim passed out a list of possible additions to the contract and others mentioned their possible changes. This list was discussed in detail. There was discussion as to what the event people do and do not have access to.

Peg Scofield made a motion to not refund the \$200 to the family, because of the extra time cleaning up and the behavior of the guests in violation of the regulations of the farm, seconded by Terry Doyle. Unanimously passed.

Peg Scofield moved to raise the refundable deposit to \$500 for small events that include alcohol and \$1000 for large events, seconded by Terry Doyle. Unanimously passed.

Peg then said that someone needs to be hired to power wash the pavilion floor. Tim said he would contact John Wills who did the pavilion ceiling painting, and get a price for power washing it.

Meeting adjourned 10:00 p.m.

Respectfully submitted,

Christine Cronin

Secretary