

## MINUTES

### Meeting of Parmelee Farm Committee

Thursday July 2, 2015 – Town Hall

The following committee members were in attendance: Christine Cronin, Bruce Dodson, Terry Doyle, Linda Dudek, Tim Gannon, Karen Milano, Peg Scofield, and Guy Vecchitto

Absent: Robert Broach

Guest: Scott Hawkins

Tim Gannon called the meeting to order at 7:10 p.m. and welcomed Scott Hawkins. The minutes from the meetings held June 4 and June 30 were approved as presented.

Peg Scofield then reviewed the list of events to be held at the farm for the next few months. They are a trail ride of the Lower Connecticut Horseman's Club - July 5, Farm Market - July 11, Platt Nature Center Visit - July 21, Farm Market - August 8, Wedding - August 29, Farm Market - September 12, and a Wedding - September 19. There was discussion.

Tim talked about the signage yet to be developed for the pavilion. This topic was tabled and the committee members were asked to come up with some design options for the signage to acknowledge all of the many contributors who helped to renovate the pavilion.

Tim then reported on the Eagle Scout projects. The six picnic tables that Arnie Moore Jr. built for his project have been delivered to the farm. Terry Doyle stated that he had been told that Ben Chasse reported that the bees are making honey and establishing their hive. There was discussion.

Tim then reported on the special meeting that was held on June 30 with John Byrne to discuss a master plan for the pavilion. He reviewed the topics that were discussed at the meeting. Tim also passed around a sketch of what might be done in the storage area of the pavilion to divide it into three different areas. There was lengthy discussion. Tim will speak to the town building inspector about the possibility of creating an all-purpose room in the pavilion storage area. Tim said that the list of priority items for the pavilion is as follows: 1. Paint the ceiling, 2. Get the floor sealed and 3. Divide the storage area into three separate areas. Tim also stated that he would be meeting with John Wills on Monday July 6 to discuss painting the ceiling of the pavilion. If the cost of painting the ceiling is more than \$2,000, he will consider getting more quotes. There was discussion.

Peg Scofield stated that the committee might look into purchasing some lighting to have for events in the pavilion for large events. There was discussion. Peg also stated that she felt that the fee for large events should be raised to \$2000. There was discussion.

Terry Doyle made a motion to raise the event fee for use of the pavilion to \$2000 for large all day events beginning January 1, 2016, seconded by Bruce Dodson. Unanimously passed.

Peg also talked about the need for a hand washing station at large events. Karen Milano said that she had to come up with a make shift handwashing stations for the farm market. There was lengthy discussion.

Terry Doyle made a motion to approve an amount up to \$700 to purchase a handwashing station for events, seconded by Peg Scofield. Unanimously passed.

Karen Milano reported that there are now 27 vendors participating in the Farm Market. The next market will have two food trucks. Tim said that Lavender Pond Farm has agreed to donate a golf cart for use at the Farm Market for July 11 and that he is still looking for a permanent solution to the need for a golf cart for the Farm. There was discussion.

Tim Gannon told the committee that La Foresta has proposed holding a dinner at the Farm as fundraiser for the Farm. It would be called "La Foresta at the Farm" and be held Friday August 14 from 6-9. The cost would be \$125 per person and include a 5 course dinner and 2 wines. Reservations would be made through La Foresta. There was lengthy discussion.

Peg Scofield made a motion to approve the event "La Foresta at the Farm" to be held August 14, seconded by Karen Milano. Unanimously passed.

Bruce Dodson asked the committee if it would be alright for the Historical Society to explore the topic of possible uses for the schoolhouse. There was discussion. The Historical Society will get back to the committee with their ideas.

Tim reported that the student summer worker at the Farm is Lily Meyer. She started on July 2. There was discussion.

Meeting adjourned at 9:37 p.m.

Respectfully submitted,

Christine Cronin

Secretary