

MINUTES

Special Meeting of the Parmelee Farm Committee

Tuesday June 30, 2015, Parmelee Farm pavilion

The following committee members were in attendance: Terry Doyle, Linda Dudek, Tim Gannon, and Peg Scofield,

Absent: Bob Broach, Karen Milano, Chris Cronin, Bruce Dodson, & Guy Vecchitto.

Guest: John Byrne

Tim Gannon called the meeting to order at 7 p.m.

Tim Gannon mention the main reason for calling the meeting was to discuss the possibilities and additional improvements to the pavilion, and to work on developing a proposal and priority list for a master plan for the pavilion. This proposal would be presented to the whole committee, for discussion and possible approval.

Tim said he met with John Byrne earlier in the week to get measurements for possible room dividers and door openings for the enclosed storage area at the enclosed end of the building. Tim then presented a sketch of a possible floor plan for an all purpose section, an open area, and a lockage storage section for the rental tables and chairs.

Peg Scofield mentioned that if the all purpose room, was designed to enable a small group to meet, that it would have the potential for additional rental revenue for the Farm. Linda and Terry agreed with Peg's suggestion. Proper sizing of the room is important. A lengthy discussion took place about the appearance and possible features to be included. Suggested room size for maximum versatility was determined to be 24 long by 17 ft wide. It's on the pond side of the building.

The proposed floor plan also included a 9 x 24 ft lockable storage area for the rental tables, chairs and additional items owned by the Killingworth Lions Club. This area would also enclose the electrical service box. The remaining area between the two rooms would remain as an open passageway and additional storage area accessed by the sliding doors at either end of the area. This areas size would be 19 x 24 ft.

Possible security options were also discussed.

A proposal for a master plan will be presented and discussed at the next regular meeting of the PFC.

Meeting was adjourned at 8:15 pm

Submitted by,

Tim Gannon

