

SPECIAL MEETING MINUTES: HEALTH and SAFETY COMMITTEE

Thursday, December 18, 2014 @ 11:30 a.m.. Town Office Building

In attendance: C. Iino, J. McDonald, D. McDougall, D. Mooney, E. Disbrow

1. The meeting was called to order at 11:34 a.m.
2. The absence of a flag was noted. The Pledge of Allegiance was not recited.
3. **Motion by McDonald, seconded by McDougall to approve minutes of meeting held September 16, 2014 as written. Motion passed unanimously.**
4. No visitors were present.
5. Old Business:
 - A. Health Issues: none
 - B. Safety Issues: McDonald reported that the inoperable lights were removed from Land Use office. These were not required.
6. New Business:
 - A. Health Issues: Iino opened discussion, noting that Connecticut is the 4th healthiest state in terms of low occupational accidents. McDougall confirmed that HeartSafe refresher courses will be scheduled every two years. Public Works employees are next to be certified. AED inventory and installation was briefly discussed.
 - B. Safety Issues : Mooney recommended that the town check outdoor lights and timers, noting a light out outside side door.
 - C. Schedule of meetings for 2015
Motion by Iino, second by McDonald, to approve schedule of 2015 meetings as follows:

*The Health and Safety Committee will meet at the Town Office Building on the third Tuesday of the month during the months of March, June, September and December, 2015 at 2:30 p.m. on the following dates:
March 17, 2015, June 16, 2015, September 15, 2015, December 15, 2015*
7. Chair Comments: none
8. Visitor Comments: none
9. **Adjournment: Motion to adjourn by Mooney, seconded by McDonald, at 11:41 a.m. Motion passed unanimously.**

Respectfully submitted by Elizabeth Disbrow on 12/18/14.