

In attendance: Iino, Dudek, Annino Visitors: Resident Phil Stull, Assessor Terry Dinnean

1. Call to Order/Pledge of Allegiance

The meeting was called to order at 7:30 p.m. [It followed a public hearing at 7:00, and town meeting at 7:15, both related to the Neighborhood Assistance Act Program.]

2. Approval of Minutes: June 8

**Motion by Annino, second by Dudek, to approve minutes of June 8, 2015 amended as follows: Under New Business Item F, include the following motion: Iino moved to approve the plan to plant a tree at Sheldon Park in honor of Gaylord Rockwell. The motion passed unanimously.**

3. Visitors' Comments

Roast Meat Hill Road resident Phil Stull inquired about BOS oversight of the business practices related to events at Parmelee Farm. He was referred to the Parmelee Farm Committee, which is charged with the management of the town-owned property. He also referred to a recent newspaper article quoting First Selectwoman Iino and asked about the town's efforts to enforce speed limits. Lastly, Stull remarked about per-pupil expenditure as a factor in property values, remarking that he felt it was low given the relatively high household income of residents. There was brief discussion. It was noted that HKHS ranked very high in recently-published state and even national rankings.

4.. Appointments/Vacancies on appointive committees

**Motion by Iino, second by Dudek, to reappoint Gregory J. Mattus as Certified Food Services Inspector for a term ending June 30, 2016.**

**Motion by Iino, second by Dudek to appoint Daniel E. O'Sullivan (R) to Energy Task Force for a term ending December 31, 2015.**

**Both motions passed unanimously.**

Vacancies : Conservation Comm.(1) Emergency Management (3) Energy Task Force (4)  
IWWC(1) Open Space (2) Parmelee Farm (3) Planning and Zoning Commission Alternate (1)  
Public Health Agency (2)

5. Old Business

A. Capital projects review

Iino reviewed scheduled of upcoming state projects, a recent progress meeting regarding Parker Hill drainage project, and transfer station upgrades including a new shed replacing the one next to the compactor. Dudek inquired about additional hours for the newest transfer station crew member. It was noticed that he is currently painting the bridge on River Road. The possibility of an increase in hours will be addressed at a later time.

7. New Business

A. Assessor's office

Recent personnel changes in the Assessor's office were discussed. Assessor Dinnean will now work on a part-time basis with evening and weekend hours. A new part-time administrative assistant will be added. lino and Dinnean recommend current part-time Land Use Assistant Shauna Dowd for the position, working full time Monday through Friday at 8 to 11:30 in the Land Use and 12:30 –to 4:00 in the Assessor's office. Shauna is trained on the CAMA system, the permitting process and GIS. Dinnean's new position will have a cap at 600 hours by March 31, 2016 at \$35/hour. Donna Dupuis will continue to work with Senior Tax Relief applicants.

**Motion by lino, second by Annino to create the position of Interdepartmental Administrative Assistant -- Land Use Office, Health Department, Assessor. Motion passes unanimously.**

8. First Selectwoman's Comments

1. AFSCME negotiations have begun and new representative will meet with lino on 6/25/15.
2. Work on Route 148 will now begin on Friday 6/26/15. DOT assures that work will still be completed by end of summer.

9. Selectmen's Comments : none

10. Executive session: Real Estate

The Board went into Executive Session at 8:00 p.m. and came out at 8:30 p.m. Assessor Dinnean was present.

11. Adjournment

Motion by Dudek, second by Annino to adjourn at 8:31 p.m.

Submitted by Elizabeth Doyle Disbrow on 6/26/15.

Attachment: job description