

In attendance: Iino, Dudek, Annino

Visitors: W. Adametz, G. Hedrick, R & M Sassi, D. Mooney, T. Dinnean, W. Wright

1. The meeting was called to order at 7:00 p.m. The Pledge of Allegiance was recited.
2. Approval of minutes: November 23, 2015

**Motion by Dudek, second by Annino, to approve the minutes of November 23, 2015 as written. Motion passed unanimously.**

3. Public comment

Robert Sassi of 234 Parker Hill Road inquired about the library siding project, the Old Town Hall and KVFC Fire Training Facility.

4. Refunds and abatements

**Motion by Dudek, second by Iino, to submit the following refunds, all for overpayment, and allow them to take their normal course. Motion passed unanimously.**

Name	Address	Amount
Jessie J. Larson	13 Rebecca Lane	\$62.82
Whitney R. Hall	130 Little City Road	\$66.35
JP Morgan Chase Bank NA	PO Box 901098	\$328.12

5. Appointments: 2016 appointments

**Motion by Iino, second by Dudek, to submit, as approved, the attached list of appointments. Motion passed unanimously.** Comments: Town Counsel candidates are still being considered. The EOC Building Committee will remain active if necessary until the end of the fiscal year.

6. Old Business

A. Fire Training Facility bid. KVFC's Bill Wright reported that upon review the KVFC recommends that the BOS accept Fire Facilities bid of \$151,228. [Wright left meeting immediately after discussion]

**Motion by Dudek, second by Annino, to accept the bid submitted by Fire Facilities, Inc. in the amount of \$151,228 for the Fire Training Facility materials. Motion passed unanimously.**

B & C. Operating budget and Capital Projects review

Road Foreman Adametz reported on status of paving projects, transfer station upgrades, canopy-lifting, and upcoming bids. He also asked the BOS to consider amending bidding regulations to allow the town to consider permitting purchasing based on other town's bids to save time. The BOS has considered this option and will investigate further. This, as well as the possibility of joint purchasing through the COG, was briefly discussed. [Adametz left meeting after discussion]

D. Bidding regulations

**Motion by Dudek to issue the revised bidding regulations as presented to Board of Finance on December 8, 2015. Motion passed unanimously.**

E. Open bids RFP: Revaluation

Two bid packages were received for the RFP for Revaluation. Assessor Terry Dinnean recommended that the Board terminate the RFP without opening the two submitted proposals and reissue the RFP, in an effort to obtain a larger number of bids. There was discussion about re-issuing the bid, the timing of the process, and the advertising of the new RFP.

**Motion by Dudek, second by Annino, that the Board accept the Assessor's recommendation to terminate the Request for Proposals for Revaluation Services. Motion passed unanimously.**

**Motion by Dudek, second by Annino, to accept Assessor's recommendation to re-issue the Request for Proposals with a due date/opening date of January 11, 2015. Motion passed unanimously.**

7. New Business

A. ICE resolution

A motion by lino to endorse an Intertown Capital Equipment (ICE) Purchase Incentive Program proposal was seconded by Dudek for discussion. The proposal is to complete the grant application for 10 towns for the creation of a multi-site UHF simulcast system to provide enhanced communications for firefighters and medical technicians. After brief discussion, there was a new **motion to table the endorsement of the ICE Resolution by Dudek, seconded by Annino. Motion passed unanimously.**

B. RPIP resolution

lino proposed a resolution of endorsing the Regional Parcel Update Municipal Coordination and Inland Wetland Layer Project and authorizing the First Selectwoman to sign agreements and enter into a binding agreement with OPM according to terms of the RPI Grant Program. This endorsement will allow the RiverCOG to proceed to upgrade municipal GIS at no cost to town. **Motion by Dudek, second by Annino, to adopt the RPIP Resolution described above. Motion passed unanimously.**

C. SEEC PILOT resolution

BOS considered the request by Town Clerk Dawn Mooney to endorse a resolution that would allow Killingworth to be one of 20 towns to participate in the SEEC's PILOT program that seeks to simplify the process of submitting candidates' finance filings.

**Motion by Dudek, second by lino, to endorse the Resolution to Approve Town Clerk's application to the State Elections Enforcement Commission's Municipal Campaign Finance Filing PILOT program. Motion passed unanimously.**

D. Annual report

**Dudek moved to approve the Board of Selectmen's annual report as submitted. Motion passed unanimously.**

E. Town meeting

Delays on the part of the auditor have made it necessary to hold our annual "Overs and Unders" meeting later than usual. Other possible items for town meeting include restaurant licensing fees, KVFC funding of fires station doors from surplus, technical assistance fees for P & Z and pension plan. Possible dates were discussed and late January 27<sup>th</sup> meeting is tentatively planned.

F. Closeouts

Regina Regolo reviewed closeouts, which had been verified by Road Foreman earlier in the meeting. After brief discussion, **Dudek moved, seconded by Annino, to recommend closeouts as submitted and taken to Board of Finance. Motion passed unanimously.**

G. County Road Bridge funding application

lino reported on meeting with First Selectman Banisch and a Madison engineer regarding applying for funding for bridge repair on County Road. The Killingworth bridge is "scour critical," making the replacement eligible for federal funding.

8. Executive Session: personnel matter

**lino moved to go into Executive Session after item 10 to discuss a personnel matter. Second by Dudek, Motion passed unanimously.**

9. First Selectwoman's comments

A. lino asked Regolo to report on status of audit. Regolo explained that as the auditors are behind schedule, they recommend that the town file for an extension. The audit will also recommend that the town reconsider longstanding accounting practice of funding all accounts from the general fund and instead create three separate funds (General Fund, Dog Fund and Capital Reserve Fund ) and pay with separate checking accounts.

B. lino briefly mentioned that the state legislature will be considering creating a local option of up to 1% conveyance tax for open space.

10. Selectmen's comments

A. Dudek asked Dinnean whether most towns will be filing for extensions due to DMV delays. Dinnean confirmed.

B. Dudek asked for clarification of town policy regarding whether projects that take place over very long periods, completed in stages, should be considered as separate projects for bidding purposes, etc. lino replied that it would depend on the project, and how much information about the scope and duration of the project is available at the start.

BOS went into executive session at 8:30 and returned at 9:10.

**Motion to adjourn by Annino, seconded by Dudek at 9:11 pm. Motion passed unanimously.**