

**BOARD OF FINANCE**  
TOWN OFFICE BUILDING  
TOWN OF KILLINGWORTH  
323 ROUTE 81  
KILLINGWORTH, CONNECTICUT 06419

**MINUTES**  
Regular Monthly Meeting  
October 13, 2015

Chair John McMahon called the October 13, 2015 Regular Monthly Meeting of the Town of Killingworth's Board of Finance to order at 7:00 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut. Members present: Chair John McMahon, Vice Chair Gwenne Celmer, Clerk Nancy Gorski, Carolyn Anderson and Mark Williams (arrived at 7:40 P.M.). Shawn O'Connell was absent. Other visitors are noted below.

**Visitors:**

- **Claudette Lagasse, Town Treasurer** was not present; however, she distributed her September 2015 Income Report prior to the meeting. There were no Board inquiries.
- **Catherine Iino, First Selectwoman.** Tabled until her arrival.
- **Regina Regolo, Finance Director**
  - **Town Audit.** Update by Regolo.
  - **September 2015 Report.** Distributed for review. She addressed several inquiries from the Board.
- **Catherine Iino, First Selectwoman**
  - **Regulations for Competitive Bidding of Contracts for Goods, Equipment, Materials, Supplies, and Services.** She distributed this for review. McMahon **tabled** this to the November BOF Meeting for action.
  - **Tax Relief and Funding Requests for Town Meeting.** She requested the following, with input from Selectman Lois Annino, Jr. and Regolo:
    - **Amendment to Ordinance for Tax Relief for Elderly or Disabled Persons.**
    - **Town Campus.** \$100,000 for paving.
    - **Emergency Operations Center.** \$40,000 for furnishings, fixtures and equipment.
  - **Presentation to McMahon:** State of Connecticut General Assembly: Official Citation for Service to the Town of Clinton dated October 13, 2015.

**Executive Session**

- Labor Negotiations
- Land Acquisition

Not held.

**Minutes:**

- **July 14, 2015 Regular Meeting and July 14, 2015 Special Meeting.** Celmer **MOVED** to accept and approve as presented the Minutes of the July 14, 2015 Regular Monthly Meeting and July 21, 2015 Special Meeting. Gorski seconded the motion. Discussion: none. Voting in favor: Celmer, Gorski and Anderson. Opposed: none. Abstention: McMahon. The motion was **carried**, 3-0-1. Williams was not present.
- **August 11, 2015 Regular Monthly Meeting** (Cancelled)
- **September 8, 2015 Regular Monthly Meeting.** Tabled until a quorum of members eligible to vote was present.

**Bills/Correspondence.** Celmer **MOVED** to accept and approve the following invoices from Hynes:

1. **August 2015 Clerical Hours for Annual Report** - \$175.92 and
2. **September 2015 Clerical Hours** - \$80.63.

Seconded by Gorski. Discussion: none. Voting in favor: McMahon, Celmer, Gorski and Anderson. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0. Williams was not present.

**Amendment to Senior Tax Relief Ordinance.** Celmer **MOVED** to accept and send to town meeting the proposed Amendment to the Senior Tax Relief Ordinance. Anderson seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Gorski and Anderson. Opposed: none. The motion was **carried**, 4-0-0. Williams was not present.

Williams **arrived** at 7:40 P.M.

**Funding Request:** Paving of Town Campus. Celmer **MOVED** to approve and send to town meeting the appropriation of \$100,000 for the paving of the Town Campus, to be funded from the assigned fund balance of the Reserve Fund for Capital and Nonrecurring Expenses. Anderson seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Gorski, Anderson and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

**Funding Request:** Emergency Operations Center. Gorski **MOVED** to approve and send to town meeting the appropriation of \$40,000 from the Town Hall Campus Generator and re-appropriate it to the Emergency Operations Center for Furnishings, Fixtures and Equipment. Gorski seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Gorski, Anderson and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

**Return to Minutes.** September 8, 2015 Regular Meeting. Gorski **MOVED** to accept and approve as presented the Minutes of the September 8, 2015 Regular Monthly Meeting. Williams seconded the motion. Discussion: none. Voting in favor: McMahon, Gorski and Williams. Opposed: none. Abstentions: Celmer and Anderson. The motion was **carried**, 3-0-2.

**Old/New Business**

- **Action on Funding Requests.** See above.
- **Annual Report Request.** Updated by Anderson.
- **Tax Collector's Reports: September 2015.** Distributed prior to the meeting. There were no inquiries or concerns at this time.
- **2016 Calendar.** McMahon to prepare and distribute for review for action at the December meeting.

**Additions to Agenda: November 10, 2015 Regular Monthly Meeting.** Revised bidding document.

**Additions to Agenda:** December 2015 Meeting. Election of Officers and Adoption of 2016 Calendar.

There being no further business, Celmer **MOVED** to adjourn the meeting. Gorski seconded the motion. Discussion: none. Voting in favor: McMahon, Gorski, Celmer, Anderson and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0. The meeting was **adjourned** at 8:00 P.M.

Respectfully submitted,  
*Sherry Lee Hynes*  
Sherry Lee Hynes, Secretary

E-mailed: Dawn Mooney, Town Clerk & Webmaster  
Board of Selectmen  
Board of Finance  
Claudette Lagasse, Town Treasurer  
Elizabeth Disbrow, Administrative Assistant  
Regina Regolo, Director of Finance  
Sherry Lee Hynes, Secretary