

**Killingworth Park and Recreation Commission
Regular Meeting July 14, 2014**

The Killingworth Park and Recreation Commission held a Regular Meeting on Monday, July 14, 2014, at 7:30 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Sallyanne Bauer
Jim Duffield
Glenn Johnson
Bill Burley
Scot Thomas (arrived at 7:37 p.m.)
Rob Grasso (arrived at 7:45 p.m.)

1. Chairman Dan Colonia called the meeting to order at 7:32 p.m.

2. Minutes of: Regular Meeting on Monday, June 9, 2014

***A motion was made by Sallyanne Bauer and seconded by Glenn Johnson to accept the minutes of the June 9, 2014 Regular Meeting as written. Bill Burley abstained. Motion passed.**

3. Visitors present: Noah Freeman and Scott Chasse, Boy Scout of America
Pete Sonski, HKYFA
Ethan Drain, Drainscapes
Dan Glynn, KYL
Sue Irwin, HK Soccer Club
Don Venuti and Mike Venuti, Venuti Enterprises

Noah Freeman introduced himself to the commission and explained that he would like to construct a wooden rebound wall on the edge of the football practice area at KRP as his Eagle Scout project (see design plan attached to these minutes.) He noted that he has visited similar rebound walls in Clinton and Guilford and discussed the details of his plan, including size, footings and finished painting of soccer and lax goals, and noted that the Boy Scout organization has already approved the project. The group discussed the proposed size, placement and single vs. double sided design in detail. Noah added that goalpost pads could be added to the edges for player safety. Dan noted that both soccer and lacrosse organizations would benefit.

***A motion was made by Jim Duffield and seconded by Scot Thomas to approve Noah Freeman's Eagle Scout project as presented. Motion passed unanimously.**

Pete Sonski explained that the new pad has been constructed and is ready for the shed to be moved. HKYFA plans to roll 4" pipes to move the building next Sunday and Pete added that it will face toward the field. Discussion followed to coordinate cutting the area with Drainscapes and Ethan agreed to mow next Wednesday. Pete also explained that he has worked with Frank Sparks to coordinate the youth football schedule with soccer's field needs and has no further concerns. He added that they will paint the shared fields for both sports and noted that the portable goal posts have been ordered and are expected to arrive in time for August practices. Sallyanne pointed out that the current insurance statement expires on July 31, 2014 and Pete agreed to provide the new binder. Pete then explained the SDS's "Head's Up" program regarding preventing concussions

and other sports- and recreation-related TMI's, and requested quick access to cool water should a player become overheated. He advised that HKYFA could provide a hose but needed access to a tap. The group then discussed water pressure, hours of availability and a water tank. Dan agreed to coordinate with Eric Auer to resolve.

Ethan Drain stated he wanted to check in with the group regarding his service. He explained that Eric had advised him that there were complaints about KRP field conditions and he wanted to ensure that the commission was satisfied. Dan noted that there is a lot of clover, Bill added that the fields were cut extremely low and Scot questioned if the fields were getting enough water because they appear dry. Ethan stated that Eric had requested the low cutting and added that irrigation has been increased. The group advised that they are not aware of any complaints. The group then discussed weeding and mulching, and Dan asked Ethan to plant sunflowers at KRP.

Dan Glynn informed the group that Ethan was doing a great job at Rocco Field.

Sue Irwin submitted a Field Usage form for the HKHS girls' and boys' soccer teams.

4. Communications, Bills and Applications

a. Communications are emailed to group as received.

b. The following bills were received:

Bill from Sweitzer Waste Removal, for 3 locations (Rocco \$29.76, KRP 59.51 and Bethke 14.88) in the amount of	104.15
bill from recording secretary Dawn Mooney, for April, May and June, in the amount of	105.45
bill from Rob Grasso for post covers at KRP purchased from Encore Commercial Products, in the amount of	450.63
bill from Peter Cumpstone, KRP gatekeeper, for 30 days in June (\$270.00) and for gate repair (75.00), for a total amount of	345.00

Dan informed the commission that a car attempted to drive through the locked gate at KRP and damaged it so Pete Cumpstone switched the bent north gate with the intact south gate.

bill from Olsen Sanitation, for 1 unit at Rocco and Bethke Fields and 3 at KRP, in the amount of	417.00
bill from CL&P, in the amount of	38.84
second bill from CL&P, in the amount of	107.09
third bill from CL&P, in the amount of	38.74
bill from Drainscapes, (#3 of 11) for maintenance at KRP (\$1693.63), as well as cutting KRP to -1" and smoothing areas (600.00), and 5 cuttings at Rocco @ \$90.00 and Bethke @75.00, in amount of	3118.63

Sallyanne questioned the rate charged for mowing as Bethke Field and the commission agreed to hold off payment of this bill pending further clarification.

***A motion was made by Glenn Johnson and seconded by Bill Burley to authorize payment of the above bills, excepting the Drainscapes bill. Motion passed unanimously.**

The group also discussed a quote from Charlie Rickert for fencing at KRP and noted that when approved the funds should be taken from the 2014-15 capital budget. Scot noted that Chris Plum has completed the outfield project at Bethke Field but has not yet submitted the bill. Additional discussion followed regarding the \$5800.00 bill for tree work at the tennis court site which was previously submitted to Finance Director Gina Regolo.

c. The following applications were received:

- Application from Seaside Saybrook Special Olympics for the use of Bethke Field on 8/18, 8/25 and 9/1, from 6:30 – 8:00 p.m. for softball practices.

Dan Glynn noted that KYL has removed their bases from Bethke Field and suggested the user provide their own bases. He further expressed his concern that KYL maintains the ballfields, builds mounds, rakes, buys the bases and then the commission allows other organizations, such as AAU teams and Special Olympics, to use the fields and do no maintenance.

***A motion was made by Rob Grasso and seconded by Sallyanne Bauer to approve the above application. Motion passed unanimously.**

- Application from HK Soccer Club for HKHS girls' and boys' soccer teams use of KRP Field #2 on Tuesdays and Thursdays 5-8:30 p.m, from 7/15 – 8/14, and Sunday 7/20, 8 a.m.-12 noon and 5-8 p.m., Sunday 8/3, 10 a.m.–12 noon, and Wednesday 8/6, 5-8:30 p.m. for summer league.

Dan amended the application to start at 9:00 a.m. and end at 8:00 p.m. on Sundays.

***A motion was made by Bill Burley and seconded by Scot Thomas to approve the above application as modified. Motion passed unanimously.**

- Application from HK Rec for the use of a small field at KRP on Tuesdays 7/8 – 8/5, 5:30-7:30 p.m. for Summer Soccer Fun.

***A motion was made by Jim Duffield and seconded by Scot Thomas to approve the above application for Fields 3 or 4 as submitted. Motion passed unanimously.**

- Application from HK Rec for use of all KRP fields Monday-Friday 8/18 – 11/2 from 4:30-dark, Saturdays 8 am-dusk and Sunday rain dates for Youth Soccer.

It was noted that Frank Sparks must coordinate usage with HKYFA. The commission expressed their disappointment with RSD#17's refusal to give field time to Haddam and Killingworth's youth sports organizations. Dan agreed to discuss the issue with Cathy Iino.

***A motion was made by Rob Grasso and seconded by Scot Thomas to approve the above application from HK Rec. Motion passed unanimously.**

5. Treasurer's Report

Treasurer Sallyanne Bauer reported that approximately \$39,000 of the \$56,000 annual budget had been expended prior to the June meeting. Discussion followed regarding the correct Drainscapes' charge to cut Rocco and Bethke Fields; Dan noted he will check with Ethan. Sallyanne added that she will get a copy of Drainscape's KRP contract from Gina Regolo.

6. Old Business

a. Parks and Field Maintenance

- Sheldon Park – Dan noted he authorized Olson Sanitation to clean the port-o-potties every 3 weeks.
- Rocco Park – nothing new was discussed.
- Bethke Field – As noted earlier, Chris Plum has completed the outfield project.
- KRP – Dan informed the group that Gavin Manzi's Eagle Scout project of the trail map kiosk near the handicapped parking area is complete. He complimented Gavin on a job well done.

b. Sheldon Re-Design – Dan informed the commission that great progress has been made at Sheldon Park with the upper fields leveled and graded, infields marked, tennis courts prepared, parking expanded, lower field begun, walking paths installed, power in place and water pipes installed to fountain and future building.

Dan then discussed the status of the USTA Grant. He explained the 2-step application process explaining that the project must first receive technical approval from the USTA (which has already been done), and then a second form regarding usage of the facility must be submitted and approved. It is this second form that he is currently completing. He outlined the grant calculations noting that the USTA could provide 20% of the total cost of approved projects up to \$50,000. He detailed the cost of the Sheldon tennis courts at approximately \$105,000 plus a share of the total cost of the walkways, parking lots, . . . The items that were questioned in the first step of the application have been resolved to USTA's satisfaction at an additional cost of approximately \$10,000. He cautioned that there is no reason why the project will not receive the grant, nevertheless it is not guaranteed.

He further explained that there are several items to be prioritized and decided upon which he has already discussed with Cathy Iino, and shared a list of these additional items prepared by Don Venuti (see list attached to these minutes.) Don explained each item and its price and in-depth discussion followed. It was noted that while some extras could only be completed during the initial construction without damage to the park, others could be easily added in the future with very little impact. Dan reminded the commission that approximately \$40,000 in overages have already been billed.

- Winged foul poles were discussed noting the pole locations could be marked and non-winged poles be installed in the future to save money.
- Don explained that the existing well pump contains lead and must be replaced, according to Savinelli Well Drilling.
- The group discussed field netting at great length and noted that netting was included on the project drawings but not the specs. It was agreed that netting could easily be added later. Dan suggested that Glenn discuss the issue with Don to come to a mutually acceptable agreement.
- The commission discussed the additional 210' of paved walkway in detail. Dan advised that more walkways be included not only to provide walking paths for town residents, but also to prepare for the future application for an ADA playground grant. Discussion followed about possibly including these walkways in the future playground grant application.
- Don informed the group that 92 tons of additional clay had already been added to Field #1 to meet the new infield radius rules. The group discussed the field requirements with Dan Glynn and it was agreed to modify Field #1 now and postpone modifying Field #2 until absolutely necessary. Sallyanne noted that the expanded clay surface would reduce the upcoming cost of seeding or sod Field #1.
- The need for a building at Sheldon Park was discussed at great length, noting the commission needs a shed-type structure to house electrical service and irrigation controls and KYL needs a storage site and possible concession stand. It was noted that the amount quoted by Don provided footing and pad only (20' x 30') and not the actual building structure. Discussion followed of price, size and KYL's ability to contribute to the cost of a building. The committee suggested that they provide the pad and KYL provide the building, and Dan noted that the shed at KRP cost under \$10,000. Dan Glynn noted that KYL must have year-round access the equipment stored in the storage building.
- Sallyanne, Rob and Dan Glynn shared the need for dugout pads noting the difficulty of adding them in the future with fields and fencing in place. In-depth discussion followed.
- Don explained the details of the warning track he quoted for Fields #1 and #2 and the group agreed that while it was a great design, the budget would not cover the cost.
- The commission was pleased that the existing flagpole could be re-used and noted that the money saved would possibly cover the cost of non-winged foul poles.
- The group agreed that the additional tree cutting was necessary at this time.

- Don Venuti explained that Field #2 grades must be corrected for proper drainage. The group agreed that the extra sand fill needed to grade Field #2 must be addressed immediately so the entire project is not delayed, but the group suggested that Roger Nemergut be contacted to determine why the plans' grades do not match. Dan noted that 7 years ago Weston & Sampson had quoted \$60-70,000 to prepare the same plan that Roger provided at a fraction of the cost.

7. No New Business was discussed.

8. Adjournment

***A motion was made by Rob Grasso and seconded by Sallyanne Bauer to adjourn the meeting at 10:32p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary

attachments