

**Killingworth Park and Recreation Commission
Regular Meeting June 9, 2014**

The Killingworth Park and Recreation Commission held a Regular Meeting on Monday, June 9, 2014, at 7:30 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Sallyanne Bauer
Jim Duffield
Glenn Johnson
Rob Grasso
Scot Thomas

Absent: Bill Burley

1. Chairman Dan Colonia called the meeting to order at 7:34 p.m.

2. Minutes of: Regular Meeting on Monday, May 12, 2014

***A motion was made by Glenn Johnson and seconded by Sallyanne Bauer to accept the minutes of the May 12, 2014 Regular Meeting as written. Motion passed.**

3. Visitors present: Ethan Drain, Drainscapes
Pete Sonski, HKYFA

Ethan Drain introduced himself to the commission and the group discussed several options for clearing the outfield bleacher area at Rocco Field. Dan suggested Ethan submit a quote to the commission. Ethan then questioned the optimal day to mow at KRP because of the rate of grass growth on the fields. The group agreed that Wednesdays would be acceptable. Ethan also confirmed that everyone was satisfied with the work he has performed and asked if there were any outstanding issues at this point. No issues were raised.

Pete Sonski questioned if the commission was planning to close the fields at KRP for rest this summer and he informed the commission that HKYFA would move the shed at KRP in July in accordance with the commission's specs. Discussion followed regarding summer field usage and Dan noted that the soccer club had not submitted a usage request form. Pete also showed the group the goalposts youth football would like to purchase for use at KRP noting they are anchored with wickets. He further noted that he spoke with Frank Sparks and expects to have a field 2 nights per week with the possibility of Sunday games if necessary.

4. Communications, Bills and Applications

a. Dan stated that he received an email from Dan Glynn regarding new infield dimensions and mound specs for the fields at Sheldon and noted that the commission takes direction from KYL's needs. The group then looked at the renovation plans and discussed field sizes noting the infield sizes can be changed but the overall sizes of the upper fields are already maximized. The commission reiterated its policy that user groups are responsible for providing all necessary

equipment such as bases for baseball/softball, nets for soccer/lacrosse and goalposts for football. Discussion followed regarding KYL's request for fence extensions and temporary netting behind home plate.

b. The following bills were received:

Bill from CL&P, in the amount of	39.31
second bill from CL&P, in the amount of	39.54
third bill from CL&P, in the amount of	38.62
fourth bill from CL&P, in the amount of	39.89
bill from Shelly Cumpstone, for the month of May (31 days) in the amount of	279.00
bill from Olsen Sanitation, for Rocco, Bethke and KRP, in the amount of	417.00
bill from Sweitzer Waste Removal, for 3 locations (Rocco, Bethke and KRP) in the amount of	104.15
bill from Anthony Carri, for 20 days in May before start of construction, in the amount of	180.00
bill from Drainscapes, for maintenance at Rocco Field at \$90, in the amount of	685.00

The commission discussed Drainscapes' charges for Rocco Field noting that Drainscapes agreed to charge the rate paid to Langer Landscaping in the past (\$75). Therefore, the total amount of the above bill should be \$625.00.

bill from Drainscapes, (#2 of 11) for maintenance at KRP, and soil testing and seeding on all 5 fields, in the amount of	2313.63
bill from Rhodes Pump Service for irrigation system parts and repair at KRP, the amount of	97.50

The commission discussed the irrigation system repair noting it was minor in nature and more inexpensive than they had feared and further noted that the grass at KRP looks healthy and thick.

***A motion was made by Scot Thomas and seconded by Sallyanne Bauer to authorize payment of the above bills as amended. Motion passed unanimously.**

Glenn informed the group that Charlie Rickert repaired the right field gate at Rocco at no charge. The commission expressed their gratitude for his generosity.

c. No applications were received.

5. Treasurer's Report

Treasurer Sallyanne Bauer reported approximately 61% of the annual budget has been expended. Discussion followed.

6. Old Business

a. Parks and Field Maintenance

- Sheldon Park – Glenn informed the group that the tree trimming and stump removal discussed at the last meeting will be more costly than previously approved.

***A motion was made by Glenn Johnson and seconded by Sallyanne Bauer to approve up to \$4000.00 from this year's budget to remove overhanging limbs and \$1800.00 for stump removal at Sheldon Park outside of renovation contract. Motion passed unanimously.**

- Rocco Park – nothing new was discussed.

- Bethke Field – Chris Plum of Arbor Gardens gave Scot Thomas a quote of \$2500 for a more permanent solution to the outfield fence problem.

***A motion was made by Scot Thomas and seconded by Sallyanne Bauer to approve up to \$2500.00 from this year's budget for repair work at Bethke Field along the outfield fence line. Motion passed unanimously.**

- KRP – The commission again discussed the ongoing parking issues along the entrance driveway. Scot contacted Chris Plum who recommended installing a split rail fence rather than plantings that could be driven over and parked upon. The group agreed alternating a fence and plantings to break up the fence line would be the most aesthetically pleasing solution.

***A motion was made by Rob Grasso and seconded by Scot Thomas to approve up to \$4000.00 from this year's budget for alternating split rail fence and planting beds along the driveway at KRP. Motion passed unanimously.**

The group then discussed replacing the dead and damaged trees in the parking area islands. Dan noted that he had expected Eagle Scout candidate Gavin Manzi to attend the meeting to discuss his project. Discussion of painting the posts followed and the group agreed that purchasing sleeves might be a better idea. Rob agreed to investigate sleeve options.

***A motion was made by Sallyanne Bauer and seconded by Jim Duffield to approve up to \$1500.00 from this year's budget to purchase post sleeves for KRP. Motion passed unanimously.**

Discussion of the pile of processed stone in the parking area followed. It was noted that the commission has asked Highway Foreman Walter Adametz to move and spread the stone several times over the past two years but the work has not been performed. The group agreed to pay an outside contractor to move and spread the stone rather than wait any longer for Walter.

***A motion was made by Scot Thomas and seconded by Jim Duffield to approve up to \$800.00 from this year's budget to move and spread the pile of processed stone at KRP. Motion passed unanimously.**

b. Sheldon Re-Design – Glenn presented the second invoice from Venuti Enterprises in the amount of \$27,500 noting he has reviewed the bill and authorized payment. He also presented the DOT Surety Bond. Dan noted he will contact Gina Regolo to be sure the STEAP account has been opened to be sure the grant is not lost. Glenn then discussed the DOT sight line issue detailing the work necessary to accommodate the DOT could cost \$25,000 – 30,000. He further explained that Jason Nemergut had initially sent the permits papers to the State of CT and they never responded, so it was assumed the sight line was acceptable. Glenn explained that it is common not to learn of such an issue until the contractor pulls the encroachment permit. He also detailed a minor issue regarding the basketball court. Detailed discussion then followed regarding future costs for electrical work, a possible shed and the project sign. Dan then updated the group on his dealings with the USTA noting there are still 2 items that could result in additional costs that Venuti Enterprises should keep in mind: a bar at the bottom of the fence to prevent curling and poles 8' apart instead of 10'. He further stated Jason Nemergut will address the following 4 open items: placement of the safety side of the fence, positioning of drainage near the courts, elimination of divots on the court and the fence contract document needs further explanation. In depth discussion followed. Dan noted that there will be no changes to the plans unless a grant is received.

7. New Business

Glenn informed the commission that the town has allocated funds to resolve the drainage issues on Parker Hill Road, so the group should start thinking about plans for the baseball field at KRP Phase II. Glenn added that the field design was previously completed and has started preparing the specs.

8. Adjournment

***A motion was made by Sallyanne Bauer and seconded by Scot Thomas to adjourn the meeting at 8:55 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary