

**Killingworth Park and Recreation Commission
Regular Meeting, May 12, 2014**

The Killingworth Park and Recreation Commission held a Regular Meeting on Monday, May 12, 2014, at 7:30 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Sallyanne Bauer
Jim Duffield
Glenn Johnson
Bill Burley
Scot Thomas (arrived at 7:40 p.m.)
Absent: Rob Grasso

1. Chairman Dan Colonia called the meeting to order at 7:32 p.m.

2. Minutes of: Regular Meeting on Monday, April 14, 2014
***A motion was made by Glenn Johnson and seconded by Bill Burley to accept the minutes of the April 14, 2014 Regular Meeting as written. Sallyanne Bauer abstained. Motion passed.**

3. No visitors were present.

4. Communications, Bills and Applications
 - a. Dan received a letter from Dan Glynn asking if KYL could use Sheldon Park until construction begins. Dan noted that Venuti Enterprises has moved their equipment into the park and construction will begin any day. Glenn added that Venuti now has possession of the facility because of the contract. Discussion followed and the commission agreed not to allow any users onto the park. Dan stated he would notify Anthony Carri to no longer unlock the gates.
 - b. The following bills were received:

Bill from Anthony Carri, for April, in the amount of	\$ 270.00
bill from Shelly Cumpstone, for 1 day in March and the month of April, in the amount of	279.00
bill from Olsen Sanitation, for 1 unit at Rocco and Bethke Fields and 3 at KRP, in the amount of	417.00
bill from Drainscapes, (#1 of 11) for maintenance at KRP, in the amount of	1693.63
bill from Scot Thomas for bench end caps, in the amount of	37.20

***A motion was made by Glenn Johnson and seconded by Sallyanne Bauer to authorize payment of the above bills. Motion passed unanimously.**

bill from Sweitzer Waste Removal, for 4 locations (Sheldon \$104.23, Rocco 41.58, KRP 83.38 and Bethke 20.85) in the amount of	250.14
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***A motion was made by Glenn Johnson and seconded by Sallyanne Bauer to authorize payment of only the Rocco, KRP and Bethke charges in the above bill totaling \$145.91, with Dan to question the Sheldon charge. Motion passed unanimously.**
 - c. No applications were received.

5. Treasurer's Report

Treasurer Sallyanne Bauer reported 56% of the annual budget has been expended through April. Discussion followed comparing that figure to last year's expenditures and Sallyanne noted that 55.7% was expended at this time last year. Discussion followed.

6. Old Business

a. Parks and Field Maintenance

- Sheldon Park – Glenn noted there are many low hanging branches that should be cut back over the west entrance of the park, as well as a large stump at the front of the park that should be removed. He explained that these items fall outside the scope of the redesign project. The group discussed options and costs. Glenn will ask Venuti for a quote for this work to be paid from this year's maintenance budget.

***A motion was made by Glenn Johnson and seconded by Scot Thomas to approve up to \$3,500.00 from this year's budget to remove overhanging limbs and a large stump at Sheldon Park outside of renovation contract. Motion passed unanimously.**

- Rocco Park – Sallyanne questioned if the walkway around the outfield fence had been cleared and widened. Dan explained that Drainscapes agreed to maintain the fields at Rocco and Bethke for the same price as Langer did last year and further noted he will speak with Ethan Drain to schedule this additional work. Jim questioned if there was any plan to replace the Rocco dugouts and Dan explained it is not in the current plan.
- Bethke Field – Scot Thomas explained he received a quote of \$800 - \$1800 from Chris Plum of Arbor Gardens for topsoil, seeding and haying to level the ground at the outfield fence. Chris informed Scot that he had performed this same repair not long after Bethke Field opened, but the soil erodes because of the grade of the land. The group then discussed a more long-term solution with construction of a small retaining wall. Scot agreed to get another quote from Chris Plum and possibly Cassella Landscaping for a more permanent solution.

***A motion was made by Glenn Johnson and seconded by Scot Thomas to approve up to \$3,500.00 from this year's budget for repair work at Bethke Field along the outfield fence line with the possible construction of a small retaining wall. Motion passed unanimously.**

- KRP – The commission discussed ongoing parking issues along the entrance to the park noting the situation appears to be worsening with multiple cars parking and bake sales being held in the "no parking area". Solutions discussed include planting sunflowers, perennials or shrubs, installing a small split rail fence, using police tape and/or calling the trooper to issue warnings or tickets. The group is concerned that emergency vehicles may not have access to the fields and also that the irrigation/drainage systems could be damaged by parking cars. Scot agreed to get a quote from Arbor Gardens for mulch and plantings in this area. Scot also noted that the stone wall is crumbling in several areas and Glenn agreed to follow up on repair options. Glenn questioned the status of the trees damaged last year and Dan noted that Eric will verify. Dan will also notify Ethan Drain that the new location for the shed has been staked and care should be taken when mowing the area. The commission then discussed the quote of \$700 to paint the shed and Dan agreed to ask if HKYFA's members could perform the work or ask Rob Grasso if HK students could paint it for community service credit. Dan also informed the group that Eric was not able to get the irrigation system running so Dan authorized a service call and will email the group details and costs when available.

Discussion followed regarding connecting a sprinkler to the irrigation system for the football practice area. Dan noted that Eric had used the black pipes in the past and Glenn suggested the commission install a permanent spigot to facilitate sprinklers. Dan noted he will discuss options with Eric.

b. Sheldon Re-Design – Glenn reiterated that excavation equipment has been moved to the park and work should begin any day. Dan noted that the DOT decided that the utility pole does not need to be relocated after all, but rather the grade of the eastern driveway could be lowered by about a foot. He further explained that while this change order will result in additional costs, it will be less money and time than relocating the pole. Dan updated the group on his dealings to secure a grant from the USTA noting they are still questioning the orientation of the courts and drainage around the courts. He added that he received a quote of \$9,000 to make the changes they requested to the tennis court fence. The group also discussed the possibility of installing sod on the fields to save time and Glenn suggested the group compile a priority list of optional features. Dan added that he will ask Cathy Iino about the additional grant money she was hoping to get from the state. Bill asked if the playground could be repaired/replaced and Dan explained there is no money in the current budget but agreed it should be funded in the future. Scot added that he will bring the \$1,800 quote for solar powered flashing lights at Sheldon Park to the next commission meeting.

7. New Business

Sallyanne informed the commission that she was invited to the Killingworth Ambulance Assoc.'s discussion of defibrillators. She explained that they are putting a wired unit at Parmelee Farm that automatically calls first responders when used. The group then discussed if notification was by telephone line or satellite.

8. Adjournment

***A motion was made by Scot Thomas and seconded by Sallyanne Bauer to adjourn the meeting at 8:35 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary