

**Killingworth Park and Recreation Commission
Regular Meeting, April 14, 2014**

The Killingworth Park and Recreation Commission held a Regular Meeting on Monday, April 14, 2014, at 7:30 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Jim Duffield
Glenn Johnson
Rob Grasso
Bill Burley (arrived at 7:40 p.m.)
Scot Thomas (arrived at 7:40 p.m.)
Absent: Sallyanne Bauer

1. Chairman Dan Colonia called the meeting to order at 7:33 p.m.

2. Minutes of: Regular Meeting on Monday, March 10, 2014
KRP Bidder Walk-through on Saturday, March 15, 2014
Field Maintenance Walk-through on Saturday, March 22, 2014

***A motion was made by Glenn Johnson and seconded by Rob Grasso to accept the minutes of the March 10, 2014 Regular Meeting, the March 15, 2014 KRP Bidder Walk-through and the March 22, 2014 Field Maintenance Walk-through as written. Motion passed unanimously.**

3. Visitors present – Pete Sonski and Ron Lelko, HKYFA
Dan Glynn, KYL

Ron Lelko and Pete Sonski explained that the football meeting is the next night and questioned the new location for the shed at KRP. Scot Thomas noted he will stake the area this week. Discussion followed regarding the new location, timing for the move, specs for shed base (8”), conduit location and prior wetlands approval. Pete also noted that he met with Frank Sparks to discuss football’s usage of KRP Field #1 a couple of nights per week and their possible use of a field on game days in the fall if necessary. Frank is preparing an updated usage schedule. They also discussed portable goalposts. Pete also expressed HKYFA’s willingness to contribute for additional mowings and increased maintenance of football areas. The group then discussed enhancing/expanding the football practice area and the possibility of irrigation. Dan stressed that HKYFA should notify the commission if any areas need seeding or other maintenance.

4. Communications, Bills and Applications

a. Communications are emailed to group as received.

b. The following bills were received:

Bill from recording secretary Dawn Mooney, for February and March, in the amount of	133.57
bill from CL&P, in the amount of	39.20
second bill from CL&P, in the amount of	38.50

third bill from CL&P, in the amount of	38.74
fourth bill from CL&P, in the amount of	38.74
fifth bill from CL&P, in the amount of	39.20
sixth bill from CL&P, in the amount of	38.50
seventh bill from CL&P, in the amount of	38.50
eighth bill from CL&P, in the amount of	38.50
bill from Killingworth Nurseries for re-do of clay (\$600) and irrigation pump and 4 sprinkler heads (\$1600) at Rocco Field, in the amount of	2200.00

***A motion was made by Glenn Johnson and seconded by Rob Grasso to authorize payment of the above bills. Motion passed unanimously.**

c. No applications were received.

5. Treasurer's Report

Treasurer Sallyanne Bauer was absent but Dan reported 52% of annual budget has been expended to date.

Discussion followed regarding the cancellation of this year's fishing derby due to the renovation of Sheldon Park.

6. Old Business

a. Parks and Field Maintenance (from Field Walk-through)

- Sheldon Park - nothing new was discussed due to renovation
- Rocco Field
 - *Roll outfield and put down topsoil*, Dan will contact Eric Auer for quote
 - *Improve latch on right field gate*, Glenn will contact fence dealer
 - *Clear a wider area around outfield fence*, Dan will discuss with maintenance contractor when selected
 - *Arrange for trash pick-up*, Dan will contact
- Bethke Field
 - *"Bethke Field" sign is broken*, Jim will handle if KYL has not repaired
 - *3 end covers for bench seats are missing*, Dan and Scot will investigate
 - *8 end covers for bench legs are missing*, Dan and Scot will investigate
 - *Roll outfield*, Dan will contact Eric Auer for quote
 - *Repair gaps under outfield fence*, Scot will get quote for topsoil
 - KYL has already constructed mound
- KRP
 - *Paint parking lot barrier posts*, Rob will arrange community service workers (It was noted that the posts are galvanized and will require specific paint)
 - *The commission inspected the trees in the common area and islands in the parking area noting many have damaged trunks and several are completely broken off. The commission decided to instruct the maintenance contractor to use a hand mower and wrap tree trunks for protection*, Eric and Ethan Drain will handle
 - *5 round and 2 square end covers for bench legs are missing*, Dan and Scot will investigate

- Turn or move the “Killingworth Recreational Park” sign to be visible, the group discussed options
- It was also noted that the shed should be painted when relocated, Rob will arrange community service workers

Glenn discussed construction of the proposed practice wall proposing a concrete footing with masonry block construction. Discussion followed regarding placement, dimensions (possibly 20’ x 8’), cost and other materials. Dan added that a location must be preserved for a future playground.

b. Sheldon Re-Design – Glenn stated that an engineer on the project noted that there may be a sight line issue requiring the costly and time-consuming relocation of a light pole if the west entrance is widened. Glenn advised that construction should start any day. The group also discussed irrigation on the fields, specifically the draw on the pond.

7. New Business

Dan explained that it was very difficult to extract the actual costs to determine the low bidder for the KRP maintenance contract decision. Bidders were asked to clarify the number of weeks of maintenance as well as the fertilization procedure. Once the details were determined, Drainscapes, a Killingworth contractor, was the lowest bidder and the contract was signed on Friday. Ethan Drain has already met with Eric Auer to discuss details. Bill advised that the fields need to be rolled and the group then discussed the process to avoid damaging the sprinkler heads, noting Eric should be contacted. Detailed discussion of grass length followed noting that the grass should be mowed higher to strengthen the roots. The commission then discussed the field area to be mowed noting the painted lines will designate the field size.

Dan then explained that Rocco and Bethke Fields had previously been maintained by Langer and questioned the commission’s desire to continue that relationship, contact Drainscapes or solicit other bids. Detailed discussion followed. The group agreed to ask Drainscapes to match last year’s price, or get quotes if Drainscapes cannot do so. Dan Glynn questioned the timing for the newly awarded maintenance noting the fields are in use during evenings and weekends so maintenance must be performed during the day. Dan Glynn also noted that Rocco is now growing and Bethke has leaves that need to be raked. Dan will pursue.

Dan again brought up installing solar powered flashing lights at Sheldon Park. Scot advised that he will email the commission the information he has collected or bring it to the next meeting. Discussion followed regarding cost, buy-back period and sun exposure.

8. Adjournment

***A motion was made by Bill Burley and seconded by Rob Grasso to adjourn the meeting at 8:30 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary

Attachment

**Killingworth Park and Recreation Commission
Annual Field Walk - March 22, 2014**

The Killingworth Park and Recreation Commission held its annual field walk-through on Saturday, March 22, 2014, at 8:30 a.m. beginning at Rocco Field, continuing to Bethke Field and ending at the Killingworth Recreational Park.

Present: Dan Colonia
Jim Duffield
Glenn Johnson
Sallyanne Bauer
Bill Burley
Rob Grasso
Absent: Scot Thomas

The following items needing repair were noted:

Rocco Field

- Roll outfield and put down topsoil (contact Eric Auer for quote).
- Improve latch on right field gate.
- Clear a wider area around outfield fence.
- Arrange for trash pick-up.

It was noted that KYL would prefer batting cage be located behind left field. If granted permission then processed stone or clay will be needed as a base. KYL has agreed to provide the processed stone. It was also noted that the parking lot is in good condition.

Bethke Field

- “Bethke Field” sign is broken. Dan will glue it but it needs 2 braces to reinforce it.
- 3 end covers for bench seats are missing.
- 8 end covers for bench legs are missing.
- Roll outfield.
- Repair gaps under outfield fence. Dan will get quotes.

A pitching mound was discussed noting the field will now be used for both girls and boys while Sheldon Park is off-line. It was noted that there is enough clay already at the field to construct a pitching mound.

KRP

- Paint parking lot barrier posts.
- Dan was surprised to see that the pile of processed stone remains in the parking lot. He explained that he had asked Walter Adametz to spread it last year.
- The commission inspected the trees in the common area and islands in the parking area noting many have damaged trunks and several are completely broken off. The commission decided to instruct the maintenance contractor to use a hand mower around the trees.
- Wrap tree trunks for protection.
- Contact Eric Auer to repair damaged areas on the fields.

- One leg on one of the benches between the fields is backwards and should be reversed.
- 5 round end covers for bench legs are missing.
- 2 square end covers for bench legs are missing.
- Remove the downed trees and debris at the north end of the fields.
- Fence posts at the north end of the field are slightly bent
- Turn or move the “Killingworth Recreational Park” sign to be visible.

Dan pointed out the posts marking the trail entrances that Scot installed and he noted that the gold shed will be moved out of the parking lot to the open space beyond the picnic tables. He also pointed out the area for a pavilion and a playground in the future. The group then discussed design and the necessary board approval to construct a wall to practice soccer and lacrosse.

Respectfully submitted,

Dawn R. Mooney
Recording Secretary