

**Killingworth Park and Recreation Commission
Regular Meeting, March 10, 2014**

The Killingworth Park and Recreation Commission held a Regular Meeting on Monday, March 10, 2014, at 7:30 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Jim Duffield
Glenn Johnson
Sallyanne Bauer
Bill Burley

Absent: Rob Grasso
Scot Thomas

1. Chairman Dan Colonia called the meeting to order at 7:32 p.m.

2. Minutes of: Regular Meeting on Monday, February 10, 2014

***A motion was made by Glenn Johnson and seconded by Sallyanne Bauer to accept the minutes of the February 10, 2014 Regular Meeting as written. Jim Duffield abstained. Motion passed.**

3. Visitors present – Pete Sonski, HK Youth Football
Ron Lelko, HK Youth Football
Dan Glynn, KYL
Gavin Manzi, Eagle Scout candidate

Gavin Manzi introduced himself and explained that he is looking for an Eagle Scout project preferably within the Town of Killingworth. Discussion followed of trails, plantings along driveway to prevent parking or benches/picnic tables along pathways and fields at KRP. Dan suggested he contact Eric Auer about possible shade tree planting at KRP. It was noted that the Commission could contribute to his fund raising efforts and Eric could possibly pass along a discount on some materials. Gavin thanked the commission for their time and suggestions.

Pete Sonski stated that he had submitted HK Youth Football's summer/fall usage request and offered to answer any questions. He then questioned moving the shed at KRP. Dan stated that Scot Thomas had planned to stake the area, but could not attend this meeting. The group discussed Scott Hines' generous offer to perform the work as a donation.

4. Communications, Bills and Applications

- a. Communications are emailed to group as received.
- b. The following bills were received:

Bill from CL&P, in the amount of

38.50

second bill from CL&P, in the amount of	38.50
third bill from CL&P, in the amount of	38.50
fourth bill from CL&P, in the amount of	39.31

***A motion was made by Glenn Johnson and seconded by Sallyanne Bauer to authorize payment of the above bills. Motion passed unanimously.**

c. The following applications were received:

- Application from HK Rec for the use of a small field at KRP on Tuesdays 7/8 – 8/5, 5:30-7:30 p.m. for Summer Soccer Fun.

Discussion followed about the possible need to close the fields for a time this summer to rest as was done last year. The group agreed to review field conditions at KRP in June.

***A motion was made by Glenn Johnson and seconded by Sallyanne Bauer to approve the above application pending assessment of field conditions. Motion passed unanimously.**

- Application from HK Youth Football for the use of KRP Field #1 and Field #4, practice area and parking lot, weekday afternoons and Sundays of home games from 8/1 to 11/6.

Dan advised that Sunday usage could pose a problem because of HK Rec's need to reserve Sundays as possible rain dates for soccer games. Bill suggested that Pete get the dates of their home games and then contact Frank Sparks (HK Rec) to discuss the issue. Pete expressed his concern that RSD#17 could pull HK Youth Football's field usage at any time if field conditions deteriorate. If that happens, then HKYF would have no game field. In-depth discussion followed regarding other field availability, field size, safety and Friday night usage. Discussion of the fields at HKMS, KES and Bethke followed and Pete noted that he has already asked Mike Distefano for other options. The group concurred that they have no issues with the summer and November times requested but must involve Frank to approve the fall request. In-depth discussion followed and Dan reiterated that HK Rec is the commission's own organization, therefore their needs must be met. The group suggested that HKFB meet with Frank once their game and practice schedules are determined and Ron Lelko stressed the organization's flexibility. The commission then discussed the timing of usage application submissions and Dan noted that fall usage is not yet being approved.

***A motion was made by Glenn Johnson and seconded by Jim Duffield to approve HK Soccer Club and HK Lax's applications for the use of KRP. Motion passed unanimously.**

Dan added that HK Lax's usage was already included on the schedule.

***A motion was made by Sallyanne Bauer and seconded by Bill Burley to approve KYL's application for the use of submitted at the January meeting. Motion passed unanimously.**

5. Treasurer's Report

Treasurer Sallyanne Bauer reported very little had been expended since last month's report and Dan noted that he contacted Sweitzer Waste Removal regarding the \$89.27 bill discussed at the February meeting and they agreed it was sent in error. Sallyanne explained that she received the Board of Selectmen's revised 2014-2015 budget and discussed their changes, noting the commission requested \$66,000 operating and \$116,000 capital budgets and the Selectmen returned \$59,000 operating and \$49,000 capital. In-depth discussion of changes and other funding sources followed.

The commission discussed the cost of defibrilators and possible secure locations to store them at the town's parks, such as the shed at KRP. Sallyanne noted they were not included in the budget. The group also discussed Wolf Hollow Trail and whether the Park and Rec Commission is responsible for its maintenance. Dan described it as a "nice walk" from KES to Sheldon Park, but noted it is not widely known or used and needs work. Discussion of timing followed.

6. Old Business

a. Parks and Field Maintenance

- Sheldon Park - Dan addressed KYL's request to temporarily move the batting cages to Rocco and Bethke Fields, noting one would be placed behind right field at Rocco.

***A motion was made by Glenn Johnson and seconded by Sallyanne Bauer to authorize KYL to move the 2 batting cages at Sheldon Field to new locations at Rocco Field and Bethke Field. Motion passed unanimously.**

- Rocco Field – The commission discussed KYL's request to install irrigation at Rocco and noted the cost of the project will be \$1200 as follows: \$525 for materials and \$675 for labor. Glenn added that he plans to donate a pump to the project reducing the cost of materials.

***A motion was made by Glenn Johnson and seconded by Sallyanne Bauer to authorize up to \$600.00 for irrigation at Rocco Field. Motion passed unanimously.**

Discussion of outfield re-grading and the difficulty of scheduling this project due to the very limited number of baseball fields this year followed. Dan added that clay for Rocco had previously been approved and should now be ordered.

- Bethke Field – nothing new was discussed.
- KRP – Glenn informed the group the maintenance contract is now out to bid and the bidder walk-through is scheduled for Saturday, March 15 at 8:00 a.m. The project's timeline was detailed and Glenn expressed the need to have a contract in place by April 1.

b. Sheldon Re-Design – Glenn informed the commission that the contracts with Venuti Enterprises for both construction and irrigation had been signed and explained that the project's targeted timeframe is 180 days, but expressed his hope that it would be completed sooner. Dan noted that he is still pursuing the USTA Grant explaining he provided Don Venuti with a copy of their requests and Don is working on a cost for the change orders required to meet their requests. Glenn added that has already been a change request to add the project sign.

7. New Business

Bill questioned installing a scoreboard at KRP and Dan suggested that the user groups could provide one noting that conduit would have to be run for electricity. Discussion followed about solar power and remote control options. Jim questioned whether a wall could be constructed to throw or kick balls against at KRP. Discussion followed regarding material (concrete vs. wood), location and Planning and Zoning approval. Timing was also discussed noting it must be done quickly to fund it from this year's budget.

The commission discussed the possibility of field names/sponsorships and Dan explained that would require Planning and Zoning approval. The group discussed the option of using rolling signs that could be store away when the fields were not in use to display field names or sponsors.

The annual field walk-through was scheduled for March 22 at 8:30 a.m. beginning at Rocco Field. The group noted the walk-through was scheduled later this year because of the long lasting snow cover and agreed that Sheldon would not be included because of the re-design.

8. Adjournment

***A motion was made by Bill Burley and seconded by Sallyanne Bauer to adjourn the meeting at 8:45 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary

Attachment