

**Killingworth Park and Recreation Commission
Regular Meeting, January 13, 2014**

The Killingworth Park and Recreation Commission held a Regular Meeting on Monday, January 13, 2014, at 7:30 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Rob Grasso
Glenn Johnson
Bill Burley
Sallyanne Bauer
Jim Duffield (arrived at 7:40 p.m.)
Scot Thomas (arrived at 7:45 p.m.)

1. Chairman Dan Colonia called the meeting to order at 7:35 p.m.

2. Minutes of: Regular Meeting on Monday, December 9, 2013

***A motion was made by Glenn Johnson and seconded by Rob Grasso to accept the minutes of the December 9, 2013 Regular Meeting as written. Sallyanne Bauer abstained. Motion passed.**

3. Visitors present – Pete Sonski - HK Youth Football
Ron Lelko - HK Youth Football
Dom Fucci - HK Youth Football
Ed Merola - KYL

Dan informed the group of the upcoming Special Town Meeting to approve the Sheldon Re-design project and stressed the importance of attending this meeting, noting it will be held on either the 28th or 29th of the month. He went on to explain the approval procedure and urged every user group to ask their members to attend and support the project regardless of their specific sport.

Ed Merola submitted KYL's usage applications for the spring season for Rocco, Bethke and Sheldon Parks. Dan explained that the applications will be held until the next commission meeting and noted that Sheldon Park will not be available if the project is approved.

Pete Sonski thanked the commission for the additional field time and their support last year. He explained that HKHS informed youth football that they could not use the high school field for last year's play-off games adding that KRP would not be his first choice of location due to lack of bleachers, but it would be acceptable rather than give up a home play-off game. He also would like to play full field scrimmages at KRP. Pete informed the commission that he is completing his usage requests for the fall football season and would submit them soon to give the commission time to consider the request and ask any questions they may have. The group discussed the on-going parking issues at KRP and explained that soft-scape ideas were being investigated.

Dan questioned placement of the shed that youth football is using and Scot stated that he received an estimate of over \$3700 to move the shed onto a stone base. Discussion followed with HKYFA expressing willingness to help and provide the labor. Scot will get cost of the stone base alone.

4. Communications, Bills and Applications

a. Communications are emailed to group as received.

b. The following bills were received:

Bill from CL&P, in the amount of	39.27
second bill from CL&P, in the amount of	39.37
third bill from CL&P, in the amount of	38.50
fourth bill from CL&P, in the amount of	39.17
Bill from Anthony Carri, for December, in the amount of	270.00
bill from Shelley Cumpstone, KRP for 9 days in December, in the amount of	81.00
bill from Sweitzer Waste Removal, for December, at KRP	89.27
bill from Don Vogt, for 5 trail markers at KRP, in the amount of	360.00

***A motion was made by Rob Grasso and seconded by Glenn Johnson to authorize payment of the above bills, noting that the money for the trail markers at KRP had been approved at a previous meeting. Motion passed unanimously.**

Dan explained the bills from Langer Landscaping totaling \$2726.06 that were tabled at a prior meeting were for work performed outside of the maintenance contract and in-depth discussion of the terms, scope and dates of the contract followed. Sallyanne expressed her uncertainty without documentation. Dan noted that the price per cutting in these bills was in line with the contract price and explained that the billed irrigation winterization was not included in the contract.

***A motion was made by Scot Thomas and seconded by Rob Grasso to authorize payment of the Langer Landscaping bills in the amount of \$2726.06. Rob Grasso, Glenn Johnson, Bill Burley in favor, Sallyanne Bauer opposed, Jim Duffield abstained. Motion passed.**

c. New applications received from KYL were saved for the next commission meeting.

5. Treasurer's Report

Treasurer Sallyanne Bauer reported 45% of the FY 2013-2014 budget has been expended to date, and passed out and explained her projections for the remainder of the fiscal year (a copy of which is attached to these minutes). She projected ending the fiscal year approximately \$10,000 under budget primarily due to taking Sheldon Park off-line for the redesign project. The group then discussed the projected expenses and noted that if the Sheldon project is approved maintenance expenses will be further reduced during construction. Maintenance costs for Sheldon Park after the re-design were further discussed and projected to be \$40,000 for the first year.

The commission also discussed capital budget requests including \$30,000 for playground at KRP, \$15,000 for a pavilion at KRP and \$10,000 for KRP trail upgrades. Discussion followed regarding placement of a KRP playground and pavilion, a dog park, KRP Phase II, Rocco outfield resurfacing/outfield fence and a park south of Route 80.

6. Old Business

a. Parks and Field Maintenance

- Sheldon Field – nothing new was discussed.
- Rocco Field – nothing new was discussed.
- Bethke Field – nothing new was discussed.
- KRP – Glenn discussed preparing the new KRP maintenance contract specs and questioned any mistakes and omissions with the first contract. Items suggested include a clause making contractor responsible to replace any equipment or landscaping damaged by their maintenance, detailed dates for services performed, fertilizings and corings bid as add-ons, maintenance of retention basins, haying,... The group agreed that Langer Landscaping was not meticulous in their maintenance, noting that Eric Auer who oversees the maintenance is extremely meticulous. The commission also agreed that the first year contract should be 15 months (April 1, 2014 through June 30, 2015), and second year contract 12 months (July 1, 2015 through June 30, 2016).

The group also discussed hand-watering the practice area with hoses attached to the irrigation system. Youth football is willing to work with the commission and contribute and Dan suggested contacting Eric Auer.

b. Sheldon Re-Design – Glenn and Dan again explained the approval process noting the commission voted to endorse the Venuti Enterprises' irrigation bid as the lowest complying bid. Dan reminded the group that Cathy Iino is still looking for additional funds from the state.

7. No New Business was discussed.

8. Adjournment

***A motion was made by Scot Thomas and seconded by Sallyanne Bauer to adjourn the meeting at 9:15 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary

attachment