

**TOWN OF KILLINGWORTH**

Public Health Agency  
323 Route 81  
Killingworth, CT 06419

MINUTES  
May 14, 2014

APPROVED

Rec'd November 13, 2014 at 3:50 PM

*Dorothy M. Moorey* Ass't  
Town Clerk

**Members Present:** Chair Natalie Ortolí Drew, Betty Dennis, Trish Hatin, Barbara Klein Laurie Kumnick, Sue Nesci, Daniel Ott, Ernest Pizzuto, RS, and Health Director Paul Hutcheon

**Members Absent:**, Martha Hogan, First Selectman Catherine Iino

Chair Natalie Ortolí Drew called the meeting to order at 7:04pm. She introduced our new health director, Paul Hutcheon.

**Minutes**

**MOTION:** Dan Ott moved and Trish Hatin seconded acceptance of the April 9th minutes. Voting in favor: Natalie Ortolí Drew, Betty Dennis, Trish Hatin, Barbara Klein Laurie Kumnick, Sue Nesci, Daniel Ott, Ernest Pizzuto, RS; Opposed: 0; Abstentions- Barbara Klein. The motion carried: 7:0:1

**Health Director Update**

Paul Hutcheon reported he is working 18 hours per week and maintaining posted office hours on Tuesdays and Thursdays. He provided the following updates on some of the ten essential health department services:

**Monitor health status-** The committee reviewed a chart of the seven reportable diseases for April. No unusual pattern of diseases.

**Diagnose and Investigate Health Problems-** The health department was asked to investigate two issues. Paul inspected a vacant and foreclosed house for mold and other issues. He reported that the bank will have to bring in a crew with respirators and hazmat suits to clean the mold before other issues in the house can be repaired. The state Department of Energy and Environmental Protection was called in to clean up fuel oil that leaked from a house to the street.

**Inform and Educate-** Paul reported that the health department had received a large supply of emergency preparedness brochures. The committee recommended distributing them at the St. Lawrence Strawberry Festival on June 14<sup>th</sup> as part of the CERT exhibit and CPR demonstration.

The committee continued discussing plans for tick prevention education since Lyme Disease is the leading reportable disease in the town. It was recommended that leaflets be distributed on prevention on a Saturday at the town transfer station. Sue Nesci offered to research available educational handouts on the topic.

**Mobilize Community Partners-** The committee also continued discussing plans for a first aid for animal program. The Red Cross, a group in Hartford, and local veterinarians were identified as possible partners to teach the program at the firehouse.

**Develop Policies and Plans** – Paul reported that a town ordinance required restaurant inspections four times per year for \$25. He recommended changing the ordinance to reflect state requirements for inspection frequency by class of restaurants and also to charge yearly instead of quarterly to reduce administrative time. The committee noted that the prior health director had started on implementing a yearly certificate and fee process.

**Enforce laws/regulations to protect public health-** Paul noted that the majority of his time so far has been catching up on environmental permits and issues. He presented a chart of Environmental and Disease Reporting for the fiscal year, July-May to date.

The chart included the following statistics for April: 2 soil tests; 2 new septic systems; 4 septic system repairs. Pump-out reminders were mailed.

The committee discussed the issue of time for restaurant inspections. Paul noted that there was funding for a part-time sanitarian for restaurant inspections in the new budget starting in July. He will assess the need for filling that position and discuss it with the First Selectman.

The committee also suggested putting a reminder on the temporary food service permit process in the Krier or on the town website, since there are traditionally a number of temporary food events in the coming months.

**MOTION-**Ernest Pizzuto moved and Laurie Kumnick seconded a motion to adjourn. Voting in favor: Natalie Ortolini Drew, Betty Dennis, Trish Hatin, Barbara Klein Laurie Kumnick, Sue Nesci, Daniel Ott, Ernest Pizzuto, RS; Opposed:0 Abstentions:0. The motion carried: 8:0:0.

There being no further business, the meeting adjourned at 8:30pm

The next meeting will be June 11th.

Respectfully submitted,

*Susan M. Nesci*

Susan Nesci  
Secretary