

MINUTES

Special Meeting of the Parmelee Farm Committee

Monday May 27, 2014 – Town Hall

The following committee members were in attendance: Robert Broach, Christine Cronin, Bruce Dodson, Terry Doyle, Linda Dudek, Tim Gannon, and Peg Scofield

Absent: Karen Milano

Tim Gannon called the meeting to order at 7:03 p.m.

Terry Doyle moved to accept the minutes from the special meeting of May 5, 2014, seconded by Peg Scofield. Unanimously passed.

Terry Doyle moved to accept the minutes from the special meeting of April 21, 2014 with one correction – the date in the heading should read “April 21” not “April 22”, seconded by Bruce Dodson. Passed. Bob Broach abstained.

Bruce Dodson moved to accept the minutes from the meeting of February 6, 2014, seconded by Bob Broach. Passed. Terry Doyle abstained.

Tim opened the discussion on the topic of policies and procedures for the pole barn. He said that the subcommittee composed of him, Peg and Linda had met with people from various facilities that hold events. They met with Mark Darin, who is the head ranger at Harkness Memorial State Park in Waterford, Jonathan Jennings of Pavilion Catering (Ct Wedding Group) and Janet Dudley of Dudley Farm in Guilford. Tim stated that Dudley Farm is the most similar to our farm. The types of functions that would want to use our pavilion are the same as those that use the yellow barn at Dudley Farm. All three have given the committee copies of the documentation that they use to book events. Linda said that her major concerns were who will coordinate the events, what about the noise factor and the insurance. There was lengthy discussion as to the types, size and times of various categories of events that might be booked for the pavilion once the Certificated of Occupancy has been issued. The subcommittee will check with the town attorney on insurance and liability issues. They will also begin to draft the documents that will be used when booking in events. There was lengthy discussion on the possible usage of the pole barn.

Bruce Dodson reported that he had met with Nicko at the farm to discuss his Eagle Scout project (rustic benches for the farm). They discussed various places around the farm where the benches would be placed. Nicko is waiting for final approval from the boy Scouts organization. He will keep the committee posted. Tim said that Robert Tischbein’s bat house Eagle Scout project is moving along.

Meeting adjourned at 9:41 p.m.

Respectfully submitted,

Christine Cronin

Secretary