

## MINUTES

### Meeting of the Parmelee Farm Committee

Thursday February 6, 2014 - Killingworth Town Hall

The following committee members were in attendance: Robert Broach, Christine Cronin, Bruce Dodson, Linda Dudek, Tim Gannon, Karen Milano, and Peg Scofield

Absent: Terry Doyle

Visitor: Guy Vecchitto

Tim Gannon called the meeting to order at 7:06 p.m. and welcomed the guest.

Peg Scofield moved to accept the minutes from the meeting of January 13, 2014, seconded by Bruce Dodson. Unanimously passed.

Bob Broach reported that the application to the Connecticut Trust for Historic Preservation for a grant to fund the replacement of the sill on the east side of the farmhouse is ready to go and will be mailed shortly. Jeff Klausen has visited the farm and examined the sill. He has given the town a quote of \$1870 for the sill repair. The grant if obtained would pay for half of the repair. There was discussion of the grant.

Bruce Dodson reported on the status of the farmhouse work being undertaken by the Historical Society. In the upstairs, the shelves have been installed and the Historical Society is in the process of obtaining furniture. The furniture should be in place by the next meeting of the committee. The security system has been turned on as concerns carbon monoxide and smoke. The intruder/burglary part of the system will be activated as soon as the Historical Society begins to move in the collection. There was discussion.

Tim Gannon reported on the status in the restroom building. The tile will be delivered next Thursday. Karen Milano said that she will have some teenage boys there after 3 p.m. to help move the tile from the pallet into the restroom building. John Edwards with the help of Joe Ferjak will do the tile work on the weekend.

Tim pointed out that the staining of the siding for the pole barn, which is being done in the restroom building, will have to be completed before the tiles arrive on Thursday. There was discussion.

Tim then reported that he had been able to speak with the people who can help get the approval for the burning of the brush that has been cleared in the new parking area site. This needs to be done before the Venuti's can do any work there. Roger Nemergut said that we will have to have a set of elevations for the parking lot and handicapped ramp. Tim will speak to Don Venuti. There was discussion.

Peg Scofield reported that they are working on the new policy manual for the pole barn and will include the use of the restroom building for events. Tim said that he is awaiting additional information from the Dudley Farm. He will forward it to Linda and Peg when he gets it. Peg also said that she is not booking any events in the pole barn at this time as the work is not complete on the building. There was lengthy discussion.

Peg Scofield reported that a committee has been formed to use the backfield of the community garden to grow food for the community. Peg will keep the committee up to date as the planning progresses. There was lengthy discussion.

Peg reported that the following events are planned at the farm for the coming months – the Easter egg hunt the Saturday before Easter with a rain date on the Sunday, the first Saturday in June the Land Trust will hold Trail Day, and in July the Platt Nature Center children’s program will visit the farm.

Tim reviewed the spread sheet and budget for the farm. There was discussion.

Tim said that he thought it might be a good idea to invite the person from the Federal Fish and Game commission from Westbrook to a meeting of the committee. He had previously told Tim he would like to help at the farm. Tim said we could ask him to talk about a management plan for the property with respect to the borders of the fields and the streams that run through the property. It was suggested that other invitees for that meeting might be Andy Annino, John Himmelman and Heather Greenaway.

Tim then stated that the committee’s name is now the Parmelee Farm Committee. There is a new charge which everyone has received by email.

Gut Vecchitto showed the committee a drawing he had done since the last meeting, which shows possible placement of the handicapped plus one parking spaces and location for port-a potties at the end of the pole barn. Tim said he would hold on to the drawing.

Meeting adjourned 8:59 p.m.

Respectfully submitted

Christine Cronin

Secretary