

## JOINT COMMITTEE ON COMPENSATION

MINUTES, September 2, 2014

- Meeting called to order at 6:09pm by vice chairman, Gwenne Celmer. Members in attendance were: Gwenne Celmer, Nancy Gorski and Fred Dudek.
- Minutes of the August 5th meeting were approved. Motion by Celmer, 2<sup>nd</sup> by Dudek. Voting in favor, Celmer, Dudek. Abstentions, Gorski
- Committee received completed job descriptions from the following:
  - Administrative Assitant
  - Finance Director
  - Tax Collector
  - Town Clerk
  - ZEO/wetlands enforcement official
- Committee did not receive job descriptions from the First Selectperson, and Health Director.
- Discussions ensued regarding the use of a Human Resource Consultant to review the job descriptions, and salaries after the compensation committee reaches consensus on the completed job descriptions.
- Fred Dudek will contact CCM to inquire if these services are available through the organization.
- It was discussed that Lou Annino may have information on HR consultants due to his position at University of New Haven.
- A release of an RFI was discussed as a possibility of obtaining an HR consultant.
- Fred Dudek will bring the HR consultant issue to the next Selectmen's meeting.

Fred Dudek, secretary. 9/3/14