

## JOINT COMMITTEE ON COMPENSATION

### MINUTES, December 2, 2014

- Meeting called to order at 6:07pm by chairman, John McMahon. Members in attendance were: John McMahon, Lou Annino, Nancy Gorski and Fred Dudek.
- Minutes of the November 4th meeting were approved. Motion by Gorski, 2<sup>nd</sup> by Annino. Motion passed unanimously.
- The Committee recommends that the job descriptions submitted are filed with Gina Regolo in the human resource files. Although job descriptions were not reviewed, they could be used as a baseline for future salaries, benefits, etc., until updated or changed in the future.
- Committee agreed that elected salaries are set prior to election, and the four year offices would be reviewed every two years.
- Lou Annino will submit the final documents to the committee members via email. Presentation of the committee's findings and final report will be presented at the 12/8 Selectmen's meeting, and the 1/13/15 Board of Finance meeting. Chairman McMahon will present the report with input from other committee members.
- Motion to accept the final report was made by McMahon, 2<sup>nd</sup> by Annino. Passed unanimously.
- Meeting adjourned at 6:35pm. Motion by Annino, 2<sup>nd</sup> by Gorski. Passed unanimously.

Fred Dudek, secretary. 12/2/2014