

**MINUTES: REGULAR MEETING OF THE BOARD OF SELECTMEN
Monday, September 22, 2014 7:00 p.m. Town Office Building**

In attendance: C. Iino, F. Dudek, L. Annino, Jr., E. Disbrow

Visitors: None

1. Call to Order/Pledge of Allegiance

The meeting was called to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Approval of Minutes

Motion by Dudek, second by Annino, to approve September 8, 2014 minutes as amended. Motion passed unanimously.

p. 4, Item 9 Selectmen's Comments: Remove the word "and" after "also"

3. Visitors' Comments

BOE representative J. Young submitted the September 2014 BOE Community Update for the Selectmen's review.

4. Tax Abatements and Refunds: None

5. Appointments/Vacancies on Appointive Committees

Emergency Management (3), Energy Task Force (4), Open Space (1), Parmelee Farm (3), IWWC (1)

6. Old Business

A. Affordable Housing

Iino presented Assessor's annual report indicating the maximum sales prices for the town's Affordable Housing. Acting as Housing Authority, the BOS needs to approve these amounts and notify homeowners.

Motion by Annino, second by Dudek, to approve the maximum amounts for the sale of houses designated as Affordable Housing. Motion carried.

B. Capital Projects Review

Iino updated the Board on recent activity including:

1. New containers have been delivered. Old ones being weighed, to be sold for scrap or put up for auction
2. Preparation for electrical work at Transfer Station continues, telephone poles have been selected.
3. Alders Bridge Road wing wall repair is done, paid for by disaster relief funds. Cedar Drive will be addressed next. Birch Mill Road is pending.
4. Crack sealing work is done.
5. New salt shed has been secured, old salt shed scheduled for painting.

7. New Business

A. Contractor policy

Iino asked the BOS to comment on whether or not the town should be hiring contractors or individuals who have conflicting interests or ongoing disputes with the town. (For example, they owe taxes, are suing the town, or are otherwise in violation with town policy.) There was consensus among board members that the town should not.

E. Disbrow reported that, based on the findings from a recently- attended CCM workshop on RFPs, the town can ask for disclosures of this type in an RFP and may consider those things in the selection process.

On a related matter, Annino recommended that the town come up with a way to formalize the process when residents or employees express an interest in items being discarded by the town, or in the use of town tools and equipment. For example, it might save the town time and money for removal to allow residents to take logs left over from tree work. He suggested a "materials pass" which would require the First Selectperson to authorize this type of transaction. There was further discussion and general agreement.

8. First Selectwoman's Comments

1. The Administrative Assistant to the Land Use Department position has been filled, upon completion of the interview process and receipt of stellar recommendations.
2. Iino interviewed two appraisers recommended by T. Dinnean and the Trust for Public Land respectively regarding the Venuti property. Both will submit proposals.
3. Our insurance provider will no longer offer the same Health Insurance plan, largely due to new requirements stemming from the Affordable Care Act. Iino and Regolo are working on alternative options.

9. Selectmen's Comments

1. Dudek: Ethan Drain of DrainScapes asked for clarification of contract regarding mowing at KRP.
2. Dudek: Town should revisit policy of town vehicles being brought home and reminded the board that this is a taxable benefit to employees.
3. Dudek expressed concern that the construction trailer was still not being fully utilized for transport of excavator.

10. Adjournment

Motion to adjourn by Dudek, second by Annino, at 7:25 p.m. Motion passed unanimously.