

MINUTES: REGULAR MEETING OF THE BOARD OF SELECTMEN

Monday, August 25, 2014 7:00 p.m. Town Office Building

In attendance: C. Iino, F. Dudek, L. Annino, Jr.

Visitors: Jerry Russ, Building Official ; Dan Colonia, Chair, Park and Recreation Commission; Dan Glynn, Killingworth Youth League (KYL); Jeannie Young, RSD17; John McMahon and Shawn O'Connell, BOF; Walt Adametz, Road Foreman; Don Venuti, Venuti Enterprises, R. Regolo, Finance Director

1 Call to Order

The meeting was called to order at 7:01 p.m.

2. Pledge of Allegiance: The Pledge of Allegiance was recited.

3. Approval of Minutes: August 11, 2014

Motion by Iino, second by Dudek, to approve August 11, 2014 minutes with the following amendment: Item 7C: chart row headers should read "A) Daily Base Rate", and "B) Hourly Rate for Asphalt Planer." Motion passed unanimously.

4. Visitors' Comments:

Jeannie Young responded to BOS previous questions regarding adequately funding the district's capital needs, referring to the 1% limit on transfers to capital budget set by the state. Annino reiterated concerns about proper maintenance and whether 1% would prove to be enough to fund major capital projects and asked BOE to find how other districts save for future projects. She also reported back about performance contracting, repairs to HKMS, any duplication of efforts with HKYFS, summer work projects and filling of personnel vacancies. Dan Colonia asked Young to investigate why local teams are having trouble getting access to high school fields traditionally used. He is concerned that town fields will be compromised if overuse continues.

5. Tax Abatements and Refunds

Motion by Dudek, second by Annino, to issue the following refunds, all for overpayment.

Motion passed unanimously.

Terri Brasile, 26 Chittenden Road: \$91.49

Ronald A. or Barbara M. Imbriglio, 151 Ironworks Rd.: \$17.78

GE Capital Commercial Inc., 333 Hesper Rd.: \$265.71

Mary E. Hawkins, 18 Jacob Lane: \$162.04

Pine Orchard Landscaping, 241 Route 148: \$7.43

Gelco Corporation, PO Box 5043: \$307.12

Ralph or Michelle Knockwood, 122 Route 148: \$15.04

Scott J. Kasper, 13 Patrick Drive: \$7.41

6. Appointments/Vacancies on Appointive Committees:

No appointments were made. Vacancies remain as follows: Emergency Management (3), Energy Task Force (4), Open Space (1), Parmelee Farm (3), IWWC (1)

7. Old Business

A. Capital Projects Review

Regolo presented proposed closeouts from 2013/14. Following approval of the BOS, Regolo will present these recommendations to the BOF, then to auditors. The proposed closeouts then go to town meeting for approval. No action was taken. There was further discussion about how to fund engineering expenses for projects that will be occurring in later years.

Dudek discussed requests from the EOCBC regarding small expenditures for engineering costs, well inspection. Iino and Regolo sought to clarify approval process for funding and it was agreed that for projects already approved, the First Selectwoman can approve expenditures under \$5,000 without waiting for BOS approval.

B. Year-to-date Operating Budget Review: No discussion, no action taken.

C. Building Fees

Iino opened discussion of fees, noting that at present building fees are based on estimated values of projects as reported by applicant. She also asked for a review of fees, particularly for small structures like sheds as prohibitive fees discourage compliance. Annino asked why we aren't using existing rates for new construction, which leave less room for underreporting. Iino provided copy of these guidelines to Russ, who said he was waiting to hear from other towns. Dudek asked Russ to review further and make recommendation. There was some discussion of Killingworth's fees compared to those of nearby towns.

D. Venuti Property

Iino reported that it is the recommendation of the Open Space Committee that the town undertake a new appraisal of the Venuti property. Don Venuti reiterated Venuti Enterprises' offer to pay for half the appraisal, which was declined as it is the recommendation of the OSC that it remain independent and impartial.

Motion by Iino, second by Annino, to authorize Iino to seek Board of Finance approval of expenditure not to exceed \$4,000 for a new independent appraisal of the Venuti property. Motion passed unanimously.

8. New Business

A. Accept USTA Grant for Sheldon Park

Motion by Iino, second by Annino, to accept a \$15,000 USTA Facility Grant from the United States Tennis Association. Motion passed unanimously.

There was brief discussion regarding budget considerations on how to use funds, which continues below.

B. Park & Rec. request, Sheldon Park Project

Park and Rec Chair Colonia reported that work on Sheldon Park nears completion, under budget. He asked for clarification of monies available for installing sod, which was not included in original bid. He urged the board to consider this purchase for two reasons: First, installing sod would speed up the project, allowing the park to fully open in the Spring of 2015. Seeding in the fall or spring would require that the fields remain unused until Spring of 2016. Second, if the tennis and basketball courts are open for use immediately, as is hoped, newly seeded fields will be in jeopardy from inevitable unauthorized use. Venuti Enterprises has offered to install the sod at cost, and KYL has offered \$6,000 towards this installation. Discussion

followed, with BOF members participating. BOS asked that Colonia return with a written proposal, to be presented at the 9/8/14 BOS meeting. If approved there, it would then go to BOF for approval on 9/9/14, and then to town meeting. KYL's Glynn added that Killingworth will be the only town in the state to house two 50/70 fields, making the town eligible to host tournaments which would bring revenue to the town. Further discussion followed regarding a new building on the property, which will be used immediately for storage but is ready thanks to donations from Venuti Enterprises, for future use as a concession stand.

C. Award Spot Paving Bid

Adametz reviewed bid results, and recommended the BOS award bid to B & L Construction. Dudek and Annino asked that future bids specify individual roads to be worked on, as we did for the crack sealing bid.

Motion by Annino, second by Dudek, to award Spot Paving bid to B & L Construction. Motion passed unanimously

9. First Selectwoman's Comments

1. The administrative assistant in the Land Use department has resigned, the position is being advertised. There was brief discussion regarding coverage for the interim.

2. Beckwith Road and North Chestnut Hill Road, both scenic rural routes, are scheduled for triple chip sealing. By ordinance, land owners will need to be consulted before surfaces are altered. PW distributed cost comparisons of triple chip vs. bituminous concrete, showing the latter as more than twice as expensive.

3. Ice Bucket Challenge: Clinton First Selectman Willie Fritz challenged the BOS to participate in this ALS fundraiser. BOS has accepted the challenge, and selected Amanda's Angels as recipient. Selectmen will submit to a having buckets of ice poured over them on Sunflower Day, September 14. The BOS intends to in turn challenge the KVFC.

10. Selectmen's Comments

Dudek updated the BOS on progress made by EOCBC. Fast track schedule shows them presenting to P & Z on 9/16, ready for permits on 10/14. Project expected to be completed end of February early March.

In an unrelated comment, Iino added that she and Adametz are set to meet with engineer re: Parker Hill Road this week.

11. Adjournment

Motion to adjourn by Dudek, second by Annino, at 8:55 p.m. Motion passed unanimously.

Respectfully submitted by Elizabeth Doyle Disbrow, Recording Secretary on 8/26/14.