

MINUTES: REGULAR MEETING OF THE BOARD OF SELECTMEN

Monday, July 28, 2014 Town Office Building

In attendance: C. Iino, F. Dudek, L. Annino Jr., R. Regolo

Visitors: Hedy Ayers (CRCOG), Paul Schreyer and Jay Duhamel (The Gordian Group)
C. Anderson, J. McMahon, S. O'Connell, M. Williams (Board of Finance)
George Keithan (EOCBC)
Geoff Cook (ETF)
Harsh Luthra, Kapil Luthra (Be Free Solar)

1. Call to Order: The meeting was called to order at 7:00 p.m.
2. Pledge of Allegiance: The pledge was recited.
3. Approval of Minutes: Iino noted error (Page 3 item C, fourth line) and asked to remove the word "that" which was repeated. Also insert the word "can" before the word "continue" in the same paragraph.
Motion by Dudek, second by Annino, to approve June 14, 2014 minutes as amended.
Motion passed unanimously.

4. Visitors' Comments: None at this time. See also 7A, 7E

5. Tax Abatements and Refunds:

Motion by Dudek, second by Annino, to issue the following refunds, all for overpayment.
Motion passed unanimously.

Ruth E. Field, 11 Whitewood Rd. \$40.84	Brett D. Zanardi, 56 Roast Meat Hill, \$145.59
Sean A. Coane, 44 Bridlepath Tr., \$10.03	Ronald P./ Rosanne A. Wing., 34 Chestnut Hill Road, \$19.01
Susan K. or Lloyd A. Davis, 5 Fritz Road, \$72.41	Sandra J. or Christopher D. Brough, 102 Cow Hill Road, 33.07

6. Appointments/Vacancies on Appointive Committees: No town committee appointments. See also 8A. Vacancies remain as follows: Emergency Management (3), Energy Task Force (4), Open Space (1), Parmelee Farm (3), IWWC (1)

7. Old Business

A. Capitol Region Purchasing Council

Capitol Region Council Of Government (CRCOG) Special Projects Manager Hedy Ayers gave a short but comprehensive presentation on "How to Simplify Local Government Construction Procurement" and introduced EZIQC, an alternative for buying competitively bid facility repair and construction services. The full presentation is on file in the Selectmen's Office. She then introduced Paul Schreyer of The Gordian Group, which manages EZIQC, who proceeded to speak on how this service could be used by the town for projects and purchases for which we would ordinarily put out to bid through our RPF, RFQ process. EZIQC offers the town the opportunity to select pre-qualified vendors, which have already been selected through a competitive bid process, saving the town the time and effort involved in producing and administering, for example, complicated RFPs.

EOCBC's George Keithan provided some background on how the EOCBC was introduced to the purchasing council program through Munger Construction. Munger had been approached by the committee about the EOCBC project, and upon meeting briefed the committee members on this program.

Extensive discussion followed among Board of Finance and BOS members which covered stabilization of the barn, budget considerations, prevailing wage as a STEAP grant requirement, and the use of architects and engineers on the project. Schreyer fielded general questions about the services as well as some specific to the EOCBC project, and cited several projects completed by comparable towns utilizing EZIQC. His materials are also on file in the Selectmen's office. The town was offered a trial of the service, for a fee of \$250.

B. Capital Projects Review

Iino gave an overview of ongoing projects including triple-chipping of 3 town roads and plans for chip sealing Bar Gate Trail. Annino asked for and was given an update on engineering for Parker Hill Road and completion of work on Lovers Lane.

C. Year-to-date-Operating Budget Review: Iino reviewed calendar of activity for August.

D. Acceptance of STEAP Grant for EOC/Call to Town Meeting:

As discussed at 7/14 meeting and the BOS needs to now formally accept the STEAP grant, send it to BOF for approval (7/29/14), and then to town meeting.

Motion by Dudek, second by Annino, to accept the \$500,000 STEAP grant for the Emergency Operations Center. Motion passed unanimously.

E. Solar Permitting Fees

Iino referred to the recent ETF recommendation that the town limit building fees on solar installations to \$200. Today, the town received a petition calling for a town meeting to enact an ordinance to waive these fees entirely. Dudek asked for clarification of the legitimacy of this petition, and was informed that the town attorney reviewed the petition and agreed that the town is obligated by statute to bring it to town meeting within 30 days. Iino added that she will move to enact a different ordinance at the same town meeting, which would cap fees for solar installations at \$200.

Harsh and Kapil Luthra, representing BeFree Solar, which circulated the petition, were then invited to speak. Luthra gave an account of the history of the solar movement, and explained how the manufacturers, the contractors, and the state have been working together to make solar installation more affordable. He then suggested it was time for the towns to do their part by eliminating fees.

Discussion followed. Dudek expressed a preference for the capped fee, and was against eliminating fees. Annino reminded the room that the town was already providing a break by not assessing the solar projects, thereby providing a tax break to end users/residents. ETF's Cook supported incentives, but added that the town still had carrying costs that needed to be recouped, thus the recommendation of a \$200 cap as a compromise.

Motion by lino, second by Dudek, to enact an ordinance, pursuant to §29-263(c) of the Connecticut general statutes, to limit the building fees for Class I renewable energy projects to no more than \$200. Motion passed unanimously.

Motion by lino, second by Dudek, to issue call to town meeting for Monday August 18 at 7:00 p.m. as requested by petition. Motion passed unanimously.

The call as follows was signed by three Selectmen:

The Electors of the Town of Killingworth and all those qualified to vote in meetings of said Town are hereby notified and warned that a Special Town Meeting will be held in the All-Purpose Room of the Killingworth Elementary School, 340 Route 81, Killingworth, CT, on Monday, August 18, at 7:00 p.m., to consider and act upon the following items of business:

1. To enact an ordinance, pursuant to §29-263(c) of the Connecticut general statutes, to exempt Class I renewable energy projects from payment of building permit fees.
2. To enact an ordinance, pursuant to §29-263(c) of the general statutes, to limit the building fees for Class I renewable energy projects to no more than \$200.
3. To accept the Small Town Economic Assistance Program (STEAP) grant for a Killingworth Emergency Operations Center. The full text of the grant agreement is on file with the Town Clerk.

8. New Business

A. Veterans' Service Contact Person Appointment

Motion by lino, second by Annino to appoint Mercedes M. Ricciuti as Veterans' Service Contact person. Motion carried unanimously.

9. First Selectwoman's Comments

The town did not receive the \$175,000 grant for further improvements to Sheldon Park, but it was suggested that it may be awarded at a later date. lino added that RSD17 is getting rid of 2 modular buildings and offered them to the town.

10. Selectmen's Comments

Dudek asked about extended building department hours, and was informed that Nancy Talbot Land Use Secretary is working with the assessor to help make permits more readily available to assessors office. He then asked about a stipend for BOS assistant for working at the twice-monthly BOS meetings. BOF's O'Connell suggested that the Joint Committee on Compensation consider and rule upon this type of question.

11. Adjournment

Motion to adjourn at 8:42 by Annino, second by Dudek. Motion passed unanimously.

Respectfully submitted by Elizabeth Doyle Disbrow, Recording Secretary on 7/30/14