

Town of Killingworth
Board of Selectmen
323 Route 81
Killingworth, Connecticut 06419

Board of Selectmen
Notice of Vote
May 27, 2014

Present - Iino, Dudek, Annino, Jr.

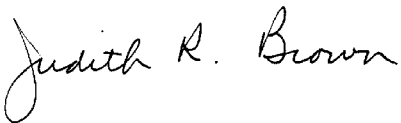
Motion by Iino, second by Dudek, to approve May 12, 2014 Minutes as amended. Voting in favor - Iino, Dudek, Annino. Opposed - none. Motion Carried.

Motion by Iino, second by Annino, to establish an Emergency Operations Center Building Committee along with their Charge as reviewed and amended. Voting in favor - Iino, Annino, Dudek. Opposed - none. Motion Carried.

Motion by Iino, second by Dudek, to appoint the following to the Emergency Operations Center Building Committee - David W. Gross, James H. Lally, Kate Anne Novick, Donald B. McDougall, George V. Keithan, Jr and Fred Dudek (ex-officio). Voting in favor - Iino, Dudek, Annino. Opposed - none. Motion Carried.

Motion by Annino, second by Dudek, to adjourn at 8:31 PM. Voting in favor - Annino, Dudek, Iino. Opposed - none. Motion Carried.

Respectfully submitted,



Judith R. Brown, Recording Secretary



TOWN OF KILLINGWORTH

Charge to the

Emergency Operations Center Building Committee

- 1) Review the condition of the existing barn and make recommendations to the BOS regarding its future usefulness as a part of the proposed EOC.
- 2) Review EOC requirements and develop basic conceptual plans and specifications for a proposed EOC for use by the Town in soliciting comprehensive design/build construction proposals. *Conceptual plans will include vehicular circulation and parking.*
- 3) Conduct a mandatory pre-bid conference and then review all construction proposals and make a recommendation to the BOS.
- 4) Monitor project approval process and provide a contractor's liaison from the committee.
- 5) Hire a clerk of the works to expedite construction schedule and oversee site activities.
- 6) Hold formal meetings on a regular basis to review payment requisitions and address project issues.
- 7) Make a final inspection of the completed project with Town officials prior to final contractor payment

*Site circulation / parking
vehicular*