

MINUTES  
REGULAR MEETING OF THE BOARD OF SELECTMEN  
Monday, March 24, 2014 @ 7:00 p.m. Town Office Building

In attendance: C. Iino, F. Dudek, L. Annino, R. Regolo,

Visitors: Joseph Comerford, Executive Director and Joan Gay, Killingworth Representative to Estuary Transit District Board

1. The meeting was called to order at 7:00 p.m.
2. The pledge of allegiance was recited.
3. A motion to approve the minutes of March 10, 2014 as amended below made by Selectman Dudek, was seconded by Selectman Annino. Motion carried unanimously.  
*Page 2: 2.51% should be replaced with 2.25% in paragraphs 2 and 3.*
4. There were no visitors' comments.
5. A motion by Dudek to award the following tax refunds, both for overpayment, was seconded by Annino. Motion carried unanimously.  
*BAC Tax Services on behalf of Susan R Flynn in the amount of \$1,414.90  
Michael G. and Jennifer A. Rigg in the amount of \$32.17*
6. Vacancies on appointive committees remain as follows:

<i>Emergency Management (2)</i>	<i>Energy Task Force (6)</i>	<i>Health &amp; Safety (1)</i>
<i>Open Space (1)</i>	<i>Parmelee Farm (4)</i>	<i>IWWC (1)</i>
7. Appointments: None.
8. Old business
  - A. Capital Projects Review, and
  - B. Year-to-date Operating Budget Review: Selectmen Dudek and Annino attended the most recent Board of Finance meeting and commented that the Board was pleased with the budget presentations. It was noted that First Selectwoman will attend the March 25 Board of Finance meeting.
  - C. Small Cities Resolution: Selectmen Annino and Dudek requested more time to review this grant application request. A special meeting will be held Friday, March 28, 2014.
9. New Business
  - A. Bids were opened for the following projects:
    1. *KRP Turf*

Peter Cumpstone:	\$15,203
Mark Erwin:	\$21,295
Langer Contractors:	\$18,500
Drainscapes:	\$17,080
M.D. Hesar:	\$34,250
Shoreline Landscapes:	\$14,200

2. Cemetery Care

Langer Contractors	\$5,000
Attention 2 Detail	\$4,400
B&R Landscaping	\$4,375
DrainScapes LLC	\$4,500
Morgan Landscaping	\$6,400

3. Street Sweeping

Janet's Sweeping	\$400/mile
Wethersfield Sweeping	\$460/mile
Hi Tech Sweeping	\$345/mile

4. Sand

Madore Landscaping	\$15/cu yd, plus \$1 to KW
Seashore Construction	\$13.86/yd, plus \$1.30 to Haddam
Hubert E. Butler	\$15.75/yd plus \$.75 to KW

B. Estuary Transit District Board: ETDB's Joan Gay gave an overview of the Estuary Transit District services and provided details on the proposed bus route up and down Route 81 in town. 9 Town Transit's Joseph Comerford provided literature and reported on route specifics, ridership statistics, and efforts to promote and fund this project. Federal and State – not Town - funds are being sought. Joan Gay listed numerous organizations in support of the project, and emphasized need to show support via letters and especially by attending public hearing to be held on April 7th at 7 pm. Motion by Annino, to endorse the 9 town Transit Route 81 bus route was seconded by Dudek. Motion carried unanimously.

C As April 15 is the first day of Passover, lino moved that April 14 meeting be cancelled, and a special meeting be held April 15, 2014. Motion seconded by Dudek. Motion carried unanimously.

D. Through-town Events: lino moved that the Board allow the annual "Closer to Free" charity bike ride to pass through town. Seconded by Dudek. Motion carried unanimously.

E. Historic Preservation Grant: lino moved to pass the following resolution:

RESOLVED: That Catherine lino, Killingworth First Selectwoman, is empowered to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for an Historic Documents Preservation Grant.

Motion was seconded by Dudek. Motion carried unanimously.

F. Policy Re: Use of Hand-held Scanners, Returned Checks. In an effort to a make a uniform policy for all Town offices, the board unanimously approved motions to adopt the following policies. Both motions were made by Dudek and seconded by Annino:

*Policy Regarding Use of Hand-Held Scanners: The Town of Killingworth allows any individual to copy a public record through the use of a hand-held scanner in accordance with Chapter 14 of the Connecticut General Statutes and Section 1-212 of the Freedom of Information Act. The fee for the use of a hand-held scanner is **\$20.00 per session** of up to one business day, payable prior to using the scanner. The statute specifies "hand-held scanner means a battery-operated electronic scanning device the use of which (1) leaves no mark or impression on the public record, and (2) does not unreasonably interfere with the operation of the public agency."*

*Policy Regarding Returned Checks: The Town of Killingworth charges a fee of **\$20.00 for each check** returned by the payor's bank either because the payor has no account with such bank or the payor has insufficient funds on deposit with such bank, in accordance with Connecticut General Statutes Chapter 925 Section 52-565. If a check is returned by a bank, payment for the amount due (check amount plus fee) must be made in the form of cash, money order or bank check. A personal check will not be accepted.*

10. CI Comments: lino reported that Health Director Maura Esposito has resigned, and that job will be posted immediately. Noting that the town was lucky to find Esposito and that it may be difficult to replace her, lino assured that services will be temporarily covered by one of the Health Districts.

She also noted that the Solarize CT effort is moving along and the town is looking at an early May launch date.

lino thanked Dudek for his attention to Selectmen's Office duties during her recent absence.

11. Selectmen's Comments: Dudek reported that the Clinton Director of Public Works has inquired about leasing the town's sweeper.

Annino, having recently attended an RSD17 budget meeting, expressed concerns regarding the schools' lack of a Long Range Capital Plan, recognizing the difficulties involved in funding decapitalizing assets while balancing a budget. He cautioned about not adequately funding facility maintenance and recommends the BOS keep a close eye on this.

He also requested that the Town remove the downed trees on Green Hill Road/Chittenden Road left behind from recent DPW work.

12. Annino moved to adjourn at 8:15. Seconded by Dudek. Motion carried unanimously .

Respectfully submitted, Elizabeth Doyle Disbrow, Acting Recording Secretary 3/25/14