

**MINUTES: REGULAR MEETING OF THE BOARD OF SELECTMEN  
Monday, December 8, 2014 7:00 p.m. Town Office Building**

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In attendance: C. Iino, F. Dudek, L. Annino, Jr., Visitors: Howard Pfrommer and Aaron Mortensen, Nathan Jacobsen and Associates; Road Foreman Walter Adametz, BOF Chair John McMahon

1. Call to Order/Pledge of Allegiance

The meeting was called to order at 7:02 p.m. The Pledge of Allegiance was recited.

2. Approval of Minutes: November 24, 2014

**Motion by Dudek, second by Annino, to approve November 24, 2014 minutes as written.**

**Motion passed unanimously.**

3. Visitors' Comments: see 6A, 7A

4. Tax Abatements and Refunds

**Motion by Dudek, second by Annino, to issue two refunds for overpayment. Motion passed unanimously.** VW Credit Leasing LTD: \$70.21, 2. VW Credit Leasing LTD: \$70.21

5. Appointments/Reappointments for 2015

List of names was presented for appointment and was reviewed, and ultimately endorsed. Building Official was appointed conditionally, pending his upcoming review.

**Motion by Iino, second by Dudek, to make appointments as discussed (see attachment).**

**Motion passed unanimously.**

6. Old Business

A. Parker Hill Engineering Report

Howard Pfrommer of Nathan Jacobsen and Associates presented an engineering report for Parker Hill Road and Extension Drainage Improvements. Discussion followed clarifying parameters of project, which will ensure public safety and improve drainage in the designated area prior to paving. Pending DPH and IWWC approval, project will go out to bid January/February. Presentation documents, currently on file in Selectmen's Office, will be submitted to IWWC on 12/9/14.

B. Restaurant Sanitarian appointment

{Note : This agenda item was tabled, and was discussed after Item 7A} The appointment of a Restaurant Sanitarian, recommended by Paul Hutcheon, to help with the higher volume of restaurant inspections, was discussed. BOS asked for documentation of need, along with a schedule of proposed inspections. No action was taken.

C. Emergency Operations Center Building Committee update

Fred Dudek reported on proposed EOC, presenting preliminary plans and elevations for a free-standing 800 square-foot building which meets EOC requirements, and is well insulated enough to also meet energy efficiency criteria. Truss construction will expedite the construction timeline. Well issues, bond requirements, separate generator issues, were discussed. EOC Building Committee meets next 12/17. Project goes out to bid in January.

7. New Business

A. Joint Committee on Compensation Report<sup>[ED1]</sup>

Chair John McMahon read the charge and presented Joint Committee findings.

The committee collected detailed job descriptions, and will forward them to Finance Director Regolo for future reference.

McMahon presented a town Salary Survey, based on CCMs multi-town salary analysis. Committee was pleased to find that Killingworth salaries were in line with other Connecticut towns, with the exception of the First Selectman and Finance Director salaries, which were considerably lower than in other towns. Board recommend changes for these two positions. It is recommended generally that salaries for elected officials remain fixed during the term of offices; offices with 4-yr terms would have salary review after two years. There was some discussion regarding how/whether to compensate for varying levels of experience among elected officials.

Both reports are available for review in Selectmen's office. BOS representatives Dudek and Annino will present findings to Board of Finance at BOF January 13, 2015 meeting.

**B. Annual Report**

lino presented a draft of the Board of Selectmen's annual report for review and approval. Annino recommended BOS strike line 17 on page 2.

**Motion by Annino, second by Dudek to approve Board of Selectmen's 2013-14 annual report as amended . Motion passed unanimously.** (see attached)

**C. Stop sign request**

Resident Ed Ricciuti requested the BOS, acting as traffic authority, review the need for a stop sign on lower Roast Meat Hill Road, northbound at Stevens Road. Selectmen were generally in favor, and agreed to visit site and make recommendations.

**D. RPIP Resolution**

**Motion by Dudek, seconded by Annino, to endorse Regional Performance Incentive (RPI) Program resolution. Motion passed unanimously.** Resolution is attached.

**8. First Selectwoman's Comments**

1. Fire pension: Selectmen supported the idea of paying it quarterly. Benefit is currently paid annually.
2. Resident has proposed a blight ordinance, a draft of which will be emailed to BOS for review and consideration. Resident will be invited to upcoming BOS meeting to discuss. It was noted that there are several blighted properties in town, some occupied, some not.
3. Plans for Route 79 bridge project are available for review.

**9. Selectmen's Comments : None**

**10. Adjournment : Motion to adjourn by Dudek, second by Annino, at 9:21 p.m. Motion carried.**

Respectfully submitted by Elizabeth Doyle Disbrow, Recording Secretary on 12/10/14.

**Attachment: List of appointees, Annual Report, RPIP Resolution**

At a regular meeting of the Board of Selectmen held on December 8, 2014, the Board made the following appointments.

ANIMAL CONTROL OFFICER:	Marian Smith		1/1 - 12/31/15
BOND COUNSEL	Marie V. Phelan (Pullman & Comley)		1/1 - 12/31/15
CABLE TEL. ADVISORY COUNCIL	Suzanne C. Sack	U	1/1 - 12/31/15
EMERGENCY MANAGEMENT	Donald B. McDougall	U	1/1 - 12/31/15
	Michael A. Boccia	R	1/1 - 12/31/15
	Timothy C. Withington	D	1/1 - 12/31/15
FINANCIAL ADVISOR	Gene F. Arnold TD Bank, NA		1/1 - 12/31/15
INLAND WETLANDS AND WATERCOURSES COMMISSION ENFORCEMENT OFFICER	Cathie S. Jefferson		1/1 - 12/31/15
LIBRARY ASSOCIATION Selectmen's appt to the Board of Directors	Wallace C. Jones	U	1/1/15 - 12/31/17
	Michelle B. Cumpstone	U	1/1/15 - 12/31/17
LOWER CONNECTICUT RIVER VALLEY Regional Agricultural Council	Walter J. Adametz Jr.		1/1 - 12/31/15
MIDDLESEX COUNTY REVITALIZATION COMMISSION	Catherine Iino	D	1/1 - 12/31/15
MUNICIPAL AGENT TO THE ELDERLY	Mercedes Ricciuti	D	1/1 - 12/31/15
MUNICIPAL HISTORIAN	Thomas L. Lentz	R	1/1 - 12/31/15
OPEN BURNING OFFICIAL	Richard W. Albrecht	D	1/1 - 12/31/15
REGISTERED SANITARIAN AND SANITARIAN RESTAURANT (CERTIFIED FOOD SERVICES INSPECTOR)	Paul Hutcheon		1/1 - 12/31/15
TOWN COUNSEL	William Howard, Esq (Howard & McMillan)		1/1 - 12/31/15
TOWN ENGINEER	Nathan Jacobson & Assoc.		1/1 - 12/31/15
TRANSFER STATION SUPERVISOR	Donald G. Berry	U	1/1 - 12/31/15
TREE WARDEN	Robert Bruce Fagan		1/1 - 12/31/15
CONSERVATION COMMISSION	Joan D. Gay	D	1/1/15 - 12/31/17

EMERGENCY OPERATIONS CENTER BUILDING COMMITTEE

Alan T. Chapman	R	1/1 - 12/31/15
David W. Gross	R	1/1 - 12/31/15
George V. Keithan Jr.	R	1/1 - 12/31/15
James H Lally	R	1/1 - 12/31/15
Donald B. McDougall	U	1/1 - 12/31/15
Kate Anne Novick	D	1/1 - 12/31/15

ENERGY TASK FORCE

Geoffrey Cook (Chair)	D	1/1 - 12/31/15
Eric Donovan Couture	D	11/1 - 12/31/15
Susan L. Gumbart	D	1/1 - 12/31/15

HEALTH and SAFETY COMMITTEE

KVFC:	James R. McDonald	D	1/1 - 12/31/15
KAA:	Donald B. McDougall	U	1/1 - 12/31/15
Hwy:	Walter J. Adametz Jr	R	1/1 - 12/31/15
AFSCME:	Jeannette T. Clegg	D	1/1 - 12/31/15
Non-union	Elizabeth Doyle Disbrow	U	1/1 - 12/31/15
1 <sup>st</sup> select:	Catherine Iino	D	1/1 - 12/31/15
KLA:	Harold S. Wright	R	1/1 - 12/31/15
UPSEU	Jeffrey Cook	R	1/1 - 12/31/15

HISTORIC REVIEW COMMITTEE

Joseph T. Hutchins	U	1/1-12/31/15
Elizabeth Doyle Disbrow	U	1/1-12/31/15
Leslie A. Riblet (appt'd 4/22/13)	U	1/1/15 - 12/31/16
Robert Broach	U	1/1/15 - 12/31/16

INLAND WETLANDS AND WATERCOURSES COMMISSION

P & Z	Gaylord Rockwell (Chair)	D	1/1/15 - 12/31/17
Cons. Comm	Glenn A. Johnson	U	1/1/15 - 12/31/17

OPEN SPACE COMMITTEE

Suzanne Davenport	R	1/1 - 12/31/15
Todd R. Berman	D	1/1 - 12/31/15
David Gumbart (chair)	D	1/1 - 12/31/15
Charles E. Martens, Jr	D	1/1 - 12/31/15
Dennis C. Cronin	U	1/1 - 12/31/15

PARK AND RECREATION COMMISSION

Danilo A. Colonia	D	1/1/15 - 12/31/17
Glenn A. Johnson	U	1/1/15 - 12/31/17

PARMELEE FARM COMMITTEE

Karen Ann Milano	U	1/1 - 12/31/15
Christine F. Cronin	U	1/1 - 12/31/15
Terrence W. Doyle	D	1/1 - 12/31/15
Margaret A. Scofield	R	1/1 - 12/31/15
Linda M. Dudek	D	1/1 - 12/31/15
Timothy E. Gannon	R	1/1 - 12/31/15
Robert Broach	R	1/1 - 12/31/15
Guy J. Vecchitto	R	1/1 - 12/31/15
Bruce Dodson	R	1/1 - 12/31/15

## Regional Performance Incentive (RPI) Program

### Resolution of Endorsement and Authorization

The Legislative Body\* of the Town of Killingworth convened on December 8, 2014 and adopted a resolution by a unanimous vote that endorsed the **Regional Performance Incentive Program** proposal(s) listed below, referenced in Connecticut General Statutes Section 4-124s (2014 Supplement).

1. Regional Parcel Update, Municipal Coordination and Inland Wetland Layer Project
2. The Lower Connecticut River Region RiverCOG Tourism and Transit Study and Marketing Plan
3. State-Regional Cooperative Aerial Flyover and Lidar Data Project

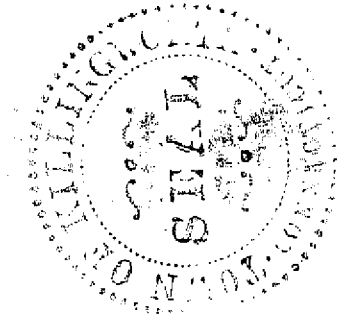
In addition, the Legislative Body\* has authorized Catherine Iino to act on this endorsement by signing all necessary agreements and take all necessary actions related to this proposal to enter into a binding agreement with the Office of Policy and Management according to terms of the RPI grant program.

Attested to by:

Name: Linda M. Dudek  
Linda M. Dudek

Title: Town Clerk

Date: 9 December 2014



\*NOTE: For the purposes of the **Regional Performance Incentive (RPI) Program**, "legislative body" means the board of selectmen, town council, city council, board of alderman, board of directors, board of representatives or board of the mayor and burgesses of a municipality.