

**MINUTES: REGULAR MEETING OF THE BOARD OF SELECTMEN  
Monday, November 24, 2014 7:00 p.m. Town Office Building**

In attendance: C. Iino, F. Dudek, L. Annino, Jr.,  
Visitors: T. Dinnean, Assessor P. Hutcheon, Health Director R. Regolo, Finance Director

1. Call to Order/Pledge of Allegiance

The meeting was called to order at 7:01 p.m.. The Pledge of Allegiance was recited.

2. Approval of Minutes: October 27, 2014, November 17, 2014

**Motion by Dudek, second by Annino, to approve October 27, 2014 minutes as written.  
Motion passed unanimously.**

**Motion by Dudek to approve November 17, 2014 special meeting minutes as written.  
2 votes in favor, 1 abstention. Motion carried.**

3. Visitors' Comments: See items 6D, 6E

4. Tax Abatements and Refunds

**Motion by Dudek, second by Annino, to issue the following refunds, all for overpayment.  
Motion passed unanimously.**

1.	Pamela A. Newman	43 Pond Meadow Rd.	\$5.94
2.	Tracey P. McKenzie	92 Main St. Apt. 419	\$5.98
3.	Robert N. Chase	57 Spencer Hill Rd.	\$7.75
4.	Andrew S. Pollak	3 Homestake Lane	\$10.15
5.	Nissan Infiniti LT	PO Box 650214	\$149.39
6.	Joseph M. Ferjak	213 Roast Meat Hill Rd.	\$22.47
7.	Walter F./ Elise C. Coady	72 Beech Tree Ridge	\$56.59
8.	Deborah McCarty Samperi	154 Schnoor Rd.	\$39.32
9.	Vault / Ally Financial	PO Box 9001951	\$296.92

5. Appointments/Vacancies on Appointive Committees

List of people up for reappointment was distributed and briefly reviewed. (Re-)appointments will be made next meeting. Iino pointed out Energy Task Force needs several new members, and reminded BOS that the Clean Energy Communities agreement to which we are committed requires that we have one. Vacancies were also noted on Emergency Management, Public Health Agency (appointed by Paul Hutcheon). BOS plans to advertise vacancies at town table at the *Christmas on the Farm*. It was noted that Richard R. Pleines was up for reappointment to the Central Regional Tourism Board. While this appointment appears on call to upcoming town meeting, charter review reveals that town meeting appointment is not required. Call will be amended to read that the appointment is to be affirmed at that town meeting.

**Motion by Iino, second by Dudek, to appoint Richard R. Pleines to the Central Regional Tourism Board for a term to end 6/30/14. All in favor. Motion passed.**

6. Old Business

A. Capital projects review

Iino updated the Board on progress on engineering work for the Parker Hill drainage system, noting that the Town Engineer and Public Works Director walked the site with IWWC. Plans should be presented to BOS at next

meeting. Engineering work for Burr Hill Road project will commence upon completion of Parker Hill engineering work. There was some general discussion about budgeting engineering for projects, and specifically about scheduling engineering to ensure that planned projects can begin immediately in the fiscal year for which they were planned.

**B. Year-to-date operating budget review**

Operating budget is on track with the exception of two departments where recent transitions have occurred. Land Use and Health Departments are over budget year-to-date, but it is anticipated that this will fall back in line over the winter as work slows down.

**C. Stop sign Green Hill /River Road follow up**

Traffic discussions regarding two locations in this area resumed. Temporary stop sign on River Road was removed per previous BOS decision. Two residents subsequently expressed concern, primarily about speeding cars during school bus hours. BOS reiterated that stop signs are not to be used as a deterrent to speeding and further that a stop sign on that incline would prove dangerous in icy conditions. lino will, however, look into adding a high-visibility Bus Stop Ahead sign on River Road at the approach to Paper Mill Road.

Regarding the requested stop sign on Green Hill (westbound) at River Road, the BOS concluded upon site visit that sightlines were adequate and a stop sign would not be installed at this time. Relocating the River Road stop bar several feet was proposed.

**D. Public Act 14-174 commercial phase-in update**

lino presented a draft of the proposed tax incentive policy for retail businesses, which is intended to assist in increasing the value of existing buildings in our commercial zone. Assessor Terry Dinnean fielded questions about eligibility, noting that this would give the Board of Selectmen the authority to approve abatements on an individual basis, partnering with local businesses at its discretion. Selectmen made suggestions on improving the abatement schedule to make it clearer how the phase-in would work over several years. Selectmen were in agreement on the spirit of the document and agreed to send it along to town attorney for review. Ultimately the resulting ordinance would go to town meeting for approval.

**E. Health Department fee schedule**

Health Director Paul Hutcheon presented the proposed revised fee schedule for food service inspections, soil testing, plan reviews and other site inspections, providing comparisons with several other towns in the area. Extensive discussion followed, and the board agreed that the proposed fee for subdivisions would be reduced to \$150/lot. Proposed fees will need to go to town meeting, most likely early next year. No action was taken.

**7. New Business**

**A. Economic Development Commission**

lino presented a draft of a charge to a committee on commercial development in Killingworth:

*Recommend ways to improve the viability of Killingworth's commercial district, looking at any means available, from landscaping to zoning changes, in keeping with Killingworth Plan of Conservation and Development.*

lino presented a list of possible appointees and adjunct members and asked for input from the BOS. Annino suggested hiring a planner to help decide how we can best make the district more cohesive, and emphasized the importance of having a master plan. Dudek cautioned that we keep in mind the lessons learned from our Town Green project the plan for which was approved but not the funding, and remains on the drawing board.

**B. 350<sup>th</sup> Anniversary Committee**

lino reported that 3 volunteers have stepped forward, as a result of her mention in the Krier. It is hoped that the committee, which will plan the 2017 celebration, will begin work in January.

**C. Master Municipal Agreement for Right of Way Projects**

The DOT has offered another master municipal agreement, this one for right-of-way projects. The BOS asked if the RiverCog would make recommendation before BOS authorizes lino to sign.

**8. First Selectwoman's Comments**

A. lino plans to lobby the State for refinements of the requirements for B100 review. While she agrees with intent, they lack practicality in some instances.

B. DEEP hearing regarding stormwater management (discussed at last BOS Meeting) is scheduled for December 17<sup>th</sup>

C. Town is prepared for anticipated pre-Thanksgiving snowstorm.

**9. Selectmen's Comments**

A. Dudek discussed the need for the road crew to complete the CDLA process.

B. Dudek discussed necessity for Tree Plan, mapping out street-by-street plans for dead tree removal, so that necessary work is properly budgeted. lino stated there is a plan in place. Further discussion followed.

C. Dudek and Annino reported on progress of Joint Compensation Committee report, and asked lino to provide the Building Official's job description in the requested format. JCC's final meeting is scheduled for December 2<sup>nd</sup>, final report to BOS on December 8.

**10. Adjournment: Motion to adjourn by Dudek, second by Annino, at 8:41 p.m. Motion carried.**

Respectfully submitted by Elizabeth Doyle Disbrow, Recording Secretary on 12/1/14.