

**MINUTES: REGULAR MEETING OF THE BOARD OF SELECTMEN**

**Tuesday, October 14, 2014** 7:00 p.m. Town Office Building

In attendance: C. Iino, F. Dudek, L. Annino, Jr.,

Visitors: S. Davenport and P. Barefoot from Killingworth Foundation; W. Adametz; R. Regolo (arrived late)

1. Call to Order/Pledge of Allegiance  
The meeting was called to order at 7:00 p.m. The Pledge of Allegiance was not recited (no flag in room).
2. Approval of Minutes: September 22, 2014  
**Motion by Dudek, second by Annino, to approve September 22, 2014 minutes as written. Motion passed unanimously.**
3. Visitors' Comments: See item 7A
4. Tax Abatements and Refunds  
**Motion by Dudek, second by Annino, to issue the following refunds, all for overpayment. Motion passed unanimously.**

1.	Killingworth Equestrian Center LLC:	558 N Roast Meat Hill	\$55.74
2.	Killingworth Equestrian Center LLC	558 N Roast Meat Hill	\$25.54
3.	Patrick V. Vivero	38 Buell Hill Road	\$6.38
4.	Eleanor M. Kovachi	7 Wellsweep Lane	\$14.35
5.	William J. & Allyson S. Long	48 Titus Coan Road	\$5.11
6.	William J. & Allyson S. Long	48 Titus Coan Road	\$140.07
7.	Howard J. Alger Sr. or Lynellen Alger	111 River Rd.	\$8.31
8.	Virginia or Robert A. Rioja	1125 Highway 88	\$15.43
9.	Virginia or Robert A. Rioja	1125 Highway 88	\$18.72
10.	Michael C. Lombardi	28 Spencer Hill	\$25.36
11.	David W. or Kathleen F. Forsythe	81 Parker Hill Rd.	\$29.07
12.	Edward W. Kairiss	79 Laurel Ridge Trail	\$8.93
13.	Anthony R. or Judith V. Salutari	19 Woodland Trail	\$5.79
14.	Paul A. Treichel	806 Route 148	\$7.54
15.	Susan C. Lapalme	2626 Orthodox St.	\$6.46
16.	Eileen Borowski	2626 Orthodox St.	\$19.98
17.	George W. Albrecht	207 Roast Meat Hill	\$13.25
18.	George W. Albrecht Jr.	207 Roast Meat Hill	\$38.64
19.	Chase Auto Finance Corp	PO Box 901076	\$118.68
20.	Jessie J. Larson	13 Rebecca Lane	\$89.78
21.	Jessica Jackson-Oroureke	22 Bethke Road	\$17.17
22.	Jeffrey A. Juairé	191 Lake Drive	\$14.27
23.	USB Leasing LT	1850 Osborn Ave	\$129.08
24.	Arthur E. Stoner	PO Box 682	\$100.33
25.	Janine B. Stoner	PO Box 682	\$29.92
26.	Jeffery D. Brubacher	77 E. Pearl St.	\$17.25
27.	Iroi & Ida M. Melanson	66 Chittenden Rd.	\$199.74
28.	Iroi & Ida M. Melanson	66 Chittenden Rd.	\$197.72
29.	Jonathan Valverde	3 Firetower Road	\$11.41

5. Appointments/Vacancies on Appointive Committees:

The following vacancies were noted: Emergency Management (3), Energy Task Force (4), Open Space (1), Parmelee Farm (3), IWWC (1), Public Health Agency (2). An anticipated vacancy on Conservation Commission was also noted.

6. Old Business

A. Year-to-date operating budget

lino, with input from Adametz, provided regular monthly update, discussing Health Director hours, public works activity, and pricing for upcoming sand purchase.

B. Capital Projects review

Semi-monthly report included Parker Hill Road project and ongoing electrical work at Transfer Station

C. Solarize HK report

lino reported unofficial results from the Solarize HK effort: 221 participants, 89 from Killingworth – far more than any other municipalities -- with potential production of an impressive 2.1 megawatts/year. Challenges with the program, including disputed fees and installer issues, were noted while results were commended.

7. New Business

A. Killingworth Foundation presentation

Killingworth Foundation's Paul Barefoot briefly introduced the group's mission and asked the Board to consider recognizing its efforts by naming November "Killingworth Foundation Month". Dudek invited Foundation to attend KVFC Festival as a way of further increasing visibility in town.

**Motion by Dudek, second by Annino to designate November as "Killingworth Foundation Month". 2 votes in favor, one abstention. Motion carried.**

B. Assessor appointment

lino reported that Terence Dinnean passed the CCMA exam and offered congratulations.

**Motion by lino, second by Dudek, to appoint Terence G. Dinnean as Assessor for a term ending March 31, 2015. All in favor. Motion carried.**

C. Public Act 14-174 re: assessments on commercial improvements

lino asked the Selectmen to review a proposal brought to her attention by Assessor Dinnean that would allow retail businesses in a designated commercial district in town to phase in the value of improvements made to their properties. Proposal would need to be taken to town meeting for ultimate approval. Discussion followed regarding current commercial and industrial zones and alternate proposals/scenarios. Selectmen Annino suggested that this go before Planning and Zoning for consideration before further deliberation by Selectmen. lino agreed to ask P & Z to review.

D. Open fire suppression tank bids

Bids received from the **Fire Suppression Tank Removal/Replacement RFP** were opened. Results, as follows, will be forward to KVFC Chief Bauer for evaluation: Schumack Engineered Construction Corp: \$64,880; ETT Environmental Services: \$60,000; Venuti Enterprises, Inc.: \$52,000

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**E. Killingworth Garage land swap**

A representative from the Killingworth Garage applied to Planning and Zoning in hopes of adding a 2 bay expansion to the existing garage building. It was further brought to the Board of Selectmen's attention that one of the driveways for the garage is on town land, and a driveway used for egress from town property is on Killingworth Garage land. Discussion of a land swap followed, and it was agreed that the next step would be for the garage to have a survey done. Killingworth Garage also has, as part of this transaction, agreed to remove trailers from the back of the property.

**G. Health Department inspection fees**

Iino distributed a proposed revised fee schedule in the form of a memo from the Public Health Agency and Health Director Hutcheon dated October 9, 2014. Brief discussion followed. Dudek and Annino requested comparison data from agency before further consideration.

**F. CIRMA letter of commitment**

Iino and Regolo presented request from CIRMA to enter into a 3-year budget stabilization program which would cap insurance rate increases at 3% for Liability-Automobile-Property and Workers' Compensation premiums. Selectmen were not prepared to commit at this time, and asked Regolo to negotiate further with CIRMA.

**G. 2015 BOS meeting schedule**

Proposed meeting schedule was reviewed and approved, and will be filed with Town Clerk.

**Motion Dudek by, second by Annino, to approve 2015 Board of Selectmen meeting schedule as presented. All in favor. Motion carried.**

**8. First Selectwoman's Comments**

1. Health Insurance: Town signed up with State plan, which offered similar or enhanced coverage at lower cost. Brief discussion followed.
2. Possible dates for annual "overs and unders" meeting, which follows completion of audit, were considered. First week of December is probable.
3. RiverCOG has hired Sam Gold as new Executive Director.
4. Building Department is verifying Certificates of Occupancy for a few recently built residences.
5. CCM/COST is leading opposition to new DEEP regulations regarding storm water management.

**9. Selectmen's Comments**

Dudek followed up on back-billing of building fees for recent solar installations, and IRS issues regarding use of town vehicles. He also enquired about new cell phone (vs land line) at transfer station, and offered a recommendation to improve telephone service for attendants.

**10. Adjournment**

**Motion to adjourn by Dudek, second by Annino, at 8:29 p.m. Motion passed unanimously.**