

BOARD OF FINANCE
TOWN OFFICE BUILDING
TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CONNECTICUT 06419

MINUTES
Regular Meeting
September 9, 2014

Chair John McMahon called the September 9, 2014 Regular Monthly Meeting of the Board of Finance (BOF) to order at 7:00 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut. Members present: Chair John McMahon, Vice Chair Gwenne Celmer, Clerk Nancy Gorski, Mark Williams, Shawn O'Connell, and, Carolyn Anderson. Visitors are noted below.

Visitors

- **Claudette Lagasse, Town Treasurer.** Lagasse presented her July and August 2014 Reports and reviewed some entries with input from Regina Regolo, Finance Director.
- **Catherine Iino, First Selectwoman** made the following funding requests:
 - **Killingworth Park and Recreation.** The Board of Selectmen has authorized her to request \$38,000 for the sodding of the new field at Sheldon Park. Dan Colonia, Director, Park and Recreation Department and Dan Glynn of the Killingworth Youth League spoke about the sodding. The sodding will enable the baseball field to be ready for use in Spring 2015 rather than Spring 2016 if grass is planted. Members discussed the proposed transfer.

Williams stepped out of the meeting at 7:45 P.M.

- **Venuti Property.** The Board of Selectmen authorized Iino to request \$4,000 for an independent appraisal of the Venuti property.

Williams returned at 7:48 P.M.

- McMahon, on behalf of the Board, thanked the Venutis' for their contribution of time and materials to the Sheldon Field Project.
- **Horse Assessment Ordinance.** Upon direction from the State, it was determined that the Board of Selectmen could enact a horse assessment ordinance without a town meeting. The ordinance was adopted by the Board of Selectmen.
 - **Gina Regolo, Finance Director.**
 - **Town Audit Ending June 30, 2014.** The audit is in the preliminary stages. She presented the preliminary capital project closeouts for review.
 - Regolo distributed her **July and August 2014 Reports** prior to the meeting. There were no inquiries at this time.

McMahon took up action on funding requests at this time.

- **USTA Grant Award.** Celmer **MOVED** to accept the United States Tennis Association grant for the Sheldon Field Tennis Courts in the amount of \$15,000. Gorski seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Gorski, Anderson, O'Connell, and, Anderson. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.
- **Property Appraisal.** O'Connell **MOVED** to appropriate an amount not to exceed \$4,000 from the contingency fund for an independent appraisal of the Venuti property. Celmer seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Gorski, Anderson, O'Connell and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.
- **Sheldon Field Project.** O'Connell **MOVED** to town meeting the transfer of \$38,000 from the Assigned Fund Balance for the upgrade of the Sheldon Field Project. Gorski seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Gorski, Anderson, O'Connell and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

Executive Session:

- Labor Negotiations
- Land Acquisition

Not held.

Minutes

- **July 8, 2014 Regular Meeting.** Anderson proposed the following correction to Page 1 – Sheldon Field (Grants). Delete this as she did not say this. Celmer **MOVED** to approve the Minutes of the July 8, 2014 Regular Meeting with the correction by Anderson. Williams seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Gorski, Anderson, O'Connell and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.
- **July 29, 2014 Special Meeting.** Williams **MOVED** to accept and approve the Minutes as presented. Anderson seconded the motion. Discussion: none. Voting in Favor: McMahon, Celmer, Anderson, O'Connell and Williams. Opposed: none. Abstentions: Gorski. The motion was **carried**, 5-0-1.
- **August 2, 2014 Special Meeting.** O'Connell **MOVED** to accept and approve the Minutes as presented. Williams seconded the motion. After discussion the motion and second was withdrawn. These were tabled to the October Regular Meeting.
- **August 11, 2014 Regular Meeting.** This was cancelled.

Correspondence/Bills.

- Celmer **MOVED** to approve for payment the **invoices** of Hynes for July 2014 in the amount of \$57.36 and August 2014 in the amount of \$25.10. Gorski seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Gorski, Anderson, O'Connell and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

Old/New Business

- **Action on Funding Requests.** See above.
- **Tax Collectors Report.** The July and August 2014 Reports was distributed prior to the meeting. There were no concerns at this time.
- **Preliminary Projections of Capital Closeouts.** Tabled until the town auditor presents the final numbers.
- **Update: Salary Review & Personnel Policy Committee.** Committee members advised this is progressing.
- **Annual Report Request: 2014.** McMahon will make changes to the draft prepared by Hynes and send it to her for distribution.
- **RSD #17** – The Board of Education has invited a BOF member to be an observer to the teacher negotiations. Anderson volunteered and was appointed by McMahon to be the observer for the Killingworth BOF.

Additions to October Meeting. McMahon will possibly be available by phone. Update to RSD #17 Teacher Negotiations will be added to the agenda.

There being no further business, Celmer **MOVED** to adjourn the meeting. O'Connell seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Gorski, Anderson, O'Connell and Williams. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0. The meeting was **adjourned** at 8:35 P.M.

Respectfully submitted,
Sherry Lee Hynes
Sherry Lee Hynes, Secretary

E-mailed to: Town Clerk
Dawn Mooney, Webmaster
Board of Selectmen
Board of Finance
Regina Regolo, Finance Director
Claudette Lagasse, Town Treasurer
Elizabeth Disbrow, Administrative Assistant
Sherry Lee Hynes, Secretary