

BOARD OF FINANCE
TOWN OFFICE BUILDING
TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CONNECTICUT 06419

AMENDED
Minutes
(Page 1 – Tax Collector
and
miscellaneous amendments
for clarity By Secretary)
Regular Meeting
June 10, 2014

Chair John McMahon called the June 10, 2014 Regular Monthly Meeting of the Board of Finance (BOF) to order at 7:00 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut. Members present: Chair John McMahon, Vice Chair Gwenne Celmer, Clerk Nancy Gorski, Shawn O'Connell, and, Carolyn Anderson. Member absent: Mark Williams. Visitors are noted below.

Visitors

- **Michelle Nuhn, Tax Collector.** Nuhn presented and reviewed the Suspense List dated June 10, 2014 in the amount of \$26,853.41 for “non-collectable” taxes for personal property, real property, motor vehicle and supplemental motor vehicle together with copies of the state statutes regarding same. Accounts transferred to the suspense list are no longer considered an active asset to the town. However, accounts transferred to suspense are not considered abatements and may still be collected by the Tax Collector.

O'Connell **MOVED** to accept and approve the Suspense List Dated June 10, 2014, in the amount of \$26,853.41 as presented. Celmer seconded the motion. Discussion: none. Voting in favor: McMahon, O'Connell, Gorski, Celmer and Anderson. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

- **Claudette Lagasse, Town Treasurer.** Lagasse distributed and gave an overview of her May 2014 Report. She then addressed inquires of the Board. McMahon directed her to look for investment opportunities that may be available to the Town.
- **Fred Dudek, Selectman.** Dudek discussed the following:
 - **Sheldon Field Project.** The project is underway.
 - **2014 Road Projects.** The Board of Selectmen were recently advised that the road projects will be delayed because the engineering is not complete. The Board of Finance expressed its displeasure and asked for schedules for the road repair and road maintenance to be performed in 2014 and subsequent years.

- **Proposed Joint Committee: Salary Review & Personnel Policy Committee.** Dudek and Selectman Annino will represent the Board of Selectmen.
- **Capitol Project: Compactor Containers.** The project went out to bid for the purchase of four containers. The bid came back under budget enough so that a fifth container can be purchased and still be under the appropriation of \$46,000. The Board of Selectmen is asking for permission to purchase a fifth container. The BOF looked favorable to the purchase of the five containers as long as the purchase did not go over the monies allotted for said appropriation.

He, with input from Finance Director Regina Regolo, then addressed concerns of the BOF, led by O'Connell:

- **DPW – parts & supplies.** What is covered? They advised this is for routine maintenance items such as filters.
- **DPW – refurbishing.** What is covered? Items that deteriorate thru normal use such as replacement fenders due to normal use, dump bodies, etc.
- **New Tennis Court Grant.** Was the Park and Recreation Department able to obtain a grant from the US Tennis Association? They will contact the Park and Recreation Department on the status of the grant application.

Gina Regolo, Finance Director. Regolo distributed her May 2014 Report prior to the meeting. There were no concerns at this time.

Executive Session:

- Labor Negotiations
- Land Acquisition

Not held.

Minutes

- **Re-vote on mill rate.** O'Connell **MOVED** to set the mill rate at .02453. Gorski seconded the motion. Discussion: none. Voting in favor: McMahan, Gorski, Anderson and Celmer. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.
- **May 13, 2014 Regular Meeting.** Gorski **MOVED** to accept and approve as presented the Minutes of the May 13, 2014 Regular Meeting. Celmer seconded the motion. Discussion: none. Voting in favor: McMahan, Gorski, Anderson and Celmer. Opposed: none. Abstention: O'Connell. The motion was **carried**, 4-0-1.
- **May 19, 2014 Special Meeting.** Gorski **MOVED** to accept and approve as presented the Minutes of the May 19, 2014 Special Meeting. Celmer seconded the motion. Discussion: none. Voting in favor: McMahan, Gorski, Anderson and Celmer. Opposed: none. Abstention: O'Connell. The motion was **carried**, 4-0-1.

Correspondence/Bills. Celmer **MOVED** to accept and approve the invoice of Hynes for her May Clerical Hours in the amount of \$68.12. Gorski seconded the motion. Discussion: none. Voting in favor: McMahon, O'Connell, Gorski, Anderson and Celmer. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

Old/New Business

- **Action on Funding Requests.** None.
- **Tax Collectors Report.** The May 2014 Report was distributed prior to the meeting. There were no concerns at this time.
- **Possible Establishment of Salary Review & Personnel Policy Committee.** Celmer **MOVED** to establish the Salary Review & Personnel Policy Committee. O'Connell seconded the motion. Discussion: none. Voting in favor: McMahon, O'Connell, Gorski, Anderson and Celmer. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0. McMahon appointed Gorski, O'Connell and himself as the BOF representatives on the Committee. He will schedule the initial meeting for the near future. General goals of the committee were discussed.

There being no further business, Celmer **MOVED** to adjourn the meeting. O'Connell seconded the motion. Discussion: none. Voting in favor: McMahon, O'Connell, Gorski, Anderson and Celmer. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0. The meeting was **adjourned** at 8:10 P.M.

Respectfully submitted,
Sherry Lee Hynes
Sherry Lee Hynes, Secretary

E-mailed to: Town Clerk
Dawn Mooney, Webmaster
Board of Selectmen
Board of Finance
Regina Regolo, Finance Director
Claudette Lagasse, Town Treasurer
Elizabeth Disbrow, Administrative Assistant
Sherry Lee Hynes, Secretary
Michelle Nuhn, Tax Collector