

BOARD OF FINANCE
TOWN OFFICE BUILDING
TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CONNECTICUT 06419

Minutes
Regular Meeting
November 11, 2014

Chair John McMahon called the November 11, 2014 Regular Monthly Meeting of the Town of Killingworth's Board of Finance to order at 7:00 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut. Members present: Chair John McMahon, Vice Chair Gwenne Celmer, Secretary Nancy Gorski, Carolyn Anderson, Shawn O'Connell, and, Mark Williams (arrived at 7:08 P.M.). Visitors are noted below.

Town Treasurer Claudette Lagasse presented and addressed Board inquiries regarding her October 2014 Report.

(Williams arrived at 7:08 P.M.).

Town Auditor Albert Rusilowicz presented Schedule RSI-2 – Schedule of Expenditures and Other Financing Uses (copy attached to these Minutes) for review and addressed inquires of the Board.

Celmer **MOVED** to recommend the Board of Selectmen take to town meeting the over-expenditures of \$20,000 or more for Fiscal Year Ending June 30, 2014, as follows:

- Highway – snow removal - \$131,298;
- Tax Abatements and Refunds - \$41,177; and
- Miscellaneous Grants - \$24,191

to be funded by under-expended line accounts plus \$15,439 from the general fund balance. Williams seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Gorski, Anderson, O'Connell, and, Williams. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

Williams **MOVED** that the Board of Finance makes a motion to approve all over-expenditures under \$20,000 for Fiscal Year Ending June 30, 2014 to be funded by line items as presented by the town auditor. Anderson seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Gorski, Anderson, O'Connell, and, Williams. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

Finance Director Regina Regolo distributed and presented the 13/14 Proposed Capital Closeouts as of June 30, 2014. A copy is attached to these Minutes.

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Williams **MOVED** to approve the capital closeouts for Fiscal Year 2013/2014 as presented to the Board of Finance by the finance director in the amount of \$956,876. Anderson seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Gorski, Anderson, O’Connell, and, Williams. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

First Selectwoman Catherine lino talked about the following:

- **Anticipated bid projects in January 2015:** Parker Hill Drainage, EOC Planning Committee.
- **Parking Lot at Parmelee:** this was paved earlier than anticipated and will now have to be plowed. This was not in the budget for FY14/15 and an expenditure request is anticipated.
- **Anticipated ordinance:** for a phase-in of commercial tax increases. It is anticipated that this ordinance will help to encourage commercial growth.

Williams stepped out of the meeting at 7:58 P.M. and returned at 8:02 P.M.

Executive Session:

- **Labor Negotiations**
- **Land Acquisition**

The Executive Session was not held. Carolyn Anderson gave a general progress report on RSD #17 teacher negotiations.

Celmer **MOVED** to accept and approve as presented the Minutes of the October 14, 2014 Regular Meeting. Williams seconded the motion. Discussion: none. Voting in favor: Celmer, Anderson, O’Connell and Williams. Opposed: none. Abstentions: McMahon and Gorski. The motion was **carried**, 4-0-2.

Williams **MOVED** to accept and approve for payment the invoice of Hynes for October Clerical Hours in the amount of \$135.61. Celmer seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Gorski, Anderson, O’Connell, and, Williams. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

O’Connell **MOVED** to accept and approve for payment the invoice of Rusilowicz in the amount of \$8,000 for the November 11, 2014 installment for the town audit. Anderson seconded the motion. Discussion: none. Voting in favor: McMahon, Celmer, Gorski, Anderson, O’Connell, and, Williams. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

Old/New Business

- Action on Funding Requests. No requests
- Tax Collector’s Report: October 2014. Distributed prior to the meeting. There were no concerns at this time.

- Update: Salary Review & Personnel Policy Committee. Update by Celmer and McMahon.

Additions to December 9, 2014 Regular Meeting Agenda:

- Audit – FY Ending June 30, 2014
- Adopt Calendar for 2015

There being no further business, McMahon **adjourned** the meeting at 8:15 P.M.

Respectfully submitted,

Sherry Lee Hynes

Sherry Lee Hynes, Secretary

E-mailed: Town Clerk

Board of Selectmen

Board of Finance

Claudette Lagasse, Town Treasurer

Dawn Mooney, Webmaster

Elizabeth Disbrow, Administrative Assistant

Regina Regolo, Director of Finance

Sherry Lee Hynes, Secretary, BOF

Albert Rusilowicz, Town Auditor