

**Killingworth Park and Recreation Commission
Regular Meeting, September 9, 2013**

The Killingworth Park and Recreation Commission held a Regular Meeting on Monday, September 9, 2013, at 7:30 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Sallyanne Bauer
Bill Burley
Rob Grasso (arrived at 7:40 p.m.)
Scot Thomas (arrived at 7:50 p.m.)
Glenn Johnson

1. Chairman Dan Colonia called the meeting to order at 7:34 p.m.

2. Minutes of: Regular Meeting on Monday, August 12, 2013
Special Meeting on Thursday, September 5, 2013

***A motion was made by Glenn Johnson and seconded by Sallyanne Bauer to accept the minutes of the August 12, 2013 Regular Meeting and the September 5, 2013 Special Meeting as written. Motion passed.**

3. Visitors present – Shawn Sisti, Killingworth Men’s Softball
Dan Glynn, KYL
Pete Sonski, HKYFA (arrived at 8:15 p.m.)

4. Communications, Bills and Applications

a. Communications are email to group as received.

b. The following bills were received:

Bill from Anthony Carri for July (31 days)	279.00
bill dated 7/29 from Langer Landscaping for installment of contract maintenance at KRP, in the amount of	1750.63
bill dated 8/29 from Langer Landscaping for installment of contract maintenance at KRP, in the amount of	1750.63
and heavy weed spraying, in the amount of	200.00
bill from Olsen Sanitation, for KRP (2 & handicapped), Rocco (1), Bethke (1) and Sheldon Parks (1), in the amount of	490.00
bill from Nemergut Consulting, attendance at meetings, 10 sets of drawings and billable hours for Roger Nemergut and Jason Nemergut re changes to Sheldon redesign plans at building official Leighton’s request, in the amount of	1340.00

(It was noted that payment of this bill should come from Sheldon engineering funds.)

bill from Sweitzer Waste Removal for September at 4 locations, with monthly fuel surcharge, in the amount of	178.54
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bill from CL&P, in the amount of	39.42
second bill from CL&P, in the amount of	45.31
third bill from CL&P, in the amount of	39.52
fourth bill from CL&P, in the amount of	181.29

***A motion was made by Bill Burley and seconded by Sallyanne Bauer to authorize payment of the above bills as read. Motion passed unanimously.**

The following bill was presented at last month's meeting, but additional detail was requested.

bill from Eric Auer, Killingworth Nurseries, detailed as follows:

filter	300.00
2 large fields - material & labor	2340.00
2 small fields - material & labor	1560.00
fertilizing – labor	700.00
bill from John Deere Landscapes for: fertilizer	616.25
fungicide	396.15

***A motion was made by Scot Thomas and seconded by Rob Grasso to authorize payment of the above bills with detail from Eric Auer noting the \$300.00 filter was approved at a prior meeting. Motion passed unanimously.**

bill from Langer Landscaping (7/29) for field maintenance: 5 cuttings at Sheldon (\$250.00 ea.), 5 cuttings at Rocco (\$90.00 ea.) and 5 cuttings at Bethke (\$70.00 ea.), less credit for 2 mowings not done by hand at Rocco, in the amount of 1995.00

bill from Langer Landscaping (8/29) for field maintenance: 2 cuttings at Sheldon (\$250.00 ea.), 4 cuttings at Rocco (\$90.00 ea.) and 4 cuttings at Bethke (\$70.00 ea.), in the amount of 1420.00

***A motion was made by Rob Grasso and seconded by Bill Burley to authorize payment of the above Langer Landscaping bill. Motion passed unanimously.**

Sallyanne questioned the Langer bill noting the KRP maintenance contract includes fertilizations and discussion followed. The group agreed to withhold all payments for fertilization pending further information and Dan agreed to investigate.

***A motion was made by Sallyanne Bauer and seconded by Glenn Johnson to withhold payment of the \$700.00 labor charge for fertilization on Eric Auer's bill and an equivalent \$700.00 from the Langer bill pending further investigation. Motion passed unanimously.**

c. No new applications were received.

5. Treasurer's Report

Sallyanne reported that just over \$2200.00 of the FY 2013-2014 budget has been expended.

6. Old Business

a. Parks and Field Maintenance

- Sheldon Field – nothing new was discussed.
- Rocco Field – Dan presented a proposal from Killingworth Nurseries to build a barricade between the parking area and bleachers at Rocco plus renovating the area behind the backstop, plantings, stone and clay. Discussion of the proposal

followed including project timing and the need for specific details or drawings. Dan Glynn advised that the clay could wait until the spring.

***A motion was made by Glenn Johnson and seconded by Rob Grasso to authorize up to \$2000.00 to build barrier between parking area and bleachers, pending satisfactory explanation of project from Killingworth Nurseries. Motion passed unanimously.**

- Bethke Field – Dan will arrange to have the port-o-potty removed.
- KRP – It was noted that the maintenance contract with Langer expires 9/17/2013 and the commission discussed extending the existing contract for two months until the end of the usage season and calendar year, and then begin a new contract in the spring. Discussion followed.

***A motion was made by Rob Grasso and seconded by Bill Burley to extend the Langer Landscaping maintenance contract at KRP for two months until 11/17/2013. Motion passed unanimously.**

b. Sheldon Re-Design – Glenn explained that the low bid of \$572,000 from Venuti Enterprises was well under his pre-bid estimate, and also explained that Venuti also quoted \$84,000 for irrigation. Dan noted that the irrigation has not yet gone to bid but expressed his hope it will go out later in September with bids due in early October. He added that he will present the project (including low bid, \$84,000 irrigation estimate and 10% contingency fund) to the Board of Finance tomorrow. Glenn noted that Don Venuti informed him of an error in the bid, explaining that the sod quote should be \$60,000 and not \$44,000. Glenn further explained that the commission may be forced to sod only 2 of the 3 fields and seed the remaining field to reduce costs.

7. New Business –

Pete Sonski informed the commission he met with Frank Sparks and the other user groups and the group worked out an acceptable plan for lining the fields at KRP. The group then discussed the extra shed at KRP and agreed that HKYFB could use it at its current location, since it probably won't be moved until this football season ends.

Shawn Sisti asked if there would be a field for Men's Softball to use next spring and Dan explained the process that lead the commission to renovate Sheldon Field before constructing KRP Phase II. In-depth discussion of field options followed and the commission suggested that Shawn request use of the HKMS baseball field.

8. Adjournment

***A motion was made by Glenn Johnson and seconded by Rob Grasso to adjourn the meeting at 8:25 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary