

**Killingworth Park and Recreation Commission
Special Meeting, September 5, 2013**

The Killingworth Park and Recreation Commission held a Special Meeting on Thursday, September 5, 2013, at 7:00 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Sallyanne Bauer
Bill Burley
Scot Thomas
Glenn Johnson

Absent: Rob Grasso

1. Chairman Dan Colonia called the meeting to order at 7:04 p.m.

2. Visitors present – Catherine Iino, First Selectwoman
Eric Auer
Jason Nemergut, Nemergut Consulting
Dan Glynn, KYL
Donald Venuti, Venuti Enterprises

3. Review Sheldon Park Renovation Bids and Plans

Dan read the bid amounts aloud and Glenn explained that the commission is very pleased with the bid results. Dan summarized the individual bid components and explained that the Venuti bid was not only competitive but also in line with the other bids. Don Venuti explained that all bidders look at the job differently, but Venuti is an in-town, family business with low overhead that takes great pride in their work, as evidenced by their work at KRP. Cathy asked if the engineers present had any concerns and none were raised. The commission then discussed prior cost expectations, contingency and change orders, citing unexpected KRP expenses such as top soil, parking lot base depth and drainage expenses. Dan expressed concern with leveling parking area and fencing changes, and fencing was discussed at length. Don Venuti explained that cost “gray areas” are fencing (fence toppers and protective netting not on spec sheet), amount of fill needed near brook, number of electrical conduits and amount of wiring needed, depth of top soil (test holes were dug), process gravel/crushed millings for parking areas, sand, irrigation, dugouts, unfurnished concession building/utility room with overhead door, scoreboards. In-depth discussion followed. Don suggested that the commission visit the projects they just completed in Madison and North Branford. Dan explained that based on his prior meetings with the Board of Finance, extra costs would not be approved at this time but rather must be addressed over coming years. Don then cautioned that items may be more costly if added in the future versus if included in the initial project. The group agreed that it must be clear what is included in this initial bid and what items will be added over time and in-depth discussion followed. It was also agreed that any discrepancies between the specs and the drawings must be clarified.

Irrigation was also discussed, hoping to use the pond as a source, noting the bid docs are not yet complete. Don Venuti expressed interest in installing the irrigation system as well noting they installed irrigation in North Branford.

The group discussed the construction process noting the park will be closed for one season. Don added that the tennis courts could be constructed first so they could be open for use before the rest of the park. Discussion followed regarding seeding versus sodding, explaining sodding areas other than the infields would result in an additional cost. Discussion followed.

4. Adjournment

The meeting was adjourned with no motions having been made.

Respectfully submitted,

Dawn R. Mooney
Recording Secretary