

**Killingworth Park and Recreation Commission
Regular Meeting, August 12, 2013**

The Killingworth Park and Recreation Commission held a Regular Meeting on Monday, August 12, 2013, at 7:30 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Sallyanne Bauer
Bill Burley
Rob Grasso
Scot Thomas
Glenn Johnson
Absent: Scot Thomas

1. Chairman Dan Colonia called the meeting to order at 7:42 p.m.

2. Minutes of: Special Meeting on Monday, July 8, 2013

***A motion was made by Glenn Johnson and seconded by Bill Burley to accept the minutes of the July 8, 2013 Special Meeting as written. Motion passed unanimously.**

3. Visitors present – Dan Glynn, KYL
Jim Duffield and Jason Lonergan, HK Soccer Club
Pete Sonski, HKYFA (arrived at 8:15 p.m.)

4. Communications, Bills and Applications

a. Communications are email to group as received.

b. The following bills were received:

Bill from CL&P, in the amount of	39.47
second bill from CL&P, in the amount of	154.43
third bill from CL&P, in the amount of	45.45
fourth bill from CL&P, in the amount of	39.62
bill from recording secretary Dawn Mooney for June and July in the amount of	77.44
bill from Shelley Cumpstone, KRP for June (31 days), in the amount of	279.00
second bill from Shelley Cumpstone, KRP for July (29 days), in the amount of	261.00
bill from Killingworth True Value for cable and hooks to secure haying entrance to KRP, in the amount of	49.40
bill from Olsen Sanitation, for KRP (2 & handicapped), Rocco (1), Bethke (1) and Sheldon Parks (1), in the amount of	490.00
bill from Larchmont Irrigation for KRP filter parts, in the amount of	120.97

***A motion was made by Glenn Johnson and seconded by Rob Grasso to authorize payment of the above bills as read. Motion passed unanimously.**

bill from Sweitzer Waste Removal (formerly All Ways Dumpsters)
for August at 4 locations, with monthly fuel surcharge,
in the amount of

178.54

***A motion was made by Rob Grasso and seconded by Bill Burley to authorize payment of the above Sweitzer Waste Removal bill. Motion passed unanimously.**

Dan followed up with Shawn Langer regarding the \$2,100 Langer bill approved at the commission's July meeting. He discussed the cost differential for the requested hand mowing at Rocco vs. the machine mowing that was actually performed. Shawn agreed that the bill was not correct and stated he would credit the commission on a future bill. Dan also discussed Eric Auer's issues with the maintenance. Dan advised Shawn that the commission voted to put the contract out to bid again and invited him to bid on it again. Dan added that several trees were damaged at KRP and Shawn noted that some damage was too high to be caused by a mower. Glenn concurred. Sallyanne suggested that the maintenance contract term be changed to reflect the fiscal year and discussion followed. Dan informed the group that Glenn is modifying the present contract to go out to bid as soon as the end of this month.

c. The following applications were received:

- Application from HK Rec. for 1 field at KRP, 9/14/13 to 10/26/13 with raindate of 11/2/13, Sats. from 1:30 to 2:30 p.m., for parent/child soccer.
- Application from HK Rec. for the use of KRP, 8/19/13 to 11/9/13, Mon. through Fri. from 4:30 p.m. to dusk, Sat. 8:00 a.m. to 5:30 p.m. and Sun. as rain dates for fall soccer, noting their need to line the fields.

Dan noted that he will remind Frank that youth football has been given use of Field 1 on Friday nights.

- Application from HK Soccer Club for the use of all 4 fields at KRP Sats. and Suns., 9:00 a.m. to dusk, 11/9/13 to 11/15/13, and Suns. 10:00 a.m. to 12:00 noon, 11/15/13 to 12/15/13.

***A motion was made by Rob Grasso and seconded by Sallyanne Bauer to approve the above field usage applications as submitted noting each field must be rested one day per week. Motion passed unanimously.**

Pete Sonski questioned youth football's possible use of a KRP field on Sundays if a problem arises with the use of the HKHS field during the season. Dan explained that HK Rec., the commission's own organization, has use of the KRP fields on Sundays as a rain date so no guarantees can be made. Discussion followed regarding options for lining the fields for football and soccer and the user groups agreed to hold further discussions with Frank Sparks.

5. Treasurer's Report

Sallyanne reported that only \$457 of the FY 2013-2014 budget has been used.

6. Old Business

a. Parks and Field Maintenance

- Sheldon Field – nothing new was discussed.

- Rocco Field – Dan Glynn questioned gate repair offering to do it himself. The group also discussed the clay purchase that was authorized at the July meeting.
- Bethke Field – Dan Glynn advised that the port-o-potty can now be removed.
- KRP – Dan noted that field maintenance is very expensive. He explained that Eric was there for 3 days spreading topsoil, seeding, haying and watering around the elevated sprinkler heads and repairing bare spot and areas that Langer had laid sod, at an estimated cost of \$3900. Dan added that he will discuss the bill with Eric commending him for the superb work and reasonable rates he always gives to the commission. Dan also discussed Eric's labor to install the new filter pump noting the cost is \$175 (\$300 inclusive of parts).

***A motion was made by Rob Grasso and seconded by Glenn Johnson to authorize up to \$175.00 for Eric's bill for labor to repair the filter pump at KRP. Motion passed unanimously.**

***A motion was made by Rob Grasso and seconded by Glenn Johnson to authorize up to \$4000.00 for Eric's repair work at KRP. Motion passed unanimously.**

b. Sheldon Re-Design – Glenn advised that the Board of Selectmen held the mandatory pre-bid meeting earlier this same evening with about 7 potential bidders in attendance. He explained that the bids are due August 23 and will be opened at the Board of Selectmen meeting on August 26, with work possibly starting in early October. Dan explained that the current funding for the project is \$400,000 STEAP Grant, \$100,000 from the existing capital budget and \$43,000 remaining in the development fund. The balance needed from the town will be determined by the actual bid amounts and will require Board of Selectmen, Board of Finance and Town Meeting approval. He further explained that Glenn is presently preparing the irrigation bid documents to go out to bid soon, and could cost an additional \$100,000. In depth discussion of irrigation followed. Dan also advised that he has contacted the USA to inquire about grants of up to \$50,000. He cautioned that the higher amounts are for larger and more urban tennis facilities. Discussion followed of KRP Phase II, touching on the proposed hard ball field and its funding and pre-existing drainage problems on Parker Hill Road.

7. New Business – Dan informed the group that Sallyanne put together a 10-year capital plan including items such as improved parking areas, bleachers, a dog park and a pavilion at KRP. Dan added that the flashing light signs could be replaced with solar powered signs and discussed the idea of a small, community park/playground south of Route 80. Discussion followed noting that Killingworth's parks are for all residents, not only Killingworth's children.

8. Adjournment

***A motion was made by Rob Grasso and seconded by Bill Burley to adjourn the meeting at 9:08 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary