

**Killingworth Park and Recreation Commission
Special Meeting July 8, 2013**

The Killingworth Park and Recreation Commission held a Regular Meeting on Monday, July 8, 2013, at 7:30 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Sallyanne Bauer
Bill Burley
Rob Grasso
Scot Thomas (arrived at 7:55 p.m.)
Absent: Glenn Johnson

1. Chairman Dan Colonia called the meeting to order at 7:45 p.m.

2. Minutes of: Special Meeting on Monday, June 10, 2013

***A motion was made by Sallyanne Bauer and seconded by Rob Grasso to accept the minutes of the June 10, 2013 special meeting as written. Bill Burley abstained. Motion passed.**

3. Visitors present - No visitors were present.

4. Communications, Bills and Applications

a. Communications are email to group as received.

b. The following bills were received:

Bill from Olsen Sanitation, for KRP (2), Rocco (1), Bethke (1) and Sheldon parks (1), in the amount of	490.00
bill from CL&P, in the amount of	173.00
second bill from CL&P, in the amount of	39.51
third bill from CL&P, in the amount of	45.90
fourth bill from CL&P, in the amount of	39.37
bill from Anthony Carri, Sheldon Park for June (30 days) in the amount of	279.00

***A motion was made by Bill Burley and seconded by Sallyanne Bauer to authorize payment of the above bills as read. Motion passed unanimously.**

bill from Langer Landscaping for next installment of contract maintenance at KRP, in the amount of	1750.63
bill from Langer Landscaping for field maintenance: 4 cuttings at Sheldon (\$250.00 ea.), 4 cuttings at Rocco (\$90.00 ea.) and 4 cuttings at Bethke (\$70.00 ea.), in the amount of	1640.00

The commission then discussed the above Langer bills. It was noted that the higher rate for mowing by hand was charged for Rocco Field but the field was not mowed by hand. The commission also noted that the mowing dates were not specified on the invoice as requested.

Dan informed the group that Eric Auer is not at all satisfied with the job Langer is routinely doing, but the one day he stayed at the field and watched they did a great job. He further explained that Eric is meticulous and wants the fields mowed in a specific way. Not only does Langer not do that, but they damaged the sod a Rocco by not mowing it by hand. Dan continued stating the detail work has been less than satisfactory, specifically referencing the sloppy sod repairs on the field at KRP and adding that trees in the parking area have been damaged by careless mowing/weed-whacking. It was noted that the fields do not look any better than they did last year. Eric recommended that the repair work be performed by someone other than Langer since it is outside the scope of their contract. Dan suggested getting a new contract out to bid and the commission discussed dates and contract specifics. Dan will also contact Langer Contracting with the commission's questions.

***A motion was made by Sallyanne Bauer and seconded by Bill Burley to authorize payment of the Langer Contracting bill for the next installment of the KRP maintenance contract. Motion passed unanimously.**

***A motion was made by Sallyanne Bauer and seconded by Rob Grasso to put the KRP maintenance contract out to bid again. Motion passed unanimously.**

bill from Sweitzer Waste Removal (formerly All Ways Dumpsters)
for April 1 - July 31, 2013 at 4 locations, with monthly fuel
surcharge in the amount of

714.00

***A motion was made by Scot Thomas and seconded by Sallyanne Bauer to authorize payment of the above Sweitzer Waste Removal bill, broken down as follows:**

April 1 – June 30, 2013 (FY 2012-2013) 535.50

July 1 – 31, 2013 (FY 2013-2014) 178.50

Motion passed unanimously.

c. No new applications were received.

5. Treasurer's Report

Sallyanne reported that approximately \$47,000 (or 83%) of the FY 2012-2013 budget was expended with approximately \$9,000 returned to the town. Dan noted that he will request that \$4,600 remaining in the capital budget be carried over to fund a barrier between the parking lot and bleacher area at Rocco Field. In-depth discussion of present and future capital projects followed.

6. Old Business

a. Parks and Field Maintenance

- Sheldon Field – nothing new was discussed.
- Rocco Field – nothing new was discussed.

***A motion was made by Rob Grasso and seconded by Scot Thomas to authorize up to \$1500.00 from the capital budget to purchase and spread clay for the Rocco infield. Motion passed unanimously.**

- Bethke Field – nothing new was discussed.
- KRP – The commission again discussed installing at KRP posts painted with each trail's color just like the trail markers at the Parmelee Farm trail. Scot also suggested that the trail maps be updated. It was noted that the scope of this project is not wide enough to be approved as an Eagle Scout project.

***A motion was made by Rob Grasso and seconded by Sallyanne Bauer to authorize up to \$500 to purchase, install and paint posts to mark the trails and update the trail map at KRP. Motion passed unanimously.**

Dan informed the commission that the soccer club contacted him last Friday night because the middle school field had not been cut in weeks so it was not playable and they had one game scheduled for Sunday. Dan tried to contact commission members to discuss this issue, but was able to reach only Bill. He explained that they agreed to allow the club to play this one game because Eric had not yet begun repair work.

Dan also alerted the group that neighbors have witnessed a car driving into the Phase II area of the park through the haying opening in the stone wall, but noted no damage was done to the playing fields. Dan asked Walter Adametz about running a chain in PVC pipe across the opening and using road closure blocks to note the fields are closed. In-depth discussion followed. Scot added he had seen a dirt bike driving at Sheldon Field and advised the driver that motorbikes are not permitted at the park and if seen again the police would be called.

***A motion was made by Rob Grasso and seconded by Scot Thomas to authorize up to \$200 to close off the haying entrance at KRP. Motion passed unanimously.**

b. Sheldon Re-Design –Dan advised that the Board of Selectmen approved putting the project out to bid within a week and charging \$25/set of drawings. The commission discussed the deposit amount and agreed that \$50 would be better. Dan summarized that bids are due August 23, will be opened at the Selectmen’s meeting on August 26 and then the Park & Rec commission will make a recommendation.

7. New Business – Dan informed the members that Finance Director Gina Regolo had put together a draft Multi-Year Capital Improvement Plan (10 years). Currently included are 3 Park & Rec items:

Sheldon Field Re-design	\$	700,000
KRP Playground (FY2014-2015)		75,000
KRP Phase II		500,000

Dan noted that the commission had nothing listed beyond FY2015-2016. Discussion of other projects, including a dog park, Sheldon Park playground remodel and hiring a town worker for field maintenance and repair, followed. The members reviewed and discussed the items other groups have included in the draft plan. Dan reminded the group that this is a draft list and suggested the members think about other projects they would like to include.

8. Adjournment

***A motion was made by Rob Grasso and seconded by Sallyanne Bauer to adjourn the meeting at 8:48 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary