

**Killingworth Park and Recreation Commission
Special Meeting June 10, 2013**

The Killingworth Park and Recreation Commission held a Special Meeting on Monday, June 10, 2013, at 7:30 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Sallyanne Bauer
Glenn Johnson
Rob Grasso
Scot Thomas
Absent: Bill Burley

1. Chairman Dan Colonia called the meeting to order at 7:35 p.m.

2. Minutes of: Regular Meeting held May 13, 2013

***A motion was made by Sallyanne Bauer and seconded by Glenn Johnson to accept the minutes of the May 13, 2013 regular meeting as written. Scot Thomas abstained. Motion passed.**

3. Visitors present: Dan Glynn, KYL
Pete Sonski, HKYFA
Jim Duffield, HK Soccer Club

Dan informed the visitors that this was a Special Meeting of the commission and only the specific items on the agenda could be addressed.

4. Communications, Bills and Applications

a. Communications are email to group as received.

b. The following bills were received:

Bill from True Value Hardware for KRP flag, in the amount of	39.99
bill from recording secretary Dawn Mooney, for May, in the amount of	35.15
bill from Olsen Sanitation, for KRP (2), Rocco (1), Bethke (1) and Sheldon parks (1), in the amount of	490.00
bill from Anthony Carri, Sheldon Park for May (31 days) in the amount of	279.00
bill from CL&P, in the amount of	194.01
second bill from CL&P, in the amount of	39.71
third bill from CL&P, in the amount of	39.48
fourth bill from CL&P, in the amount of	38.61

bill from Shelley Cumpstone, KRP for May (31 days), in the amount of 279.00

bill from Shelley Cumpstone, for 5 copies of KRP gate key, in the amount of 13.95

***A motion was made by Glenn Johnson and seconded by Sallyanne Bauer to authorize payment of the above bills as read. Motion passed unanimously.**

bill from Langer Landscaping for general maintenance at Sheldon Park, in the amount of 2100.00

Dan discussed the above bill with Shawn Langer (as decided at the last meeting) noting it was significantly more than last year's bill and Shawn explained that more work was required to clear the fence lines of leaves and brush.

bill from Langer Landscaping for May maintenance at KRP (\$1750.63) and 1 seeding of bare areas (\$245.00), in the amount of 1995.63

bill from Langer Landscaping for field maintenance: 5 mowings at Sheldon (\$1250.00), 5 mowings at Rocco with infield mowed by hand (\$450.00) and 5 mowings at Bethke (\$350.00), in the amount of 2050.00

bill from Langer Landscaping for repairs at KRP, incl. installation of 1200 ft² sod (\$1000.00), spread 3 50-lb. bags of seed (\$285.00) and 112 bags lime (\$890.40), in the amount of 2175.40

The commission then discussed the above Langer bills questioning the varying seeding costs that don't seem to relate. In depth discussion followed. Sallyanne questioned the number of cuttings at Rocco noting KYL members also mowed several times. The group broke down the cost per mowing as follows:

Rocco	\$ 90.00/mowing (infield cut by hand)
Sheldon	250.00/mowing
Bethke	75.00/mowing

The commission agreed it would be helpful if the mowing dates were specified on invoices.

***A motion was made by Glenn Johnson and seconded by Rob Grasso to authorize payment of the above bills with modifications and details included on future invoices as discussed. Motion passed unanimously.**

c. The following applications were received:

- Application from HK Rec. for the use of KRP, 8/19/13 to 11/9/13, Mon. through Fri. from 4:30 p.m. to dusk, Sat. 8:00 a.m. to 5:30 p.m. and Sun. as rain dates for fall soccer, noting their need to line the fields.

The group discussed the application's conflict with HK Youth Football. Dan noted that the commission had previously given football permission to line one field. Pete Sonski informed the group that there probably won't be a problem early in the season. Any issue would arise if wear and tear on the high school field becomes an issue.

5. Treasurer's Report

Sallyanne informed the commission that approximately 66% of the budget had been expended, but the bills approved earlier in this meeting were not included in that total. She estimated that the commission would end the fiscal year with about \$4000

surplus, and advised that she will include tonight's bills and email the group exact numbers. Dan explained that any moneys remaining at the end of the fiscal year will be returned to the town.

6. Old Business

a. Parks and Field Maintenance

- Sheldon Field – Upper Sheldon field is in very poor condition with overgrown weeds and home plate and pitcher's mound rubber have been ripped out. Dan noted that Langer quoted \$400 to clean up the field, but Dan Glynn informed the group that KYL is not currently using that field.
- Rocco Field – Rocco is in great condition, but Dan Glynn suggested that additional clay would be beneficial to even the base path with the newly laid sod. Sallyanne questioned purchasing processed stone to fill the parking lot ruts. Discussion followed regarding purchasing these items now or waiting for the next budget cycle so as not to disrupt the current baseball season. Dan Glynn advised that KYL could get by with the field as it is unless the clay could be spread in the immediate future. It was agreed that Eric Auer would have to perform the work to ensure it was done properly. Eric also suggested a installing a split rail fence for the safety of pedestrians to separate the parking lot from the concession and bleachers areas. Discussion of other options, such as timbers or curbing, followed.

***A motion was made by Rob Grasso and seconded by Scot Thomas to authorize up to \$1500.00 from the capital budget to purchase and spread clay for the Rocco infield. Motion passed unanimously.**

- Bethke Field – nothing new was discussed
- KRP – Dan informed the commission that Eric Auer recommended that the fields at KRP be closed for as long as possible this summer. Dan noted that the month of July would be to only time that the fields could be closed based on the usage applications already approved, adding that a July closure would impact only the high school soccer teams and the men's soccer team. It was also noted that Haddam closes their fields for the entire summer. The group discussed the extent of the recent field repairs and the need to rest the fields.

Pete Sonski questioned installing sleeves in the ground at one of the fields for temporary goal posts and discussion followed. The commission agreed that portable rollaway goal posts would be a better option since they could be moved from field to field as needed and would not interfere with the irrigation system.

***A motion was made by Rob Grasso and seconded by Scot Thomas to close the fields at the KRP for the month of July 2013, as recommended by Eric Auer. Motion passed unanimously.**

The commission then discussed the trail markers at KRP. Dan suggested that posts be installed painted with each trail's color just like the trails at the Parmelee Farm.

b. Sheldon Re-Design – Glenn presented options for the privacy fencing around the tennis courts and the group agreed that forest green was the best option. Dan advised that the

Board of Selectmen would like a copy of the complete bidding document before going out to bid.

7. Adjournment

***A motion was made by Rob Grasso and seconded by Sallyanne Bauer to adjourn the meeting at 8:30 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary