

**Killingworth Park and Recreation Commission
Regular Meeting, April 8, 2013**

The Killingworth Park and Recreation Commission held a Regular Meeting on Monday, April 8, 2013, at 8:00 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Sallyanne Bauer
Glenn Johnson
Scot Thomas (arrived at 8:10 p.m.)
Bill Burley
Rob Grasso

1. Chairman Dan Colonia called the meeting to order at 8:03 p.m.

2. Minutes of: Regular Meeting held March 11, 2013

***A motion was made by Glenn Johnson and seconded by Sallyanne Bauer to accept the minutes of the March 11, 2013 regular meeting as written. Motion passed unanimously.**

3. Visitors present: Dan Glynn, KYL
Pete Sonski, HKYFA
Kevin Wiese, HKYFA

Dan Glynn informed the commission that he is receiving requests from Ryan Silas to use fields for an AAU team that he coaches. Dan noted that Ryan did not submit a field usage application, but he did speak with Ryan and told him to contact KYL to determine if there was any unscheduled field time. The group discussed insurance liability and agreed that an application must be submitted and time must be coordinated with KYL and now men's softball as well.

4. Communications, Bills and Applications

a. Communications

Email from Roger Nemergut will be discussed later in the minutes under Sheldon Re-design.

b. The following bills were received:

Bill from recording secretary Dawn Mooney, for March, in the amount of	\$ 42.18
bill from CL&P, in the amount of	38.50
second bill from CL&P, in the amount of	38.50
third bill from CL&P, in the amount of	38.50
fourth bill from CL&P (KRP), in the amount of	38.73

bill from Beaverkill Trout Hatchery, fishing derby fish, in the amount of 700.00

***A motion was made by Scot Thomas and seconded by Sallyanne Bauer to authorize payment of the above bill. Motion passed unanimously.**

c. The following applications were received:

- Application from HK Youth Football for the use of KRP Field #1 and Field #4, practice area and parking lot, 8/1/13 to 11/17/13.

Pete Sonski, HKYFA President, explained that last year they were very happy with the practice area and this year he was hoping to use a field as well. He went on to say that the organization's first choice for games is the HKHS field, but they are not yet sure if that is possible and therefore need a back-up game facility. HKYFA will provide goal posts (permanent vs. portable was discussed), possibly with soccer nets built in, and is willing to assist with the practice area maintenance including fertilizing and seeding. The group discussed the contract with Langer Landscaping, gave HKYFA his contact information and asked that the commission be kept informed of any maintenance arrangement. Dan suggested that Langer perform soil tests of practice area and explained that a hose can be used with a sprinkler head to water area.

Dan also explained that Frank Sparks, of HK Rec, schedules field usage between HK Rec programs and HK Soccer Club, and currently HK Rec has Sunday mornings scheduled as rain dates. Also discussed was rotating use of the fields to ensure even wear, the need to rest each field one day per week and the use of the new shed. The group discussed August conditioning, and Dan informed Pete and Kevin that the high schools boys' and girls' soccer teams also use the fields for a game or two each week over the summer and a soccer camp is also scheduled in August. Dan reminded the group that parking is prohibited on the grass and along driveway and lights are not permitted.

***A motion was made by Rob Grasso and seconded by Bill Burley to approve HKYFA's application for the use of KRP, as modified to include one large field and practice area, and pending a meeting with HK Rec to schedule field usage. Motion passed unanimously.**

- Application from HK Rec for the use of KRP Field #3 on Tuesdays 7/9 – 8/6, 5:30-7:30 p.m. for Summer Soccer Fun.

***A motion was made by Scot Thomas and seconded by Rob Grasso to approve HK Rec's application for the use of KRP on Tuesdays 7/9 – 8/6, 5:30-7:30 p.m. for Summer Soccer Fun, as modified to Field #4. Motion passed unanimously.**

- Application from Men's Softball for the use of the upper Sheldon field Mondays 4/1- 4/30 for practice, 5/6, 6/17, 7/8, 7/19, 7/29, 8/12 for games.

The commission discussed the timeline for Sheldon re-design and Glenn noted that work should start in the late fall. The group agreed to table the application.

5. Treasurer's Report

Treasurer Sallyanne Bauer reported 38% of budget remains.

6. Old Business

- a. Parks and Field Maintenance – results of the annual walk-through were discussed.

- Sheldon Field – Serious problems with poles at lower Sheldon, safety was primary concern. Eric Auer has fixed the issue. Painting problems persist, many tables/benches need repainting. Dan asked Rob to arrange teens as community service. Shawn Langer has raked the fields and will give an estimate to clean leaves/branches on the entire park. Dan has a request in to Walter to repair hanging sign. He has also received several complaints regarding the tattered flag, which has been removed. Glenn has offered to donate a flag. Dan would like additional flagpole keys be made and left at shed. Anthony Carri will be responsible to raise/lower flag as appropriate, but will need key. Wood chips on the playground to be raked, but new wood chips will not be necessary.
- Rocco Field – New flagpole will be installed on Wednesday of this week and Scot will ask company to remove old flagpole. Piles of disturbed earth need to be moved; KYL will take some material. Bleachers will be moved as well. Scot will get estimate to replace the latch on the gate in right field.
- Bethke Field – Dan would like the wooden removed as it serves no purpose. Dan Glynn requested a port-o-potty for Bethke; Dan will ask Olsen Sanitation if they would be willing to another one at the field. The group discussed clearing trees, but decided that they were left for a specific reason so they should remain untouched.
- KRP – 3 poles are bent, 3 are not; Eric has offered to repair them at no cost. Benches were discussed and Dan noted that he gave the bolts to Paige and will remind her that they need to be installed. Bill noted that it is difficult to line the fields because Langer crews mow the same way every time causing ruts, etc. Dan will speak to Shawn about varying mowing direction. The possibility of power to the new shed was discussed. Dan will check with Planning & Zoning. Scot noted he will take care of the downed trees by Field 2. The group noted that the old house has been demolished, and the group is now concerned that cars can easily drive on to the fields now. Scot will investigate options for blocking access and the group noted that no improvements are planned for that property in the near future.

b. Sheldon Re-Design – Dan received an email from Roger Nemergut stating the Health Inspector wants restrictions on concessions, specifically if anything more than hot dogs are sold, water and septic are necessary; and a comprehensive statement of usage is required. Dan will prepare statement including hours of operation, user groups,... The possibility of irrigation was then discussed noting Glenn's projection is \$698K with irrigation as a \$100K alternate. Discussion followed regarding the need for irrigation vs. tennis courts. Dan added that he spoke with Fiona Phelan regarding available grants from the USTA to build tennis courts (up to 20% of cost). The group agreed that contractors' bids will determine what can be included in the project. The need to use the STEAP Grant by the end of June was also discussed noting an extension could be requested.

The project timeline was then discussed noting the plan to go out to bid the end of April with a 30-day advertised window, bids received by June, mid-July award contract and start work early fall. Dan noted that several approvals by the Town will be required and advised the group that he requested \$150K for the project in the new budget, but that amount is yet to be determined.

7. No New Business was discussed.

8. Adjournment

***A motion was made by Scot Thomas and seconded by Bill Burley to adjourn the meeting at 9:30 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary