

**Killingworth Park and Recreation Commission  
Regular Meeting, March 11, 2013**

The Killingworth Park and Recreation Commission held a Regular Meeting on Monday, March 11, 2013, at 8:00 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia  
Sallyanne Bauer  
Glenn Johnson  
Scot Thomas  
Bill Burley  
Rob Grasso

1. Chairman Dan Colonia called the meeting to order at 8:05 p.m.

2. Minutes of: Regular Meeting held January 14, 2013  
Special Informational Meeting Summary held February 20, 2013  
(no quorum)

**\*A motion was made by Sallyanne Bauer and seconded by Rob Grasso to accept the minutes of the January 14, 2013 regular meeting as written. Bill Burley abstained. Motion passed.**

3. Visitors present: Dan Glynn, KYL President  
Jim Duffield, HK Soccer League  
Scott Erskine, CT Sea Rays

The commission reviewed Field Usage Requests forms that have been submitted. Dan Colonia noted that since the Sheldon re-design project is not yet approved, construction is at least two months away allowing KYL to use the fields this spring. The group also discussed field usage by non-residents and Dan advised that the commission cannot differentiate between residents and non-residents when STEAP grant money is used, so he suggested that that same policy be applied to all applications.

4. Communications, Bills and Applications

a. Communications

Dan stated that received an email from Nemergut Consulting regarding their meeting with Building Inspector Dick Leighton and Health Director Maura Esposito to discuss the Sheldon Park re-design. Topics included handicapped access, emergency access gates and helicopter access as well as concession/water restrictions. Dan noted that the plan does not provide piping for potable water at the concession stand, and the group then discussed well repairs. Eric Auer is investigating the output of neighboring properties' wells to determine a plan.

b. The following bills were received:

Bill from recording secretary Dawn Mooney, for January and  
February, in the amount of \$ 108.97

**\*A motion was made by Glenn Johnson and seconded by Scot Thomas to authorize payment of the above bill. Motion passed unanimously.**

bill from CL&P, dated 2/8/13, in the amount of 38.50  
second bill from CL&P, dated 2/8/13, in the amount of 38.50  
third bill from CL&P, dated 2/8/13, in the amount of 38.50  
fourth bill from CL&P, dated 2/14/13 (KRP), in the amount of 38.61

**\*A motion was made by Glenn Johnson and seconded by Sallyanne Bauer to authorize payment of the above bills. Motion passed unanimously.**

c. The following applications were received:

- Application from KYL for the use of Bethke Field, 3/1/13 to 10/31/13, for softball practices.
- Application from KYL for the use of Rocco Field, 3/1/13 to 10/31/13, for baseball practices and games.
- Application from KYL for the use of the green backstop field and lower Sheldon Field, 3/1/13 to 10/31/13, for baseball practices and games.

**\*A motion was made by Rob Grasso and seconded by Sallyanne Bauer to approve KYL's applications for the use of Sheldon Field, Bethke Field and Rocco Field as requested. Motion passed unanimously.**

- Application from the CT Sea Rays for the use of upper Sheldon Field, two evenings per week, 3/18/13 to 7/1/13, for baseball practices.
- Application from KYL for the use of upper Sheldon Field, Monday through Friday, 3/1/13 to 10/31/13, for baseball practices and games.

**\*A motion was made by Rob Grasso and seconded by Bill Burley to approve the above applications for the CT Sea Rays' use of upper Sheldon Field on Wednesdays and Fridays and KYL's use of upper Sheldon Field on the other days, noting the users will notify each other when they will not need their scheduled time. Motion passed unanimously.**

- Application from HK Youth Lacrosse for the use of KRP Field #1 and Field #3, 4/1/13 to 6/30/13, schedule coordinated with HK Soccer, for practices and games.
- Application from HK Soccer Club for the use of KRP Field #2 and Field #4, weekdays 4/1/13 to 7/7/13, schedule coordinated with HK Youth Lacrosse.

The commission discussed the need plan to rest each field and asked the above users to submit a plan before the commission's April 8 meeting. HK Soccer Club will rest Field #2 on Mondays and Field #4 on Fridays.

**\*A motion was made by Rob Grasso and seconded by Scot Thomas to approve the above HK Youth Lacrosse application for the use of KRP Fields #1 and #3 and the above the above HK Soccer Club application for the use of KRP Fields #2 and #4 as requested. Motion passed unanimously.**

- Application from HK Soccer Club for the use of KRP for UK soccer camp, weekdays 8/12/13 to 8/16/13.

**\*A motion was made by Rob Grasso and seconded by Bill Burley to approve the above as requested. Motion passed unanimously.**

It was noted that this request may conflict with HK Youth Football's schedule.

- Application from HK Youth Football for the use of KRP Field #1 and Field #4, practice area and parking lot, 8/1/13 to 11/17/13.

The group discussed the wear and tear that football, especially older teams, would inflict on the fields. Glenn stressed that the fields are designed to handle football usage. The commission decided to table the application and invite HK Youth Football to the next meeting to discuss their intended usage.

## 5. Treasurer's Report

Treasurer Sallyanne Bauer reported:

YTD expenditures (approx.) \$ 30,277.00 (53%)

Sallyanne explained that she projected finances to year-end and found that field maintenance and repairs may be over budget, but other line items will be under budget with the total coming in under budget. The group discussed the possibility of purchasing wood chips for the Sheldon playground since it is not affected in the re-design.

## 6. Old Business

### a. Parks and Field Maintenance

- Sheldon Field – nothing new was discussed.
- Rocco Field – Scot presented the flagpole quote of \$1422.20 and the group discussed timing to lay the sod. It was noted that Eric Auer needs 10-14 days without field use to allow the sod to grow, so if that is not possible in the spring it will be laid later in the year. Discussion followed and Dan assured KYL that the money is in the budget and the sod will be laid. Sallyanne informed the group that she spoke with Peg Scofield regarding the (2) 500-gallon water tanks for \$150.00 each, and Cedar Knoll agreed to donate 2 trucks of water. The commission then discussed water volumes necessary. In-depth discussion followed regarding funding options and tank locations. Dan Glynn stated that KYL will purchase the tanks and the commission agreed to purchase crushed stone for the tank foundations.
- Bethke Field – nothing new was discussed.
- KRP – Dan noted that Planning & Zoning approved the 10'x14' shed and Dick Leighton must now approve the location and foundation. The commission agreed to allow HK Soccer Club to line the fields on March 23.

b. Sheldon Re-Design – Dan summarized the informational meeting for the group (a copy of the meeting summary is attached to these minutes), noting that most of those present were KYL members. He also stated that questions included field lighting and fields for girls' softball. Dan then discussed the Clough Harbor study of years ago that projected the need for 2.5 softball fields in Killingworth by 2014, noting the town now has HKMS and Bethke (.5) and may soon have Sheldon, putting it in line with the study. He further noted that the town falls short of projections in the areas of full-sized fields and smaller little league fields, but is in line with multi-use fields.

c. The group discussed the results of the recreation survey (a copy of which is attached to these minutes) noting only 58 were returned.

7. New Business

The commission agreed to meet at 8:00 AM on Saturday, March 23 at Sheldon Park for the annual fields walk-through. At that time Rob, Glenn and Dan will report on KRP, Bethke and Rocco Fields.

Dan stated that he communicated with Ron Imbriglio regarding the Annual Fishing Derby on the second Saturday in April, noting the plan is the same as last year.

8. Adjournment

**\*A motion was made by Sallyanne Bauer and seconded by Bill Burley to adjourn the meeting at 9:25 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney  
Recording Secretary

**Killingworth Park and Recreation Commission  
Special Meeting February 20, 2013**

The Killingworth Park and Recreation Commission held a special informational meeting for Killingworth residents on Wednesday, February 20, 2013, at 7:00 PM at the Haddam-Killingworth Middle School, Route 81, Killingworth, Connecticut. Because a quorum of commission members was not present, no official meeting was called to order and no official business was conducted.

Present: Dan Colonia  
Cathy Iino, First Selectwoman  
Absent: Scot Thomas  
Sallyanne Bauer  
Glen Johnson  
Rob Grasso  
Bill Burley

Visitors:	Charles and Gregory Lynskey	Peg Scofield
	Ed Merola	Dan Glynn
	Chris Nepoletano	Sean Connelly
	Don Venuti	Tim Venuti
	Jim Clemente	Scott Erskine

Chairman Dan Colonia welcomed visitors to the informational meeting and presented details of the proposed re-design of Sheldon Park, a copy of which presentation is attached to this meeting summary. Discussion followed many slides and questions were answered as they arose, as follows:

Dan explained that Sheldon Park was built about 30 years ago and is now in poor condition. He further stated that KRP was opened in the Spring of 2012, with 4 multi-purpose fields, and Rocco Field was improved with landscape upgrades and drainage projects and now it is Sheldon Park's turn to be renovated.

The question was posed of how KRP fields are holding up and Dan elaborated that the facility is impressive: stone walls at entrance are beautiful, there is good parking and visitors are surrounded with green fields and trees in the background. He noted that there are a few worn spots on the fields, mostly in high use areas in front of goals, but stated that Eric Auer is overseeing field maintenance and will work to improve these few areas.

Dan then discussed money the commission has already saved by Nemergut Consulting completing the design work at a very reduced rate and Glenn Johnson volunteering countless hours in engineering and preparing the bid documents. Timing of the project was questioned and Dan informed the group that the first draft of the bid documents went to the Board of Selectmen and he hopes to go out to bid within the next month and a half. He further explained that the project must go to a Town Meeting to be approved and that all interested parties must attend the meeting and vote.

Irrigation was then discussed, and the possibility of using water from the pond versus drilling a new well was questioned. Dan explained that the existing well is not sufficient to service an irrigation system, so a new well will be investigated. Discussion followed. Skating on the pond was also questioned and Dan stated that the planned concrete pad could house a portable skating pond. Cathy Iino added that the Lions Club owns such a portable pond and is just waiting for a location to erect it.

The issues of restrooms and lighting were also questioned. Dan explained that neither restrooms nor lighting are included in the initial plan but could be added at a later date. The group then discussed the possibility of laying water pipes and conduit while the facility is under construction and already excavated to allow such additions to be added later at a lower cost. Dan noted that he would never support the installation of lighting at KRP. He would, however, consider lighting Sheldon Park or Rocco Field which are located in more commercial areas and would bring it before Planning and Zoning Commission. Detailed discussion of lighting and costs followed, and KYL representatives voiced their satisfaction with 3 well-constructed fields with irrigation, even without lighting.

The inclusion of only one girls' softball field was questioned, citing the inequality between the number of boys' and girls' fields in town. In-depth discussion followed. The possibility of including a skinned field with a removable pitcher's mound to be used by both boys and girls was also discussed. Dan assured the group that KYL representatives were consulted throughout the design process and KYL's needs were addressed.

Other topics discussed included the concession stand and health regulations, additional parking between pavilion and Route 80 and existing drainage issues.

Dan concluded his presentation and thanked the Park and Recreation Commission members and recording secretary, the Board of Selectmen, Finance Director Regina Regolo and Administrative Assistant Elizabeth Disbrow for their help in getting the project to this point. He also thanked Eric Auer and Nemergut Consulting for their support.

Respectfully submitted,

Dawn R. Mooney  
Recording Secretary

Attachment