

**Killingworth Park and Recreation Commission
Regular Meeting, November 4, 2013**

The Killingworth Park and Recreation Commission held a Regular Meeting on Monday, November 4, 2013, at 7:30 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Sallyanne Bauer
Rob Grasso
Glenn Johnson
Scot Thomas
Bill Burley (arrived at 7:55 p.m.)
Absent: Dan Colonia

1. Vice-chairman Scot Thomas called the meeting to order at 7:35 p.m.

 2. Minutes of: Regular Meeting on Monday, October 7, 2013
***A motion was made by Sallyanne Bauer and seconded by Glenn Johnson to accept the minutes of the October 7, 2013 Regular Meeting as written. Scot Thomas abstained. Motion passed.**

 3. Visitors present – Cathy Iino (arrived at 8:10 p.m.)

 4. Communications, Bills and Applications
 - a. Communications are emailed to group as received.
 - b. The following bills were received:

Bill from Olsen Sanitation, for October, in the amount of	417.00
Bill from Shelley Cumpstone, KRP for October (31 days), in the amount of	279.00
bill from recording secretary Dawn Mooney for October, in the amount of	45.70
bill from Eric Auer, Killingworth Nurseries, to install bollards and crushed stone at Rocco Field	2900.00
bill from CL&P, in the amount of	39.31
second bill from CL&P, in the amount of	139.95
third bill from CL&P, in the amount of	39.52
fourth bill from CL&P, in the amount of	38.50
bill from Sweitzer Waste Removal, for November, at Rocco	29.76
bill from Sweitzer Waste Removal, for November, at KRP	59.51
- *A motion was made by Glenn Johnson and seconded by Sallyanne Bauer to authorize payment of the above bills. Motion passed unanimously.**
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| bill dated 10/25 from Langer Landscaping for Sept. balance and
Oct. payment of maintenance contract at KRP, 5 extra
mowings and winterization of the irrigation system less
credit for 2 applications, the amount of | 2726.06 |
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bill from Langer Landscaping (10/25) for field maintenance: 1.5 mowings
at Sheldon, 3 mowings at Rocco and 3 mowings at
Bethke, in the amount of 810.00

Discussion followed regarding the credits due from Langer for duplicate fertilizing at KRP and machine vs. hand mowing Rocco field, as well as the previous request for mowing dates to be included on all invoices. In-depth discussion followed. The commission agreed to add KRP maintenance contract discussion, including timing and duration, to the agenda for next month's meeting.

***A motion was made by Rob Grasso and seconded by Sallyanne Bauer to authorize payment of the above bills pending further investigation and approval of charges and credits by Sallyanne and Dan. Motion passed unanimously.**

c. No new applications were received.

5. Treasurer's Report

Sallyanne reported that \$22,000, or 39%, of the FY 2013-2014 budget has been expended.

***A motion was made by Glenn Johnson and seconded by Rob Grasso to accept the Treasurer's Report as presented. Motion passed unanimously.**

6. Old Business

a. Parks and Field Maintenance

- Sheldon Field – The group agreed no fall clean-up was needed and the batting cages were discussed.
- Rocco Field – The commission discussed a fall fertilization and Scot agreed to discuss the need with Dan.
- Bethke Field – nothing new was discussed.
- KRP – Scot noted that the posts are going in for the trail heads and indicated that the grass looks great, adding that both soccer and football are done for the season. Scot informed the group that parking was an issue at this past weekend's HK Rec soccer closing festivities, noting cars were parked on the grass and lining both driveways. He suggested that the commission get a second quote to move the donated shed since it is occupying several parking spots. Bill noted that he had discussed it with Mike Milano. Scot added that several trees were broken off in the parking lot islands and should be replaced next year.

b. Sheldon Re-Design – Glenn informed the group that the irrigation layout and bid documents are complete and are now being reviewed by Eric. He added that they could possibly go out to bid next week. Scot suggested getting a written statement from Venuti Enterprises agreeing to hold their quoted price beyond the specified period. Glen expressed his hope that a mild winter would allow construction to begin sooner than spring. In-depth discussion on project timing and funding followed. Cathy Iino arrived at 8:10 and the group recounted the timing and status of the irrigation documents. Glenn agreed to forward her a copy.

7. New Business

The proposed 2014 meeting schedule was discussed (a copy of which is attached to these minutes.)

***A motion was made by Rob Grasso and seconded by Sallyanne Bauer to approve the 2014 meeting schedule as proposed. Motion passed unanimously.**

8. Adjournment

***A motion was made by Bill Burley and seconded by Sallyanne Bauer to adjourn the meeting at 8:15 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary

attachment