

**Killingworth Park and Recreation Commission
Regular Meeting, October 7, 2013**

The Killingworth Park and Recreation Commission held a Regular Meeting on Monday, September 9, 2013, at 7:30 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Sallyanne Bauer
Rob Grasso
Glenn Johnson
Absent: Bill Burley
Scot Thomas

1. Chairman Dan Colonia called the meeting to order at 7:41 p.m.

2. Minutes of: Regular Meeting on Monday, September 9, 2013

***A motion was made by Sallyanne Bauer and seconded by Rob Grasso to accept the minutes of the September 9, 2013 Regular Meeting as written. Motion passed unanimously.**

3. Visitors present – Dan Glynn, KYL
Cathy Iino, First Selectwoman (arrived at 8:40 p.m.)

4. Communications, Bills and Applications

a. Communications are email to group as received. Dan discussed a letter from the USTA regarding a grant for the tennis courts included in the Sheldon Park re-design. Dan noted that although the letter initially sounded discouraging, after speaking with them he feels more optimistic. He explained that the letter details their suggestions and preferences, but added that they are open to compromise. He is preparing a response and is awaiting input from Nemergut Consulting. Detailed discussion followed of the USTA’s requests with Glenn offering his suggestions regarding fencing and court orientation.

b. The following bills were received:

Bill from Olsen Sanitation, for September), in the amount of	453.50
bill from Shelley Cumpstone, KRP gate for August (31 days), in the amount of	279.00
second bill from Shelley Cumpstone, KRP for September (30 days), in the amount of	270.00
bill dated 9/23 from Langer Landscaping for installment of contract maintenance at KRP, in the amount of	1750.63
bill from Langer Landscaping (8/29) for field maintenance: 2 cuttings at Sheldon, 2 cuttings at lower Sheldon only, 4 cuttings at Rocco and 5 cuttings at Bethke, in the amount of	1340.00
bill from Anthony Carri for August (31 days)	279.00

second bill from Anthony Carri for September (30 days) 279.00
 The commission discussed raising and lowering of the flag at Sheldon field and Dan agreed to talk to Anthony about taking that on.

bill from recording secretary Dawn Mooney for August and September, in the amount of 105.45

bill from Eric Auer, Killingworth Nurseries, for fertilizer and fungicide 700.00

The group discussed this bill and Dan noted that he spoke with Shawn Langer who would be crediting his charge for this same service. Sallyanne also questioned the John Deere charge approved at the last meeting noting she did not see the payment on the finance report.

bill from CL&P, in the amount of 44.49

second bill from CL&P, in the amount of 206.02

third bill from CL&P, in the amount of 39.63

fourth bill from CL&P, in the amount of 39.42

bill from Sweitzer Waste Removal for October, at 4 locations
 (Sheldon \$2.40, Rocco \$29.76, KRP \$59.51 and Bethke \$0.48) in the amount of 92.15

***A motion was made by Glenn Johnson and seconded by Rob Grasso to authorize payment of the above bills, less the \$700 credit due from Langer Landscaping. Motion passed unanimously.**

c. No new applications were received.

5. Treasurer's Report

Sallyanne reported that \$15,723, or just under 28%, of the FY 2013-2014 budget has been expended.

6. Old Business

a. Parks and Field Maintenance

- Sheldon Field – Dan noted that the portable port-o-potty has been removed.
- Rocco Field – Dan revisited the proposal from Killingworth Nurseries to build a barrier between the parking area and bleachers, detailing Eric's plan. As he had previously emailed the commission, the plan is to install 4-foot high pressure-treated posts 6 feet apart to block cars from nearing the bleachers. In-depth discussion followed including appearance, effectiveness and cost, agreeing that it would not be extremely noticeable. The commission discussed the proposed cost of \$1950.00 and \$950.00 for the posts and crushed stone, noting \$2000.00 was previously approved. The group also agreed that the proposed plantings and clay could wait until a later date.

***A motion was made by Rob Grasso and seconded by Glenn Johnson to authorize an additional \$1000.00 to build barrier between parking area and bleachers at Rocco Field. Motion passed unanimously.**

- Bethke Field – Dan noted the port-o-potty has been removed.
- KRP – Dan explained that Shawn Langer agreed to the contract extension.

b. Sheldon Re-Design – Glenn explained that the irrigation specs look fine but added that he has some questions regarding pump specs and needs a specific plan design for the bidders. If put out to bid as it currently stands, the bidders would be designing their own

systems and that would result in a wide range of estimates. Glenn will speak with Eric to get a design drawing so all the bidders use identical specs. Glenn will also finish the details on getting the water from the pond. Dan and Glenn are working out the details of the Venuti's questions. In-depth discussion followed regarding the large differential between Venuti's low bid and all of the others bidders' higher estimates. Reasons for the lower bid include Venuti Enterprises is a family business employing family and is located in Killingworth, noting the Venuti's were the only bidder to dig test holes. Dan added that the type of construction at Sheldon is different than that at KRP because there are already fields at the site so the necessary excavation and leveling will be reduced. Dan commended Venuti Enterprises for their work at KRP and their attention to detail and praised the pride they take in their work and the efforts to which they go to protect their good reputation. Dan updated that he went to the Board of Finance meeting and found them supportive and added that Cathy Iino is still pursuing additional funding options with the state. Discussion of construction timing followed noting the project must be approved at a Town Meeting. Cathy Iino arrived and Dan summarized for her his interactions with the USTA and progress on the irrigation specs. Glenn stated that the irrigation project could go out to bid within two weeks and the group also discussed fencing and dugouts.

7. New Business – no new business was discussed.

8. Adjournment

***A motion was made by Glenn Johnson and seconded by Sallyanne Bauer to adjourn the meeting at 8:50 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary

attachment