

MINUTES

Meeting of the Parmelee Farm Steering Committee

Thursday June 6, 2012 - Killingworth Town Hall and Parmelee Farm

The following committee members were in attendance: Robert Broach, Christine Cronin, Bruce Dodson Terry Doyle, Linda Dudek, Tim Gannon, Karen Milano, Richard Pleines , Peg Scofield.

Guest: Cathy lino and Gina Regolo

Peg Scofield called the meeting to order at 7:00 p.m. and adjourned the meeting to Parmelee Farm for a tour of the farmhouse.

At the farm Tim Gannon led a tour of the farmhouse showing the progress on the work being done with the STEAP Grant monies. The committee toured the basement and the two floors of the farmhouse and as able to see the new handicapped modifications in the doorways , the new handicapped entrance , the handicapped restroom and other modifications necessary to get the Certificate of Occupancy. There was lengthy discussion. Tim stated that the contractor should have the job completed in about three weeks.

Tim then stated that The Lions & Chamber of Commerce were willing to donate a live evergreen tree to the farm. There was lengthy discussion of where to place the tree. There was discussion. It was decided that until more clearing is done on the property the decision as to where the tree will go is tabled.

Tim reconvened the meeting at the town hall at 8:32 p.m.

Peg Scofield moved to accept the minutes from the May 16, 2013 meeting, seconded by Bruce Dodson. Passed. Terry Doyle, Linda Dudek, Karen Milano and Richard Pleines abstained.

Tim Gannon said that he had spoken with Mike Milano in March about the outdoor restroom project and was hoping that once all of the final numbers are in on the farmhouse project, we can then go ahead with the well, electricity out to the pole barn and stone barn and the outdoor restroom. Tim is hoping that this next phase can begin by sometime in July. There was discussion on the well to be drilled. Tim will get two quotes for this. The timetable for the well drilling will be in the next 2-3 weeks and hopefully the trenching for the electricity will begin in the second week of July.

Tim talked about the handicapped ramp and the location of the handicapped parking space. Bruce Dodson said that the goal is to locate the handicapped parking space as presented in the Master Plan prepared by Tim Elmore. With that in mind the handicapped ramp can now be designed. There was lengthy discussion.

Tim then reported on the pole barn progress. The Lions have approved Tim Foreman's bid to finish redoing the rest of the posts in the pole barn. Tim will start in the beginning of July. Once this phase of the job is complete the Lions will be able to work on the carpentry and floor of the pole barn.

Tim reported that as of May 31 the committee's budget was as follows for the remainder of the fiscal year - \$1457 in operating and \$42,589 in capital. There are still a few outstanding bills, so the committee will have \$38-39,000 to add into the next fiscal cycle.

Peg Scofield said that she is looking into finding a person who will do maintenance and service on the mowers on site. She will report back to the committee.

Peg and Bruce will work on a sign to be added to the farm sign that will say "Open from Dawn to Dusk". Peg will also work on a sign to go up at the middle school entrance to the Farm.

Tim said that he would have another meeting with Fish and Wildlife after the work at the farmhouse is completed.

Peg reported that the only events scheduled at the farm so far are the evening event on June 15th with A Place Called Hope and a visit from the Madison Art Society sometime in July. There are no other events planned at this time for the summer.

Karen Milano reported that she had gone to the Coventry Regional Farmers market which is held each Sunday 11 -2 at the Nathan Hale Homestead. She said it is something that could be done at the farm on a more limited basis. She will get more information. There was discussion.

Adjourned at 9:10 p.m.

Respectfully submitted,

Christine Cronin, Secretary