

MINUTES

Meeting of the Parmelee Farm Steering Committee

Thursday December 5, 2012 - Killingworth Town Hall

The following committee members were in attendance: Robert Broach, Christine Cronin, Bruce Dodson, Terry Doyle, Linda Dudek, Tim Gannon, and Peg Scofield

Absent: Karen Milano and Richard Pleines

Guests: Walt Tischbein and Robert Tischbein

Tim Gannon called the meeting to order at 7:05 p.m. and welcomed the guests.

Robert Tischbein then gave an update on his Eagle Scout project. He passed around a brochure that he has developed on his bat house project. He plans to build approximately 24 bat houses over the winter. In the spring he will be installing some of them in various spots around the farm and on other town buildings. He intends to get them up before the bats come out of their winter hibernation. Those that are not installed, he plans to sell and he will donate the proceeds to the farm. His project has already been approved by the boy scouts. There was discussion. Robert will report back to the committee as the project progresses.

Peg Scofield moved to accept the minutes from the meeting of November 7, 2013, seconded by Terry Doyle. Passed. Linda Dudek abstained.

Peg Scofield reported that the Christmas at the Farm will be held this Saturday. She also reported that School District 17 is doing some work in the area of the well along the path in from the middle school. There is a large tank at the trail head and some large equipment along the path. Terry Doyle and Bob Broach will speak to the workmen tomorrow to see if they will park the equipment off the trail so as to allow access for the expected 400 or so people for the event. There was discussion.

Robert Broach reported that he and Linda Dudek had submitted the preliminary papers for the grant application to be used to make repairs to the sill in the farmhouse. They are now waiting for the invitation to submit the grant which will come after March 15, 2014.

Tim Gannon reported that the STEAP Grant work has been completed on the farmhouse. This means that the STEAP Grant sign can come down. Gina has already started the process for the town to get the money from the State. Noble Construction has been paid the balance owed to them.

Robert Broach reported that he and Bruce Dodson have completed winterizing the farmhouse cellar following the suggestions of the heating contractor.(insulating the cellar door, filling gaps ,etc)). Linda Dudek reported that the windows by the door on the main floor have been covered with insulation board and they are in the process of putting plastic on the other windows. She stated that the next room that the Historical Society will be working on is the kitchen. There was discussion.

Tim stated that he had spoken to Larry Marotti and that CL&P is scheduled to connect the electricity to the stone barn and the pole barn during the week of December 16.

Tim also reported that the plumbing fixtures have been delivered and are stored in the stone barn for the time being. The sheet rock installation in the restroom building will begin after the electricity is connected.

Tim stated that the next phase will be the additional work on the pole barn. This will include the siding at the one end of the barn and creating the storage area. The wood and stain is already on the premises. There was discussion.

Tim said that he had spoken to the Venuti's about taking a look at the proposed parking area. They have agreed to take a look at it and have said that they will probably be able to help. Tim asked if the Historical Society had plans for the handicapped ramp. They do not. There was discussion.

Peg Scofield mentioned that she had already received a request for a wedding in the pole barn July 12. It was discussed that the committee needs to find out what will be required in order to get a C of O for the pole barn, before we can book events. There also needs to be a set of usage procedures established and a fee schedule. The committee needs to know what kind of restrictions will be imposed by the bond on the farm. There was lengthy discussion.

Tim stated that the discussion on the possible rebuilding of the red barn is tabled for now.

Tim said he has been invited to attend a Board of Finance meeting to outline the committee's projects and discuss budget for the coming fiscal year. Projects are as follows: 1) complete work on the pole barn, 2) parking lot as per the master plan, 3) work on the exterior of the school house, and 4) safety lighting for the path between the middle school and the farm. There was lengthy discussion.

Bruce Dodson moved to ask the board of finance for the next fiscal year for an operating budget of \$13,000 and a capital budget of \$40,000, with \$5,000 of that to be kept in the account for use for replacing worn out equipment, seconded by Terry Doyle. Unanimously passed.

Meeting adjourned at 9:40 p.m.

Respectfully submitted,

Christine Cronin

Secretary

