

MINUTES

Meeting of the Parmelee Farm Steering Committee

Thursday November 7, 2012 - Killingworth Town Hall

The following committee members were in attendance: Robert Broach, Christine Cronin, Bruce Dodson, Terry Doyle, Tim Gannon, Richard Pleines, and Peg Scofield

Absent: Linda Dudek and Karen Milano

Guests: Paul Fox and Guy Vecchitto

Tim Gannon called the meeting to order at 7:05 p.m. and welcomed the guests.

Terry Doyle moved to accept the minutes from the meeting of October 3, 2013 seconded by Peg Scofield. Unanimously passed.

Bruce Dodson moved to accept the minutes from the special meeting of October 23, 2013, seconded by Terry Doyle. Passed. Peg Scofield abstained.

Tim Gannon then introduced Paul Fox of Heritage Post and Beam. Paul Fox made a presentation to the committee on what his company does, which is build post and beam barns. He showed the committee a barn plan and discussed what options there would in the future for building a post and beam barn on the site of the old English barn that was torn down several years ago. There was lengthy discussion.

Bob Broach stated that the committee will first need to come up with a plan for what size the meeting room in a future barn should be. Bruce Dodson will research the size of the various meeting rooms in town.

Bob Broach will look onto the matching grant for the sill repair for the farmhouse.

Tim Gannon stated that discussion of solar power for the pole barn will be tabled for the time being.

Tim reported that the manual for the farmhouse has been completed. It includes instruction, warranties and plans for the farmhouse. It will be kept at town hall in the vault. Tim also reported that the walk through for instruction of the heating system in the house has taken place. It was suggested that the bilco doors be insulated and sealed and that a service contract for the furnace be acquired. There was discussion.

Peg stated that there should be a "User Manual" written up for the house.

Tim stated that the farmhouse STEAP Grant work is now complete and Noble Construction has now received final payment. Gina has filed the necessary paperwork to get the STEAP Grant reimbursement.

Tim then gave a report on the progress of the stone barn, pole barn and restroom projects. The insulation in the restroom should be done next Tuesday. The electrical box in the stone barn has been

connected to the restroom. And the electrical box and meter boxes have been mounted in the pole barn. There was lengthy discussion.

Tim then stated that he will speak to Larry Marotti about the temporary lighting (for the path from the farm to the middle school) for the Christmas at the Farm event to be held on December 7. He also reported that Larry has been thinking about a permanent lighting solution for the path. There was lengthy discussion. Tim will speak to Larry about more lighting options for the path.

Tim reported that the pole barn has been backfilled and seeded. And that some of the Lions have volunteered to help with the sheetrock work in the new restroom building.

Peg reported that the events at the farm for October included the Pumpkin Carving Festival, a Girl Scout event and a Boy Scout Event. The Pumpkin Festival was a great success and next year will be bigger and better. Christmas at the Farm will be held on December 7.

Tim Gannon stated that Cathy Iino has put in a work order with the town crew to do more clearing in the front of the property. He also reported that there will be a controlled burn to be done in a couple of weeks.

Tim then discussed the various things left to be completed on the pole barn. Bruce Dodson asked had there been discussion on the color of the pole barn. There was lengthy discussion.

Bruce reported that he would begin to clear the trails of leaves soon.

Meeting adjourned at 9:33 p.m.

Respectfully submitted,

Christine Cronin

Secretary