

## MINUTES

Regular Meeting of the HEALTH and SAFETY COMMITTEE

Held Tuesday June 18, 2013 @ 2:30 p.m. at the Town Office Building

In attendance: Don McDougall, Harold Wright, Walter Adametz Jr., Jeannette Klegg, Elizabeth Disbrow. Absent. C. Iino, D. Berry

1. The meeting was called to order at 2:34 p.m.
2. The Pledge of Allegiance was recited.
3. Motion to approve minutes of meeting held December 19, 2012 was made by D. McDougall and seconded by J. Klegg. All in favor. Motion passed.
4. Visitors: none
5. Old Business: see comments
6. New Business:
  - A. Workplace health issues were discussed, including air quality and temperature control issues at the Town Hall.
  - B. Committee discussed safety issues at the transfer station including measures to prevent residents from scavenging. It was agreed that the ramp at the rear of the town hall should be closed during inclement weather to prevent slipping. Loose boards were recently repaired. Committee discussed reminding staff to avoid the use of power strips and extension cords at the Town Hall.
7. Comments: Don McDougall reported on the American Heart Association's Family and Friends CPR program and after a brief discussion moved that we schedule a session at Town Hall for employees. Jeannette Klegg seconded the motion. All were in favor. Motion passed. Harold Wright offered to ask about offering a similar session at the Library.
8. There being no further business, a motion by Don McDougal to adjourn was made at 2:50 p.m. seconded by Jeannette Klegg. All were in favor.

Respectfully submitted by Elizabeth Disbrow on 6/19/13.