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## 01/23/2013 MEETING MINUTES FOR KETF

1. **Call to Order:** Meeting was called to order by Geoff Cook at 7:05 p.m.
  - a. **In attendance:** Geoff Cook, Terry Doyle and Jon Norton and Peter Brandon
  - b. **Absent:** Deb Sodergren, William Leahy, Harsh Luthra, Sue Gumbart George Keithan and Cathy Iino
2. **Review and approve meeting minutes from 12/12/2012 KETF meeting:**
  - a. As there was no quorum, approval of minutes was postponed to next month's meeting.
3. **OLD BUSINESS:**
  - a. None
4. **NEW BUSINESS**
  - a. **Continue discussion of go forward engagement w/ RSD-17:**
    - i. Geoff has spoken at length with Jamie Lehane. Sub-committee was 100% thrilled with preso George and Geoff did and are totally committed to moving forward
    - ii. Mike Destefano and Sue Twatman attended DEEP Roadshow
    - iii. They (And we) are waiting on the State / DEEP to release the RFP template for performance contracting and will move the process forward at that time.
    - iv. They will continue to accept any support our team offers throughout the process\
    - v. Jamie mentioned to Geoff that Bill Leahy had committed to Destefano that he (Bill) would be willing to update the district's audits with regard to the various projects the district has already completed
  - b. **Clean Energy Communities Forum Roadshow:**
    - i. Terry and Geoff to attend the Middletown session this Thursday – 01/24 at Middlesex Community College and report at next month's meeting
  - c. **Town Bldg Upgrades:**
    - i. Jon Norton inquired about when we can expect to see some progress on implementing some or all of Year-1 recommendations contained in our audit report of the town facilities. Geoff commented he's spoken to Cathy about this recently but was unclear on how / when things are to proceed. Geoff committed to discussing with Cathy further and updating the group on or before next month's meeting
  - d. **2013 Goals & Objectives:**
    - i. Jon suggested we define goals and objectives for the coming year. I restated our G & O's for 2012 and how we had achieved them. I agreed to present a list of G & O's to the group for consideration at next month's meeting.

## 5. ADJOURNMENT

Respectfully Submitted,

*Geoff Cook*

Chairman – Killingworth Energy Task Force

