



**Meeting Minutes**  
**Killingworth Energy Task Force**  
**October 23rd 2013, at 7:00 PM**

**1. Call to Order – Meeting was called to order at 7 pm. In attendance were Geoff Cook, George Keithan, Sue Gumbart, Terry Doyle, Cathy Iino**

**2. Minutes –** Minutes of May 23<sup>rd</sup>, 2013. Terry made motion to accept. George seconded. Minutes were approved.

**3. Visitors –** Harsh Luthra

**4. Communications and Bills –**

**(a) Do we want to continue our membership in the Chamber?** Yes George made a motion to join the chamber. Terry seconded. All in favor. , Cathy to send a check for \$75 with membership info. Sue to update information on Chamber website.

**5. Old Business –**

**(a) Update on Town building work performed in late June.** Work was done by Lantern Energy with George overseeing. Committee should do audit of completed work. Cathy to get us budget numbers earlier so that we can have more time to plan how to accomplish what needs to be done. Agreed that if we have information by January that should give us enough time to conduct audit on work that has been done and to plan next projects with new budget.

**6. New Business –**

**(a) Update on RSD-17 Performance Contracting –** Discussed RSD17 wanting to move forward with performance contracting. They requested a name of someone who will help them move forward in reviewing some of the submitted proposals. Geoff will talk with Bill Leahy to see if he is interested in being an information contact for them to talk with since he has so much experience in this area. He is not a member of the KETF anymore but may be interested. If he cannot take on this role we feel that we as a task force committed to help RSD17 through this process and George indicated that while this is not his area of expertise he would help. Geoff urged that we will all try to attend a performance contracting webinar on Nov 7<sup>th</sup> (Geoff provided details) so that we can be better informed on the subject.

**(b) Address request from Board of Ed to attend next Performance Contracting meeting to assist in evaluation of P.C. proposals –** Geoff to suggest that members of RSD17 also attend the Nov 7<sup>th</sup> webinar on performance contracting.

**(c) ETF Member recruitment efforts –** There are 2 names for consideration for the KETF, William Stamm, new to town but interested in solar, and Fred Dudak, newly retired from UI. Geoff will follow up with William Stamm and Cathy will follow up with Fred Dudak.

**(d) Discuss alternate way(s) for rolling out a “Solarize Killingworth” program. Several folks have inquired about why the Town hasn’t moved in this direction** – Our reasons for not looking into some kind of solarize program last year was that we as volunteers we have minimal time for spearheading a large project especially given the lack of attendance/interest in several previous energy conservation information programs. We had decided to focus on efforts on just a few key areas, one of which were the energy audit projects we identified through our energy audit assessment of Town buildings and the other being helping RSD17. We were also involved in helping to promote C-PACE which has been successful for True Value and may be something of interest to other businesses.

It was discussed that we should be very close to our initial goal of having enough points to earn a “grant” from the Clean Energy Communities program – especially with True Value solarizing their roof. Geoff will check with Diana to see where we stand and what more we have to do to reach our goal and get the grant.

**e) Future Meetings –**

**November 20, 2013** - We agreed to explore what kind of help we can get to promote C-PACE in Killingworth by having Genevieve Sherman come to a November 20<sup>th</sup> special meeting. Cathy will invite her to attend meeting.

**December Meeting** - We will not have a meeting in December since our regular scheduled meeting is on Christmas.

**January 22, 2014 meeting** – Will be our first meeting in the new year. Sue will submit a meeting schedule for 2014 at the January meeting and we will send to Linda Dudak for filing. It was decided that with our January meeting we should relook at our priorities and see if we can do a solarize program in Killingworth.

i. Ref. latest email from town resident – Bill Stamm - and announcement from Clinton ETF

**7. Meeting was adjourned at 8:30 p.m.**

**Respectfully Submitted,**

*Sue*

Sue Gumbart  
Secretary – Killingworth Clean Energy Task Force