

1. Call to Order

The Killingworth Board of Selectmen held a Special Meeting on Tuesday, June 25, 2013, at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut. In attendance were First Selectwoman Catherine Iino, Selectman Fred Dudek and Selectman Louis Annino, Jr. First Selectwoman Iino called the meeting to order at 7:45 PM.

2. Approval of Minutes – June 10, 2013

Motion by Iino, second by Dudek, to approve June 10, 2013 Minutes amended as follows -

- ▲ **Under 9. New Business, A. Town Office Building Committee Presentation-**
 - 4th paragraph, 3rd and 4th sentences should read, "He introduced the new members – Scott Perry, Dan Haas, Carol Reimers, Kate Novick and Todd Hajek. Five new members were added and three original members remained."
 - 4th paragraph, 6th sentence, correct the word "needs."
 - 5th paragraph should read, "Mr. Keithan next reviewed Plan B1, which turned out to have safety and egress problems. They came up with the "red line", beyond which they felt they would be interfering with fire department operations. He reviewed traffic flow in detail."
 - 6th paragraph, add comma after "B2," and hyphen between "single-story."
 - 7th paragraph, 8th sentence, change the word "reviewed" to "said."
 - 8th paragraph, 3rd sentence should read, "...current building; he indicated...".
 - 8th paragraph, 13th sentence should read, "Adding 300 square feet...".
- ▲ **Under 10. CI Comments, 2nd paragraph, correct "Healthy Community Healthy Kids."**

Voting in favor – Iino, Dudek, Annino. Opposed – none. Motion Carried.

Motion by Iino, second by Annino, to approve June 17, 2013 Minutes as written.

Voting in favor – Iino, Annino, Dudek. Opposed – none. Motion Carried.

3. Visitors' Comments – none.

4. Tax Abatements & Refunds

Motion by Dudek, second by Annino, to approve Tax Refunds as follows – Donlen Corporation \$64.30, Donlen Trust \$241.60 and Kurt Suprono \$13.25. Voting in favor – Dudek, Annino, Iino. Opposed – none. Motion Carried.

5. Vacancies on Appointive Committees

Vacancies as noted on the Agenda – Conservation Commission – 1, Historic Review – 1, Park & Rec – 1, Traffic Safety – 1, Energy Task Force – 3, Housing Partnership – 7, Parmelee Steering – 3, Health & Safety – 1, Open Space – 1 and Public Health – 3.

6. Appointments – none.

7. Old Business: Town Capital Plan

The updated Multi-Year Capital Improvement Plan, LoCIP Eligible Projects was distributed and reviewed. It was noted a new column was added "Funding Currently in Place". Ms. Regolo noted there is nothing in this Plan for the Town Office Building other than the TOB Campus Generators. Selectman Annino noted he would hope this Plan should show that amount of money the Town needs to be planning for on a recurring basis from year to year for the general maintenance of the Town. He also noted if the Sheldon Project is shown in this Plan than the Town Office Building Project should also be shown. Selectman Dudek noted there should be two plans – one to go to Town Meeting for the LoCIP Plan and one that is actually a Capital Improvement Plan. It was noted the LoCIP Plan needs to be approved at Town Meeting. Selectman Annino noted the second plan should be a planning and informing tool for the Board of Finance.

There was much discussion as to what projects should be included in the Multi-Year Capital Improvement Plan. Selectman Annino noted the Plan should extend out to ten years with categories such as roads, vehicles, equipment replacements, etc. and when each item is specifically identified, it will then be put into its own project name.

Selectman Annino reiterated the practicality is that there should be a Capital Plan that represents all the needs extrapolated out over ten years. He also suggested the Plan should be color coded into projects that have been already approved and others being planned for the future but not yet approved.

There was much discussion regarding capital needs and preparing a Multi-Year Capital Improvement Plan. Selectman Annino also noted there should be some long term planning for the center of Town. First Selectwoman Iino also agreed at some point a position should be taken regarding the Town Center Plan.

First Selectwoman Iino noted this will continue to be a work in progress Plan.

8. New Business – none.

9. CI Comments

First Selectwoman Iino noted she obtained an architect to assist with the Library repairs.

First Selectwoman Iino noted the Sheldon Bid documents have been received and will be discussed at the next BOS meeting.

First Selectwoman Iino noted the old part of the Town Office Building attic has been insulated and the basement winterized.

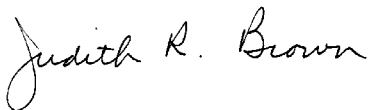
10. Selectmen's Comments

Selectman Dudek reviewed alarm protection in the Town Office Building. He noted existing wiring can be used.

11. Adjournment

Motion by Dudek, second by Annino, to adjourn at 8:30 PM. Voting in favor – Dudek, Annino, Iino. Opposed – none. Motion Carried.

Respectfully submitted,



Judith R. Brown, Recording Secretary