

1. Call to Order

The Killingworth Board of Selectmen held its regular meeting on Tuesday, May 28, 2013, at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut. In attendance were First Selectwoman Catherine Iino, Selectman Fred Dudek and Selectman Lou Annino, Jr. (arrived at 7:20 PM). First Selectwoman Iino called the meeting to order at 7:06 PM.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Approval of Minutes

**Motion by Dudek, second by Iino, to approve May 13, 2013 Minutes as written. Voting in favor – Dudek, Iino. Opposed – none. Motion Carried.**

4. Visitors' Comments

Susan Dean, Board of Education Liaison to the BOS, was present. She distributed and reviewed the attached RSD 17 Update from May 22, 2013. Ms. Dean also noted the recent passing of Keith Kelsey. He was a valued member of the BOE and a well loved member of the community.

5. Tax Abatements & Refunds

**Motion by Dudek, second by Iino, to approve Tax Refunds as follows – Robert G. Wigham \$13.00, Springwich Cellular Limited Partnership \$42.50, Corelegic Real Estate Tax Service on behalf of Rachel A. Berwick & Warren K. Johnsen \$820.22, and on behalf of Lisa M. & Robert E. Kelly \$3,768.92 and on behalf of Marie-Louise Burkle \$3,741.53. Voting in favor – Dudek, Iino. Opposed – none. Motion Carried.**

6. Vacancies on Appointive Committees

The following vacancies are noted as shown on the Agenda – Conservation Commission – 1, Historic Review – 1, Park & Rec – 1, Traffic Safety – 1, Energy Task Force – 2, Housing Partnership – 6, Parmelee Steering – 3, Health & Safety – 1, Open Space – 1 and Public Health – 2.

7. Appointments and Removals

**Motion by Iino, second by Dudek, to send to Town Meeting the appointments of Dan Colonia, Rob Grasso and William Burley to the H-K Recreation Authority for terms to expire June 30, 2014. Voting in favor – Iino, Dudek. Opposed – none. Motion Carried.**

**Motion by Iino, second by Dudek, to appoint Peter Brandon to the Energy Task Force. Voting in favor – Iino, Dudek. Opposed – none. Motion Carried.**

**Motion by Iino, second by Dudek, to remove two members from the Energy Task Force – Harsh Luther and William Leahy. Voting in favor – Iino, Dudek. Opposed – none. Motion Carried.**

**Motion by Iino to move Old Business to after New Business. Voting in favor – Iino, Dudek. Opposed – none. Motion Carried.**

9. New Business

A. Sheldon Park

**Motion by Iino, second by Dudek, that Catherine Iino, First Selectwoman, be and hereby is authorized to execute on behalf of this municipal corporation a personal services agreement and/or amendments with the State of Connecticut for financial assistance to "Irene Sheldon Park & Wettish Property – Baseball Fields STEAP 2008-06". In addition, that Catherine Iino, First Selectwoman, is hereby authorized to enter into such agreements, contracts and execute all documents necessary to said grant with the State of Connecticut. Voting in favor – Iino, Dudek. Opposed – none. Motion Carried.**

Dan Colonia, Park & Recreation Commission Chairman, was present. Mr. Colonia noted the next step is to do bid documents. Approval was received from the Planning & Zoning Commission with one condition that a privacy fence be installed at the tennis courts to prevent people from driving by on Route 80 being distracted by people playing tennis. He indicated they would like to go out to bid as soon as possible using the Hartford Courant and perhaps there are other professional sites it could be posted on. Mr. Colonia noted there are contingencies if the whole project can't be done at one time. It was noted a two year extension was granted for the \$400,000 STEAP Grant. First Selectwoman Iino noted the bid documents will be reviewed by CIRMA. She expressed appreciation to all those who have put their time and expertise into this project.

With regard to LOCIP, Dan Colonia noted there are two things that need attention at Rocco Field that are not on the list and that is the parking area and the outfield.

It is noted for the record Selectman Annino arrived during the above discussion at 7:20 PM.

B. High Risk Rural Roads

First Selectwoman Iino noted this was discussed at the last meeting. A report has been received from the Traffic Safety Committee with their recommendations.

**Motion by Iino, second by Dudek, to submit form to the Conn. DOT for the High Risk Rural Road Project for 150 STOP Signs with post delineators, 27 Stop Ahead Symbol Signs, 4 ALLWAY sub-lanes, and 147 Stop Lines to be installed. Voting in favor – Iino, Dudek, Annino. Opposed – none. Motion Carried.**

C. CDL Licenses for Public Works

Selectman Dudek briefly reviewed the process for obtaining CDL licenses. Training and over time for the training was discussed. First Selectwoman Iino noted there is a provision in the contract for flex time. Perhaps that could be arranged. Selectman Dudek noted this would be done in conjunction with the

Haddam Public Works Department. Dudek noted he will continue to investigate this and report back.

D. Appointments to HK Recreation Authority – this item was done earlier in the meeting.

8. Old Business

A. LOCIP

Discussion continued with regard to LOCIP projections and the draft prepared by Mrs. Regolo. Various items were reviewed, such as park and recreation, road work, transfer station, etc. Specific suggestions were made which will be incorporated. There was also discussion regarding the Town Center Master Plan, the Parmelee Farm Master Plan and the Town Plan of Conservation & Development. Selectman Annino noted the town is great at drawing up plans but poor in putting together an executable plan. The question should always be asked "how does this fit into the Plan of Conservation & Development." Annino noted one reason the Parmelee Farm is so successful is because they put together a Master Plan and are sticking to it. With regard to the Town Center Master Plan, First Selectwoman Iino noted the town voted to approve that Plan. That Plan should be revisited by the BOS and a position be made as to the status of it.

First Selectwoman Iino noted she would like to hold a Town Meeting at the end of June to approve the Multi-Year Capital Improvement Projects along with a couple other items.

11. CI Comments

First Selectwoman Iino noted 3 checks were received from the Ambulance Association for Workers' Comp., Life Insurance and Pension for 2012.

First Selectwoman Iino noted she forwarded the memo from Attorney Howard to both Selectmen Dudek and Annino regarding the issue of a possible shooting ordinance and the question regarding volunteers.

12. Selectmen's Comments

Selectman Dudek noted he contacted Honeywell regarding the fire alarm system at Town Hall. They suggested a new panel be put in, but Selectman Dudek explained they didn't want to do that until the question as to whether there is going to be a new Town Hall is settled. Honeywell is working up a cost.

10. Executive Session

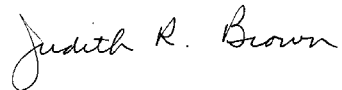
**Motion by Annino, second by Dudek, to go into Executive Session at 8:25 PM for the purpose of real estate acquisition. Voting in favor – Annino, Dudek, Iino. Opposed – none. Motion Carried. Came out of Executive Session at 8:40 PM. No action was taken during Executive Session.**

13. Adjournment

**Motion by Dudek, second by Annino, to adjourn at 8:41 PM. Voting in favor – Dudek, Annino, Iino. Opposed – none. Motion Carried.**

Killingworth Board of Selectmen  
Regular Meeting, May 28, 2013  
Page 4 of 4

Respectfully submitted,

A handwritten signature in cursive script that reads "Judith R. Brown". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Judith R. Brown, Recording Secretary

attachment – RSD 17 Update May 22, 2013